



Center Hill High School

13250 Kirk Road Olive Branch, MS 38654

662-890-2490 Fax 662-890-2458

chhs.desotocountyschools.org

Doug Payne
Principal

Brenda Case
Assistant Principal

Zack Sims
Assistant Principal

August 2016

Dear Parents:

Welcome to the 2016-2017 school year. Please review the contents of the Student/Parent Handbook with your child. It is a valuable tool, which will provide you with the guidelines that are followed here at Center Hill High School. Every member of the staff is here to help you have a successful and enjoyable school year. Students at CHHS have enjoyed much success over the years. Our school has achieved “A” school status because our students “Work Hard and Play Hard” to be successful.

Read this handbook carefully, as it will answer many questions and detail what will be expected of you. Remember to always “Do Better Tomorrow Than You Did Today”!

After you have reviewed the handbook, **please sign this sheet** indicating that you have reviewed the contents. Your signature does not mean that you agree with the contents. It only indicates that you have read the material. Students, **please return this signed sheet** to your 1st period teacher.

RESPECT THE HILL!

Mustang Pride
Doug Payne, Principal
Center Hill High School

Student’s Name _____ Grade _____

Parent’s Signature _____ Date _____

Teacher (1st Period) _____

TO BE KEPT ON FILE AT SCHOOL AND TRACKED THROUGH POWERSCHOOL

For Students and Parents/Guardians:

Please read the Acceptable Use Policy for Internet, Electronic Mail, and Equipment Responsibility that follows. Signing below indicates the parent's/guardian's permission for the student to access the Internet and the student's agreement to follow district policy regarding computer usage and Internet usage. Inappropriate use will result in a cancellation of such privileges and/or disciplinary action. If a signed parental permission is not on file, the student will not be allowed to use on-line services. I understand my child will be educated in Cyberbullying and Internet Safety. I also understand that the district provides a "Cyber Safety Zone" on the website for access at all times.

Student's Name/Grade Teacher's Name

Parent/Guardian Signature Date

PUBLICATION OF PICTURE/SCHOOLWORK AGREEMENT:

We ask your permission to use your child's picture and/or schoolwork, or an edited selection of schoolwork, in the following ways without liability to the DeSoto County School District:

1. On the District's Website.

The Web Site will use student's first name and/or first name and last initial only. Personal information such as home address, phone number, social security number, or names of family members will not be used. Any information that indicates the physical location of a student at a given time other than attendance at a particular school or participation in school activities will not be used. Schoolwork may include, but is not limited to, art, written papers, class projects, and computer projects.

2. In material printed by the District or printed by publishers outside the District.

Printed material may include a child's full name. Printed material may include, but is not limited to, brochures, newspaper articles, and print advertisements.

3. In videos.

Videos may include videos produced and broadcast by the District or produced and broadcast by news organizations and others who receive approval from the District.

_____ **Yes**, my child's schoolwork or picture can be used on the District's Web site, in printed publications and/or videos.

_____ **No**, my child's schoolwork or picture **CANNOT** be used on the District's Web site, in printed publications or in videos.

Parent/Guardian Signature Date

***** PLEASE SIGN AND RETURN THIS FORM TO YOUR CHILD'S SCHOOL *****

STUDENT TECHNOLOGY ACCEPTABLE USE POLICY

Dear Parent/Guardian & Student:

DeSoto County School System is pleased to offer students access to computer usage to enhance academic development and skills in using media that are commonly found in all aspects of our daily lives. DeSoto County Schools is CIPA (Child Internet Protection Act) and COPPA (Children's On-line Privacy Protection Act) compliant. Recognizing that no filtering solution can be 100% effective, it is understood that all technology protection measures do not and will not work perfectly. In complying with CIPA, DCS is expected to engage in a "good faith effort" to abide by the requirements of CIPA/FERPA. CIPA/FERPA does not create a private right to action, meaning that the discovery of objectionable material on a computer cannot result in a lawsuit complaining that a school violated CIPA/FERPA.

Due to the fragile nature of the equipment being used and the nature of much of the material available over the Internet, this form must be signed by you and your child before use of the equipment will be allowed. The use of the Internet is a PRIVILEGE, not a right, and inappropriate use will result in a cancellation of those privileges and/or disciplinary action. The administrator of the school and/or the school technology committee will determine if an action is inappropriate use and their decision is final. This is a legal and binding document.

As a DeSoto County School parent, I understand that my child is enrolled in the DeSoto County School System and will need to be able to use the computers/equipment at school. I understand, as well, that my child may be involved in research projects and class activities involving the Internet. As parent or guardian, I also understand that I will be responsible for my child concerning the following items:

1. Students will not use the Internet provided at their school for illegal purposes of any kind.
2. Students will not use the Internet provided at their school to transmit, receive, or view material that is pornographic in nature.
3. Students will not use the Internet provided at their school to transmit, receive or view material that is threatening or harassing in nature.
4. Students will not use the Internet provided at their school in an attempt to gain access or "hack" into computer systems that they have no permission to use.
5. Students will not use the Internet provided at their school to access any student records existing on the schools' networks.
6. Students will not use the Internet provided at their school to propagate computer viruses.
7. Students will not use the Internet provided at their school for the purpose of lobbying or distributing of political information.
8. Students will not use the Internet provided at their school for commercial ventures of purchasing, selling, taking orders or placing orders. DeSoto County Schools is not responsible for credit card fraud and theft incurred by using personal or commercial credit card numbers on the Internet access provided at my school.
9. Students will not damage, abuse or misuse the equipment provided for their use at their school.
10. Students will not make changes to the screen or appearance of the desktop on computers provided at their school.
11. Students will not load games or other software brought from home or downloaded from the Internet onto the computers provided for their use.
12. Students will not attempt to bypass school internet filters by way of internet proxy sites.
13. Students will not use the Internet provided at their school to access social networking websites, chat rooms, instant messaging systems, etc.
14. Students will not use the Internet provided at their school to engage in Cyberbullying of any type.
15. Students will not use the Internet and/or computer to violate any state or federal law (i.e. Copyright law).

