

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 4/23/2015 Time drill was held: 8:45 (pm/am)

Exact time required to evacuate/shelter/secure: :47

Total Participants: 66

Remarks: _____

This report is for emergency drill # 13 for school year 14/15.

Name of person conducting drill: M Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: M Radomsky

Drill Was Coordinated With:

Emergency Management Coordinator was notified
Name & Title A. Svitpe - VBCO Emergency Manager

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 4/16/2015 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:10

Total Participants: 67

Remarks: Some students were in gym and classrooms - All went to designated area.

This report is for emergency drill # 12 for school year 14/15.

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Drill Was Coordinated With: None - This was the state-wide drill date/time, so it was not on my original schedule.

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Type of Drill

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(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 4/15/2015 Time drill was held: Noon ^{12:00} (pm/am)

Exact time required to evacuate/shelter/secure: 2:43

Total Participants: 69

Remarks: Students were at recess for this lockdown drill.

This report is for emergency drill # 11 for school year 14/15.

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Drill Was Coordinated With:

Emergency Management Coordinator was notified
Name & Title A. Snilpe, Director for VB co. Emer. Management

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 3/16/2015 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: :45

Total Participants: 76

Remarks: _____

This report is for emergency drill # 10 for school year 14/15.

Name of person conducting drill: M. Radomsky

Title of person conducting drill: principal

Signature of person conducting drill: MRadomsky

Drill Was Coordinated With:

Emergency Management Coordinator was notified
Name & Title A. Svirpe-

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
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Time of Drill

- Standard
- Class Change
- Recess
- Other Events *Class in gym*

Name of Reporting School: Saint Mary School

Date of Drill: 3/5/2015 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:24

Total Participants: ~~62~~ 62

Remarks: _____

This report is for emergency drill # 9 for school year 14/15.

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Drill Was Coordinated With:

Emergency Management Coordinator *was notified*
Name & Title A. Svirpe - VB Co. Emer. Management

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Type of Drill

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Type of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 2/16/15 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: :45 (approx - surprise drill)

Total Participants: 83

Remarks: Fire alarm went off while being serviced.

This report is for emergency drill # 8 for school year 14/15.

Name of person conducting drill: M. Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Lock Down/Shelter In Place Drill was COORDINATED with: None

Emergency Management Coordinator
Name and Title _____

AND

Law Enforcement (county sheriff or chief of police or designee of MSP)
Name and Title _____

OR

Fire (fire chief or designee)
Name and Title _____

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Type of Drill

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(2 required)

Type of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 11/12/14 Time drill was held: 1:00 (am/pm) (pm)

Exact time required to evacuate/shelter/secure: :59

Total Participants: 84

Remarks: _____

This report is for emergency drill # 1 for school year 14/15.

Name of person conducting drill: M. Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: M. Radomsky

Lock Down/Shelter in Place Drill was COORDINATED with:

Emergency Management Coordinator was notified
Name and Title A. Svilpe, VBCo Emerg Manager

AND

Law Enforcement (county sheriff or chief of police or designee of MSP)

Name and Title _____

OR

Fire (fire chief or designee)

Name and Title _____

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(2 required)

Type of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 10/14/14 Time drill was held: 10:15 (am/pm)

Exact time required to evacuate/shelter/secure: approx. 2:00 (minutes)

Total Participants: 79

Remarks: _____

This report is for emergency drill # 6 for school year 14/15

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Lock Down/Shelter in Place Drill was COORDINATED with:

Emergency Management Coordinator

Name and Title A. Sviripe was notified

AND

VB Co. Emer Manager

Law Enforcement (county sheriff or chief of police or designee of MSP)

Name and Title _____

OR

Fire (fire chief or designee)

Name and Title _____

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Type of Drill

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 10/9/14 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:41

Total Participants: 69

Remarks: 3 year old preschool students - first time

This report is for emergency drill # 5 for school year 14/15.

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Drill Was Coordinated With: was notified

Emergency Management Coordinator
Name & Title A. Svirpe - VB Co. Emerg. Man.

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 10/7/2014 Time drill was held: 10:15 (pm/am)

Exact time required to evacuate/shelter/secure: :42

Total Participants: 66

Remarks: _____

This report is for emergency drill # 4 for school year 14/15.

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Drill Was Coordinated With:

Emergency Management Coordinator was notified
Name & Title A Svilpe VBCo, Emer. Man.

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

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- Fire Drill (6 required)
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(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 10/6/2014 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:15 ? Hard to measure

Total Participants: 86

Remarks: _____

Since I have to walk around to all rooms to check - It is probably much quicker actually.

This report is for emergency drill # 3 for school year 14/15.

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Prin Principal

Signature of person conducting drill: Michelle Radomsky

Drill Was Coordinated With:

Emergency Management Coordinator *was notified*
Name & Title A. Svilpe VBCo. Emergency Manager

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 9/29/2014 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:51

Total Participants: 80

Remarks: _____

This report is for emergency drill # 2 for school year 14/15.

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Drill Was Coordinated With:

Emergency Management Coordinator *- was notified*
Name & Title A. S. Vilpe - VB Co. Emergency Manager

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Saint Mary School

Date of Drill: 9/26/2014 Time drill was held: 10:11 (pm/am)

Exact time required to evacuate/shelter/secure: :53

Total Participants: 82

Remarks: _____

This report is for emergency drill # 1 for school year 14/15.

Name of person conducting drill: Michelle Radomsky

Title of person conducting drill: Principal

Signature of person conducting drill: Michelle Radomsky

Drill Was Coordinated With:

- Emergency Management Coordinator was notified
Name & Title A. Svilpe, VB Co. Emergency Manager

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____