

## CMES Board of Directors Agenda, December 15, 2020 - 6pm

**Mission:** Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

Topic	Description	Supporting Documents	Function <sup>1</sup>	Presenter	Time
<b>Regular Business</b>					
Call to Order	Welcome to Virtual Meeting via Zoom	None	I	Jean	3 min
Public Comment Period	Comments limited to 3 minutes per person	Sign-up sheet, Policy 206	I	Jean/Guests	0-10 min
Consent Agenda	<ul style="list-style-type: none"> <li>Prior Month Meeting Minutes</li> </ul>	Distributed at least 1 week in advance of mtg	M	Jean	5 min
Approve Agenda	Any modifications, any movement of Consent Agenda items NOTE: Rollcall voting with each member's vote recorded in minutes.	Consent/Mtg Agenda	M	Jean	3 min
Conflict of Interest	Based on approved agenda, identify any conflicts of interest	Meeting Agenda	D	Jean	1 min
HOS Report	<ul style="list-style-type: none"> <li>School Operations</li> <li>Distance Learning Update</li> </ul>	Pre-reading/at meeting	I, D	Alyssa	5 min
Treasurer's Report	<ul style="list-style-type: none"> <li>Financial Statements review/accept previous month</li> <li>Accept donations</li> </ul>	Pre-reading/at meeting	D, M	Jean/Joe	10 min
<b>Today's Meeting</b>					
Dir of Business Operations	<ul style="list-style-type: none"> <li>Enrollment status</li> <li>Importance of board education – link to MN Statute</li> <li>Virtual Fair for Charter Schools – January 2021, date TBD</li> </ul>	Pre-reading/at meeting	D, M	Chris	5 min
Governance Committee	<ul style="list-style-type: none"> <li>Policy EFT approval</li> <li>Creation of Marketing Task Force</li> <li>Creation of Equity Task Force</li> </ul>	Pre-reading/at meeting	D, M	Julaine/ Sarah/Maisah	15 min
Strategic Initiatives	<ul style="list-style-type: none"> <li>Update from discussions with MCM about expansion options</li> <li>Board strategy for school growth</li> </ul>	At Meeting	I, D	Jean/board	20 min
Board Chair Report	<ul style="list-style-type: none"> <li>Environmental Scan</li> </ul>	At Meeting	I, D	Jean	5 min
<b>Meeting Wrap-up</b>					
Next Meeting Agenda	Suggested agenda items for next board meeting	None	D	All	3 min
Reflection & Adjournment	Self-Assessment on board meeting, call for motion to adjourn	None	D, M	All	5 min

<sup>1</sup> **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.