The above terms take into consideration the necessity for Internet access for educational purposes as well as personal development. The primary purpose of the Internet access provided by DeSoto County Schools is for research and discovery or educational media and information.

******* PLEASE RETAIN THIS PAGE FOR YOUR INFORMATION *******



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ATTENTION PARENTS:

Welcome to the **Parent Portal**, a tool designed to enhance the communication and involvement of parents in their child's education in **DeSoto County Schools**. The Parent Portal will allow you to monitor your child's progress in school by providing Internet access to grades, attendance, discipline, academic history, graduation verification, and standardized test results in a secure password protected environment.

Parent Portal is a means to further promote educational excellence by enhancing our program of communication between parents, students and teachers

Features and Benefits

- Ability to check student information 24 hours a day, 7 days a week
- Ability to view a variety of student information such as attendance and discipline
- Increased sense of ownership and responsibility for personal progress through viewing of homework assignments and due dates, grades, test scores and personal course schedules
- Improved communications with the school and with students' teachers with online messages
- Ability to ensure basic demographic data is up-to-date ~ view information such as address and telephone, emergency contacts and more,

www.desotopowerschool.com/public

STUDENT INFORMATION

STUDENT NAME _____

GRADE _____

DESOTO COUNTY SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, GENDER, RELIGION, NATIONAL ORIGIN, AGE OR HANDICAPPING CONDITIONS AND IS AN EQUAL OPPORTUNITY EMPLOYER.

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Assistant Principals

“Running with Mustang Pride”

NAME _____

GRADE _____

SCHEDULE 1 st SEMESTER				
Time	Subject	Rm #	Teacher	Teacher Email Address
1 st Period				
2 nd Period				
3 rd Period				
4 th Period				

SCHEDULE 2 nd SEMESTER				
Time	Subject	Rm #	Teacher	Teacher Email Address
1 st Period				
2 nd Period				
3 rd Period				
4 th Period				

LOCKER/TRANSPORTATION INFORMATION				
Bus/Route # _____	Parking Permit # _____	Locker # _____	Combination # _____	

Published date is June 28, 2016. All policies and procedures of DeSoto County Schools and Center Hill High School are subject to change. Parents will be notified.

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**DeSoto County Schools Calendar
2016-2017**

August 1	Teachers' First Day
August 3	Students' First Day
September 5	Labor Day Holiday
October 10	Columbus Day Holiday
November 8	Prof. Development Day (Student Holiday)
November 21-25	Thanksgiving Holidays
Dec. 19- Jan. 2	Christmas Holidays
January 3	Teachers Return
January 3	Students Return
January 16	King/Lee Holiday
February 17	Prof. Development Day (Student Holiday)
February 20	Washington's Birthday
March 13-17	Spring Break
March 14-17	Easter Holidays
May 22	Students' Last Day
May 25	Teachers' Last Day

Priority Makeup Days: Dec 21st, Feb 12th, Feb 15th, Mar 28, May 23rd and 24th are scheduled makeup days for inclement weather.

State law requires a student schedule of 180 days.

Subject to Change Due to Emergency Conditions

**MISSION STATEMENT OF
CENTER HILL HIGH SCHOOL**

Our school is committed to providing each student with meaningful experiences in a safe environment that enhances a lifelong love of learning; promotes a positive self concept; encourages responsibility, creativity, individuality, and good citizenship; and regards high expectations of all students as the standard.

ACCREDITATION STATUS

Our school is part of the DeSoto County School System, which is the largest school district in the State of Mississippi. All schools in the district are fully accredited by the Mississippi State Department of Education and AdvancED.

SCHOOL HOURS

School hours are from 8:25 a.m. to 3:45 p.m. Office hours are from 7:40 a.m. to 4:15 p.m. **Doors open at 7:50 a.m. Parents will be responsible for students**

arriving prior to 7:50 a.m. or students still on campus after 3:55 p.m. unless the students are involved in a school sponsored activity.

VISITORS

Parents, guardians, and members of the community are always welcome at our school. For reasons of safety, we do **insist** that **all** visitors sign in at the office upon arrival, obtain a **visitor's** pass, and sign out at the time of departure. For planning purposes, a 24-hour notice for such requests is expected.

--No adult or other visitor should enter any classroom without specific permission from the principal.

--Teachers will not be interrupted while teaching except for emergencies.

-- If the legitimacy of the visit is in question, or the visitor causes a disruption-the principal/designee will ask the visitor to leave and/or consult the district office or appropriate law enforcement officials.

COMMUNICATION

Agenda

All students are required to have an agenda every school day.

