

Cambridge Examination Results Transcript Application Form

This form is for candidates from the US only, who have an accepted place at a US university.

PLEASE READ THE INFORMATION BELOW BEFORE COMPLETING THIS FORM

- This form is valid for applications made by Cambridge candidates whose college or university requires an
 official confirmation from Cambridge to show the GCE AS & A Level grades they achieved in a particular exam
 series.
- A candidate may only apply for a results transcript once they have been accepted by a university.
- We highly recommend that candidates submit this form in April of their senior year.
- Candidate identification must be in English and clearly show the candidate's name and date of birth.
- Once we receive a completed application form, we will let you know within three working days if we need
 additional information.
- We process applications in the order in which we receive them within a 28 day time-frame.

Cambridge produces results transcripts using the name given for the candidate at the time of the exam. We will consider requests for minor amendments if all of the following requirements are met:

- a. The request is made clearly in an accompanying letter or email
- b. The amendment can be verified against the candidate's identification.

Completing the form - Check you have completed the following steps:

- 1. Type or fill out the form in BLOCK CAPITAL letters using black ink.
- 2. Submit a photocopy of relevant identification which shows your name and date of birth in English.

Acceptable forms of identification are any one of the following:

- A photocopy or scanned copy of your birth certificate
- A photocopy or scanned copy of the photo page of your passport
- A photocopy or scanned copy of your driver's license

Returning the form - You can return the form by email or post:

- By email: Return to info@cie.org.uk with 'Results Transcript Application' in the subject line.
- By post: Results Transcript Administrator

Results and Despatches

Cambridge International Examinations

Cambridge Assessment DC10, Hill Farm Road

Whittlesford, Cambridge CB22 4FZ

United Kingdom.

Candidate information

Current full name	Date of birth (MM/DD/YY)
Full name at the time of the exam (if different than current name)	
Number or email addre	s where you can be reached with questions if necessary:
Daytime telephone number (including area code)	Email address

Examination details

Please provide as much information as possible to avoid delays in processing your application. Exams taken in the spring are part of our June series and exams taken in the fall are part of our November series. Please complete a row for each series for which you need a results transcript.

Exan	lar	e:
⊏xa∷	ıpı	c.

Exam series	Examination	Center number	Candidate number
JUNE 2014	AICE Exams	US123	1234
Exam series	Examination	Center number	Candidate number
We do not issue re	esults transcripts f	or UNGRADED, NO	RESULT, PENDING or TO BE ISSUED outcomes.
Delivery details Please provide a cotranscript	ontact name, univers	sity name, mailing and	d email address for each recipient of the results
ADDRESS ONE			
Name and job title of person receiving results transcript			
University name			
University mailing address of person receiving results transcript			
uansonpt			Zip code
University email address			

ADDRESS TWO (for university tr	ansfer students only)
Name and job title of person receiving results transcript	
University name	
University mailing address of person receiving results transcript	Zip code
University email address	·
We will then send the results transon matriculation to those universities, processes. In accordance with the UK Data Prorequest, we will be sending your peas described above, and therefore application for a results transcript, ye	th data we hold about your grades, will be used to create the results transcript. Cript to the university or universities detailed above for the purpose of your We will store the data and may circulate it internally as part of our administrative of otection Act 1998, we are required to tell you that, by responding to your ersonal data (as defined in the act) from the United Kingdom to the United States transferring your data outside of the European Economic Area. By making this you confirm that you consent to this transfer of your personal data outside of the
European Economic Area. If you have any queries about our u	se of your personal data, please email info@cie.org.uk or call +44 1223 553554.
Signature of Applicant (or Guardian if candidate is under the age of 18)	
Date (MM/DD/YY)	
	y please tick the check box as an alternative to signing the form.
For internal use only Reference number	