Rules for the Agenda

1. Students are to have his/her agenda with him/her at ALL times.
2. Students will not be allowed to leave the classroom without their agenda signed by their teacher.
3. If the provided agenda is lost, it must be replaced and the replacement fee is \$5.00.

Web Page

The Center Hill High School web page consists of tons of great information about our school. On the web site you can find information on principals and staff, calendars, bus routes and announcements. You can also find pictures of our sports teams and organizations. There are several helpful calendars located on our school page such as senior info, events, athletics, fine arts and clubs.

chhs.desotocountyschools.org

Auto Dialer

Auto Dialer is used as a communication tool to parents. Notifications are for report cards, state testing, and other important information. Parents will be notified if their student misses one or more blocks of the school day.

Parent Portal

Parent Portal is an innovative program at Center Hill High School that allows parents/guardians to keep track of their children's academic progress online via an easy-to-use web site. After receiving a user ID and password information from the school, parents can view their students' grades, schedules, assignments, attendance, discipline, and school information.

Progress Reports

In addition to parental access to Parent Portal, students will be given a progress report from each teacher during the 4th or 5th week of each grading period. Check the school website for dates. Students are expected to take these home to provide academic feedback on their progress.

Center Hill High School Is Asbestos Free

SCHOOL POLICIES AND PROCEDURES

Student Safety

The following policies will continue to be strictly enforced this year and future years for the safety and well-being of our students.

1. Every outside door of the building will be locked with a sign posted requiring all non-school employees to check in at the school office.
2. Student Early Checkout: **Only a parent, guardian, or person authorized in PowerSchool, will be allowed to check a student out of school. NO EXCEPTIONS WILL BE MADE.** Please work with the school so instructional time is not lost to disruptions.
3. Please be informed that visitors may be videoed or have pictures taken while on school property.
4. There will be a zero tolerance policy in force for violations of the dress code. Any student found to be in violation of the Dress Code will not be allowed to attend class.
5. Bicycles and skateboards are not to be ridden on school property. They are not allowed to be brought into the building.

Suspensions/ALC/DCAC

Students who are suspended, in ALC, or DCAC will not be allowed to attend any school activity during time of suspension or alternative placement.

ATTENDANCE/EXCUSED ABSENCES

Students are expected to attend classes regularly, to be on time in order to benefit maximally from the instructional program, and to develop habits of punctuality, self-discipline, and responsibility.

1. For the purpose of compliance with the Mississippi Compulsory School Attendance Law, absences will be determined to be excused or unexcused. Each of the following shall constitute an excused absence and must be accompanied by proper documentation: Students are allowed five parent excuse notes each year.

--Illness or injury that prevents the student from being physically able to attend school.

--When isolations is ordered by the county health officer, the State Board of Health, or an appropriate school official.

--Death or serious illness of a member of the immediate family, which includes grandparents, parents, brothers, sisters, stepbrothers, and stepsisters. The principal or his /her designee must approve the absences.

--A medical or dental appointment. These absences must be documented with the proper excuse from the attending physician/dentist upon return to school.

--Attendance at the proceedings of a court or an administrative tribunal if the student is a party to the action or under subpoena as a witness.

--Observance of a religious event, with prior approval of the principal or his/her designee. (Approval should not be withheld unless, in the professional judgment of the principal or his/her designee, the extent of absence would adversely affect the student's education.)

--Attendance at an authorized school activity with the prior approval of the principal or his/her designee.

--Participation in a valid educational opportunity, such as travel including vacations or other family travel, with prior approval of the principal or his/her designee

2. When a child has exceeded five unexcused absences, the DeSoto County Attendance Officer shall be notified in writing within two (2) days by the school principal or his/her designee.
3. A high school student is considered tardy when he/she is not in class at the scheduled time. Three (3) incidents of tardiness to class will be considered as one absence.
4. In high school, a student must attend for at least 63% of the instructional day to be considered present the entire day.
5. A student must be present at school the majority of the school day to be eligible to participate in any school activity during or after the school day.
6. When a student is absent from school (excused or unexcused), the number of days allowed to complete any required make-up work is commensurate with the number of days missed.

MISSISSIPPI COMPULSORY SCHOOL LAW

Under the Mississippi Compulsory School Attendance law, a parent, guardian, or custodian of a compulsory school age child in this state shall cause such child to enroll in and attend a public school or legitimate non-public school. Under the provisions of this law, "compulsory-school-age-child" means a child who has attained or will attain the age of six (6) years on or before September 1 of the calendar year and who has not attained the age of seventeen (17) years on or before September 1 of the calendar year.

If a compulsory school age child has not been enrolled in a school within 15 calendar days after the first day of the school year which the child is eligible to attend or if a child accumulates 12 unlawful (unexcused) absences during the school year at the public school in which the child is enrolled, the parent may be taken to court and fined and/or jailed for educational neglect of the child. The penalty for this unlawful act is up to one year in the DeSoto County Jail and /or a \$1,000 fine.

1. Parents should be notified each day a student is absent from class.
2. A student must consult the teachers on the day he/she returns to class following an absence to arrange to make up any work missed.
3. At the end of a semester, a student may be excused from the final examination in a course if he/she has an 85 average or above and has not missed more than two (2) days(semester) or one (1) day (term) prior to the days designated for exams.
4. Students assigned to ALC, students who are suspended, students who are placed in DCAC and/or JDC at any time during the school year will forfeit the right to exemption from semester and/or final exams.
5. The enforcement of this policy is the responsibility of the building principal.

Procedure for Requesting Assignments for Extended Absences

- **Student must be absent for more than 2 days.**
- **Parents must contact the receptionist and provide a doctor's note.**
- **Parents must give the school a 24-hour notice.**
- **Assignments will be available at 2:45 the following day in the main office from the receptionist**

WORK RELEASE POLICY

Juniors and Seniors who have an approved work release form on file in the office may leave early. Students who take advantage of early dismissal privileges are subject to administrative review and action as needed. **Excessive absences and/or not being on track for graduation may lead to revoking of or denial of work release privileges. Failure to leave campus at the designated time will lead to consequences that may include disciplinary action and/or loss of privilege.** Students may return for extracurricular activities.

HOMEWORK

Homework is appropriate for all courses and is assigned at the discretion of each classroom teacher. Homework assignments are accessible via our school website.

GENERAL PROVISIONS FOR GRADING

Minimum Standards

Students must demonstrate mastery of the content required for each grade/course.

DUAL CREDIT

Dual credit is a path that allows high school students to simultaneously earn college or vocational credit toward a postsecondary diploma at a Mississippi public institution that will also count as credit toward a high school diploma.

In order to be eligible for a dual credit course at a community college, students must meet the eligibility criteria. **Additional information on dual credit is available in the Guidance Office.**

Monitoring Student Progress

Each teacher has the responsibility for identifying pupils who are not making satisfactory progress toward the achievement of grade level or course objectives.

Teachers are encouraged to notify parents during each grading period if students do not meet minimum requirements. (Progress Reports will be sent at week four or five of the nine-week period.)

Teachers will utilize the electronic grade book provided DeSoto County Schools to post grades bi-weekly. These grades can be viewed through Parent Portal.

The following guidelines apply to all subject areas:

1. The DeSoto County School District implements the Common Core Curriculum as well as the Mississippi Curriculum Frameworks.
2. Required lesson plans are developed and include all of the components outlined and approved by the school district.

DeSoto County Schools Grading Scale

A	90-100
B	80-89
C	70-79
D	65-69
F	0-64

Grading Policy Grades 9-12

Each nine-week grade is computed by averaging the grades for those nine weeks. This will be a compilation of the grades that the teacher has for the student in his/her grade book including but not limited to formative and summative assessments, quizzes, homework, class work, unit tests, etc.

Students will test at the end of each nine-week grading period for full credit courses. Students who are enrolled in ½ (one-half) credit courses will take an assessment at the end of the course.

Grading Parameters for Grades 9-12

All Classes

20% Term Test
40% Major Tests and Major Projects
30% Classwork
10% Homework

Advanced Courses, Advanced Placement Courses, and Dual Enrollment Courses will be weighted as outlined in Board Policy IHC.

The grading policy for students with disabilities will be based on the student's current IEP in accordance with Board Policy.

Promotion Criteria for HS-Grades 9-12

Pupil progression through high school is based on each pupil's accumulation of Carnegie Units, as well as the successful completion of required core units.

GRADUATION REQUIREMENTS

Credit Requirements (26 credits to graduate)

English	4 credits
Mathematics	4 credits
Science	4 credits
Social Studies	4 credits
Health	½ credit
Computer	HS Technology Credit or MS Computer Discovery 1 credit
The Arts	1 credit
P.E.	½ credit
Electives	7 credits

**Must meet all subject area test requirements.

Classification Requirements

Senior -----	Has earned 20 Carnegie Units and has completed English III and on track to graduate
Junior -----	Has earned at least 13 Carnegie Units and has successfully completed Eng II, Alg I, and 3 additional Core Carnegie Units
Sophomore -----	Has earned at least 6 Carnegie Units and has successfully completed English I and two additional core Carnegie Units
Freshman -----	Has earned fewer than 6 Carnegie Units or has not successfully completed English I

UNIVERSITY ADMISSION REQUIREMENTS

English	4 credits
Mathematics	4 (Algebra I, Geometry, Algebra II, and 2 higher)
Science	4 credits (Biology, Chemistry)
Social Studies	4 credits (U.S. History, World History, U.S. Gov't, Economics, Intro World Geography, MS Studies)
Advanced Electives	2 credits (Foreign Language)
Computer Applications	1 credit

*University admission requirements are set by the institution of higher learning. It is recommended that you verify with your specific college for additional required courses.

**Subject Area Test Requirements

Students classified as 9th-12th graders for the 2016-2017 school year must take the following four subject area tests:

- U.S. History from 1877
- English II
- Biology I
- Algebra I

The subject area tests, Biology I, and U.S. History from 1877 to the Present are aligned with the Mississippi Curriculum Frameworks developed by the Office of Instructional Development in the Mississippi Department of Education. The subject area tests in Algebra I and English II are aligned with Common Core Standards.

It is important that students and parents begin immediately to determine the impact this policy will have on graduation plans. If you have questions or need more information, please refer to DCS Board Policy IHFAD.

**Testing Statement of Agreement
(For a standardized tests administered at CHHS)**

Parents/students understand that the use or possession of cell phones or other technological communication devices is prohibited during any statewide assessment. If a student is caught with a cell phone or other electronic device during the test administration, the Test Administration will take answer sheet and the test booklet, a test incident report will be completed, and the test will be invalidated. The hall monitor will then escort the student to the principal's office for disciplinary action.

ACT TESTING INFORMATION

The ACT must be taken by students who plan to go to college after high school. The ACT is given at CHHS; however, students must go online to register at www.actstudent.org. Our school code is 252223 and our test site code is 239750. The test dates and registration deadlines are listed below.

TEST DATE	Registration Deadline
Sep 10, 2016	Aug 5, 2016
Oct 22, 2016	Sep16, 2016
Dec 10, 2016	Nov 4, 2016
Feb 11, 2017	Jan 13, 2017
Apr 8, 2017	Mar 3, 2017
Jun 10, 2017	May 5, 2017

JUNIOR ACT given at CHHS-TBA
PSAT TESTING DATE Oct 19, 2016

DRESS CODE

Proper attire and grooming are deemed important to scholastic achievement and orderliness. The responsibility for the appearance of the students begins with the parents and the students themselves.

Students' clothing, make-up, and hairstyles should reflect neatness, cleanliness, and self-respect so that the school is a desirable place in which to promote learning and character development.

It is virtually impossible to formulate a set of regulations that adequately covers every detail of proper grooming.

Violations of the Dress Code will be dealt with in accordance with the DeSoto County Schools Code of Discipline. It will be treated as insubordination and will be handled as stated in the Code of Discipline of the DeSoto County Schools. Insubordination is a Level II violation.

First Violation: Administrator-Parent conference, Home Suspension, ALC, or in-school suspension.

Second Violation: School suspension (3 days) or corporal punishment

Repeated Times: Suspension from school pending a disciplinary hearing

1. Hair must be neat, clean and worn in a manner that does not interfere with vision or cause a disruption in the classroom. No combs, picks, rollers or **extreme coloring** will be allowed.
2. T-shirts with sleeves, white or colored, are acceptable. Shirts must be properly closed, zipped or buttoned.
3. No article of clothing that pertains to or depicts the following will be acceptable:
 - a. Substances or activities illegal by law for minors, such as, alcohol, drugs, tobacco, gambling
 - b. Profane, suggestive or violent language
 - c. Derogatory symbols; remarks directed to any ethnic group
4. Sufficient underclothes must be worn appropriately and must not be exposed.
5. Tank tops, tube tops, muscle shirts, spaghetti straps, thin straps, or tops that expose the midriff, any part of the bust, excessive part of the back, are excessively tight or are distracting in class are not permitted. No slits in shirts are to be above the waistline of pants or skirts. Shirts are to be tucked in. Blouses/tops made to be worn outside should be at least three (3) inches below the waistline and no longer than five (5) inches below the waistline.
6. Students are allowed to wear shorts as part of their daily attire. Students in grades 6 thru 12 may wear walking shorts or Bermuda shorts that are knee length. They should not be excessively tight or baggy. Athletic shorts are not permitted unless they are a part of an approved gym class or athletic class/activity.
7. Knee length dresses and skirts are allowed. No slits in these skirts or dresses above the knee caps are allowed.
8. No spandex articles of clothing are allowed.
9. Shoes must be worn at all times, and no house shoes are allowed. Shoes with laces should be laced and tied.
10. No visible tattoos will be allowed. Neither male nor female students will be permitted to wear rings and/or studs in their noses, tongues, or any exposed body parts other than the ear and appropriate rings on fingers.
11. Coaches, physical education classes or any organized athletics have the option to ban all jewelry due to safety reasons and/or violation of the Mississippi High School Activity Association regulations.
12. Sunglasses, other than prescription, must be removed when inside the building.

13. All pants must be worn fitted to the waist, at the waist, with or without a belt. Belts must be worn and buckled appropriately for pants that have belt loops. Pants should fit appropriately. No baggy pants are allowed. No writing is to be on the seat of the pants, even the cheerleader's uniform and dance team.
14. Leggings are **ONLY** allowed when worn with a top that meets the dress length guidelines specified in #7.
15. Pants must have no exposed skin above the knee.
16. Hats, caps, sweatbands, or other head coverings are not to be worn in the buildings or on the grounds of the school except for medical reasons as prescribed by a physician. Head coverings as part of a religious belief will be allowed if there is sufficient proof the student is a practicing member of the religious sect. Head coverings may be worn if authorized by the faculty and/or administration, if it is part of a uniform (i.e. wearing a full baseball uniform during games or practice) or as deemed necessary.
17. Specific outfits designated for extracurricular activities and decisions concerning any questionable clothing will be left to the discretion of the principal.

18. LOCAL PRINCIPALS OR THEIR DESIGNEE HAVE THE POWER AND DISCRETION TO MAKE ALL DECISIONS ON THEIR CAMPUS.

****School policies will be adhered to at school related events including, but not limited to athletic events, field trips, community events, school programs, school transportation, and graduation****

BUS POLICY

Request for changes in transportation must be in writing, signed by the parent, and sent to the school office to be confirmed and approved.

Riding the school bus is a privilege. This privilege can be denied to pupils by suspending them from riding the bus for improper conduct. Any act of misconduct, which would interfere with the driver's ability to operate the bus safely, will not be tolerated. All rules and regulations which students must obey at school also apply on the bus.

Students are to comply with the following rules:

1. OBEY THE BUS DRIVER.
2. Ride assigned bus and only get off bus at assigned stop. (To receive permission to ride another bus, get off at another stop or have friends ride home, students must have prior approval by school administrator. This must be done in writing by parent of student.)
3. Be waiting at your assigned stop **5** minutes early. (**This does NOT mean inside house.**)

4. If you need to cross the street, wait for traffic to stop; driver will motion to you when it is safe to pass in front of the bus to load or unload.
5. Wait until the bus comes to a complete stop before trying to load or unload.
6. Do not distract or bother the driver through loud talking and misbehavior.
7. Keep hands and head inside the bus.
8. Be nice and courteous.
9. Keep the bus clean.
10. No unauthorized articles on bus. (No weapons, tobacco, combustibles, pets, large items, etc.)
11. No profanity and **NO FIGHTING**.
12. Do not throw anything, anywhere.
13. Stay in your seat. Driver may assign seats.
14. No eating or drinking.
15. Damage to bus interior may result in student paying for the damage.
16. Emergency door/windows may only be opened in case of emergency.
17. Report any problems you may have to the driver as soon as possible.
18. DCS and drivers are not responsible for articles left on the bus.

Note: Use or possession of gang graffiti, gang drawings, gang writings, gang dress, or gang activity of any kind may result in expulsion from school.

The driver is empowered to enforce the regulations by reporting all violations to the principal. If any student persists in disobeying any of the regulations and rules of good conduct, **the penalty will be at principal's discretion depending on circumstances. Punishment may be up to and including daily or permanent suspension.**

****The school day begins at bus stops or when the student enters school property and ends when the student exits the bus or when buses clear the campus after dismissal.****

STUDENT PARKING

Only 9th-12th graders who have a valid Mississippi driver's license will be allowed to bring a vehicle on campus. Student must complete an on Campus Parking Permit Application to receive an official parking decal. Proof of insurance and ownership must be provided and the parking decal fee paid.

Students who are observed driving in an unsafe manner or violating campus traffic policies and procedures will be fined and/or may have their driving privileges suspended or revoked.

Student Driver Agreement-(on parking decal form)

I certify by my signature below, that the above information is true. I agree that my being able to operate and to park a vehicle on school property is a privilege conditioned on my willingness to have that vehicle subject to search by school authorities at any time the vehicle is on school property. I also understand that it is my responsibility to obey the speed limit on school grounds, to operate the vehicle safely going to and from school and all school events, to display properly the school parking pass, to park in designated areas, to make certain that the car does not contain drugs, weapons, or other articles prohibited by law or school rules, and to maintain legally required insurance on the vehicle. Finally, I understand that any violation of this agreement or other school rules can lead to the revocation of all parking privileges. I further understand that motor vehicles in violation of this regulation may be subject to towing at the owner's expense.

STUDENT RESPONSIBILITIES

Students should:

1. Attend class regularly.
2. Be prepared for each class.
3. Participate in class discussions and activities.
4. Take advantage of resources available for academic and social problems.
5. Express themselves in a manner that is not a disruption or an embarrassment to others.
6. Dress in a way that is appropriate for school.
7. Master to the best of his/her ability all subjects.

SAFETY ANNOUNCEMENT

In an attempt to keep DeSoto County Schools safe for all students and staff, the following behaviors will not be tolerated:

- The use or possession of gang graffiti, gang drawings, gang writings, gang dress, or gang activity
- Distribution of illegal drugs, prescription drugs, or any substance dangerous to students. (Distribution includes giving substances to students.

Students who openly defy this warning(s) will be considered a threat to the safety of students and staff and suspended pending a disciplinary hearing. The

student could be expelled from DeSoto County Schools.

STUDENT BEHAVIOR/EXPECTATIONS

1. Students may be prohibited from attending school trips or participating in any extra-curricular activity including sporting events, based on discipline referrals.
2. Distracting and/or unsafe behaviors will result in consequences within the school code of discipline.
3. Respectful behavior at assemblies, programs and athletic events is expected. Students may be disciplined and banned from future such events for distracting, disruptive and/or insubordinate behavior.

Any student who shall sell, use, or possess any dangerous narcotic drug or alcoholic beverage (as these terms are now defined or may hereafter be defined by law) may be expelled from school for the remainder of the school year. All such expulsions will be reviewed by the DeSoto County Board of Education.

ELECTRONIC POLICY

Unauthorized use of an electronic device will result in confiscation of the device.

The school day begins at bus stops for bus riders or 7:40 on campus and ends at bus stops for bus riders or when buses clear the campus after school dismissal.

- 1st Offense: First offense will result in confiscation of the device and parental contact. The electronic device will be returned at the end of the school day to the student or his/her parent/guardian as determined by the building principal.
- 2nd Offense: School will take and keep device for 5 school days. After the device is retained for 5 school days, the electronic device will be returned to the student or his/her parent/guardian as determined by the building principal.
- 3rd Offense: School will take and keep device for 10 school days. After the device is retained for 10 school days, the electronic device will be returned to the student or his/her parent/guardian as determined by the building principal.
- 4th Offense: School will take and keep device for 20 school days. After the device is retained for 20 school days, the electronic device will be to the student or his/her parent/guardian as determined by the building principal

TARDY POLICY

Tardies to School-semester based

School begins at 8:25 a.m. Any student who is not in the classroom door when the bell stops ringing is considered tardy. Students who are more than **15** minutes late for 1st period will be counted absent for that period.

Tardies 1-5	No punishment and no parent notification
Tardy 6	A home suspension will be issued and parents shall meet with administration for a conference.
Tardies 7-9	Students will be placed in ALC for the remainder of the day.
10+ Tardies	Students may be suspended with a possibility of a disciplinary hearing.

Parents may present themselves to the principal or his designee two times for an excuse if their child is late and it is not the child's fault, no exceptions.

Tardies to 2nd, 3rd, 4th block-semester based

Students who are not in the room when the bell stops ringing, are tardy.

Students are allowed **1** tardy per period with no punishment and no parent notification.

On the **2nd** tardy to each class students will call their parents and explain to them why they are tardy.

Students who are tardy the **3rd** time for a class in one semester will have the following choices for punishment:

- 1. After school detention (3 Days)**
- 2. ALC (2 Days)**
- 3. Corporal Punishment (2)**

Parents will be notified by Auto Dialer.

Students who are more than **15** minutes late for a class will be counted absent.

Students who are checked out of class by parents will be counted absent if they miss more than **15** minutes of instructional time.

****School policies will be adhered to at school related events including, but not limited to athletic events, field trips, community events, school programs, school transportation, and graduation****

DESOTO COUNTY SCHOOLS CODE OF DISCIPLINE K-12

Forward:

The Uniform Discipline Code has been developed in consultation with students, parents, teachers, and administrators so they will know and understand that firm, fair, and consistent discipline policies are to be maintained in all DeSoto County public schools. Use of this code is intended to ensure a stable learning environment in an atmosphere which encourages academic excellence. It is expected that staff members, students, and parents will work together to support and enforce the code regulations with equity and consistency for all students.

Introduction:

The Uniform Discipline Code of the DeSoto County Schools provides a uniform standard of conduct for all public school students. It describes inappropriate student behavior, ensures equal treatment for misconduct, and presents specific actions for remediating prohibited behaviors. The Code is based on the premise that rules must be enforced fairly, firmly, and consistently and in a fashion equitable and just, while complying with state mandates and regulations. It recognizes that as students progress in school and advance in age and maturity, they will assume greater responsibility for their actions. It is also recognized that differences in age and maturity require different types of disciplinary action.

In this Code, discipline is defined as the implementation of and adherence to behavioral rules and regulations which will ensure an educational environment free of mental and physical hazards to students, teachers and staff. Such an environment is conducive to the practice of good citizenship and encourages learning. The enforcement of the Code will help ensure a safe and orderly school climate for students and staff alike.

Specific provisions of the Code include:

1. A parent, guardian, or custodian of a compulsory-school-age child enrolled in DeSoto County Schools shall be responsible financially for his or her minor child's destructive acts against school property or persons.
2. A parent, guardian, or custodian of a compulsory-school-age child enrolled in DeSoto County Schools may be requested to appear at school by the school attendance officer or the principal, for a conference regarding the destructive acts of their child, or for any other discipline conference regarding the acts of the child.
3. A parent, guardian, or custodian of a compulsory-school-age child enrolled in DeSoto County Schools who refuses or

willfully fails to attend such discipline conference specified in paragraph (2) of this section may be summoned by proper notification by the superintendent of schools or the school attendance officer and be required to attend such discipline conference.

4. A parent, guardian, or custodian of a compulsory-school-age child enrolled in the DeSoto County Schools shall be responsible for any criminal fines brought against such student for unlawful activity occurring on school grounds or buses.
5. A parent, guardian, or custodian of a compulsory-school-age child who
 - a. Fails to attend a discipline conference to which such parent, guardian or custodian has been summoned under the provisions of this section, or
 - b. Refuses or willfully fails to perform any other duties imposed upon him or her under the law shall be guilty of a misdemeanor and, upon conviction shall be fined not to exceed an amount provided by law.
6. The DeSoto County Schools shall be entitled to recover damages in an amount not to exceed an amount as provided by law, plus necessary court costs, from the parents of any minor (7-17) who maliciously and willfully damages or destroys property belonging to this school district. However, this section shall not apply to parents whose parental control of such child has been removed by court order or decree.
7. As an alternative to suspension, a student may remain in school by having the parent, guardian or custodian, with the consent of the student's teacher or teachers, attend class with the student for a period of time specifically agreed upon by the teacher and school principal. If the parent, guardian or custodian does not agree to attend class with the student or fails to attend class with the student, the student shall be suspended in accordance with this Code.

Student Conduct:

Acts of Misconduct

These acts of misconduct include those student behaviors which disrupt the orderly educational process in the classroom or on the school grounds including the following:

Level I

- 1 – 1 Tardiness
- 1 – 2 Running and/or making excessive noise in the hall or building

1 – 3 Inappropriate personal contact including but not limited to pushing and shoving, inappropriate gestures and public displays of affection, recklessness, or any inappropriate contact which does not result in physical harm, or any additional contact which the principal determines to be in this level.

1 – 4 In unauthorized area without pass (halls, etc.)

1 – 5 Dress code violation

* 1 – 6 Displaying any behavior which is disruptive to the orderly process of education.

Disciplinary Action

First Violation

Minimum: Teacher-Student Conference

Maximum: Teacher-Student-Parent Conference

Repeated or Flagrant Violation

Minimum: Mandatory Student -Parent-Administrator Conference (Home Suspension)

Maximum: Corporal Punishment, ALC, detention, and/or school suspension

* Students, who after having a student-teacher conference, a teacher-student-parent conference, home suspension, Teacher Support Team interventions, continue displaying behavior which is disruptive to the orderly process of education, can be suspended from school, pending a disciplinary hearing.

Level II

* 2 – 1 Leaving the school grounds without permission

* 2 – 2 Skipping class

* 2 – 3 Insubordination- refusal to follow written or verbal school rules after receiving specific directions from a person in authority including, but not limited to breaking school or classroom rules, failure to respond to staff request, refusal to complete assigned task, or exhibiting disrespect towards adults

* 2 – 4 Possession and/or use of a tobacco product or substances used as smoking material, including electronic cigarettes (e-cigarettes), vapes, vaporizers, or any alternative nicotine product

- * 2 – 5 Exhibiting any hostile physical or verbal actions
- * 2 – 6 Bullying (as defined in Board Policy JDDA)
- ** 2 – 7 Unauthorized use of personal electronic devices (as defined in Board Policy IJBA).
- 2 – 8 Cheating on tests or exams (The grade “0” will be assigned regardless of other punishment.)

retained for 20 school days, the electronic device will be to the student or his/her parent/guardian as determined by the building principal.

Level III

- 3 – 1 Fighting
- 3 – 2 Gambling
- * 3 – 3 Theft or possession of stolen property
- 3 – 4 Acts which threaten the safety and well-being of students and/or staff: engaging in any behavior (by word or act) that encourages, incites, or instigates threatening or aggressive acts which can create the risk of harm to another person.
- 3 – 5 Extortion- use of intimidation, coercion or force
- * 3 – 6 Vandalism of personal and/or school property
- 3 – 7 Using profane, obscene, indecent, immoral, or offensive language and/or gestures, and/or possession of obscene, indecent, immoral or offensive materials
- 3 – 8 Inappropriate sexual conduct, including unwelcomed sexual contact, indecent exposure, or transferring sexually suggestive images through personal electronic devices

Disciplinary Action

First Violation

Minimum: Administrator-Conference, ALC, mandatory student-parent-administrator conference, corporal punishment
 Maximum: School suspension (one to three days)

Repeated or Flagrant Violation

Minimum: School suspension (three days)
 Maximum: School suspension (three days) and/or ALC for up to ten (10) days and/or Teacher Support Team interventions

* Students who, after having a student-teacher conference, a teacher-student-parent conference, a mandatory student-parent-administrator conference, and Teacher Support Team interventions, continue displaying behavior which is disruptive to the orderly process of education, can be suspended from school, pending a disciplinary hearing.

** Additional disciplinary action for unauthorized use of personal electronic devices (as defined in Board Policy IJBA):

- 1st Offense: First offense will result in confiscation of the device and parental contact. The electronic device will be returned at the end of the school day to the student or his/her parent/guardian as determined by the building principal.
- 2nd Offense: School will take and keep device for 5 school days. After the device is retained for 5 school days, the electronic device will be returned to the student or his/her parent/guardian as determined by the building principal.
- 3rd Offense: School will take and keep device for 10 school days. After the device is retained for 10 school days, the electronic device will be returned to the student or his/her parent/guardian as determined by the building principal.
- 4th Offense: School will take and keep device for 20 school days. After the device is

Disciplinary Action

First Violation

Minimum: School suspension from one to three days, ALC, corporal punishment
 Maximum: School suspension (three days), report to authorities when applicable

Repeated or Flagrant Violation

Minimum: School suspension (three days), ALC (ten days), and/or Levels 3-4 and 3-8 Teacher Support Team interventions
 Maximum: School suspension (three days) and possible assignment to DeSoto County Alternative Center pending the results of a disciplinary hearing.

* For theft or vandalism restitution shall be made regardless of other punishment

Level IV

4 – 1 Possession, use or under the influence of alcohol, synthetic drugs, counterfeit drugs, illegal drugs, narcotics, controlled substance(s) or paraphernalia.

4 – 2 Assault on a student. Assault is defined as purposely or recklessly causing or attempting to cause bodily injury (including pain or discomfort) to another.

4 – 3 Assault on a school employee. Assault is defined as purposely or recklessly causing or attempting to cause bodily injury (including pain or discomfort) to another.

4 – 4 Using profane, obscene, indecent, immoral, threatening or offensive language and/or gestures directly to a staff member

Any student in violation of the above shall be suspended by the principal for three days and ordered to appear for a disciplinary hearing before a District Hearing Officer.

Disciplinary Action

Minimum: Assignment to the DeSoto County Alternative Center and a report will be made to the appropriate law enforcement authorities

Maximum: Expulsion

Students below grade 6 may be given other punishment.

Level V

5 – 1 Weapon(s) possession or use

Disciplinary Action

Minimum: Possession other than gun will result in assignment to the DeSoto County Alternative Center and a report will be made to the appropriate law enforcement authorities

Maximum: Possession of a fire arm/gun or use of other weapon will result in expulsion from school for a period of not less than one year (under certain circumstances expulsion can be from the student's assigned school to the DeSoto County Alternative Center)

For students below grade 6, the hearing officer may recommend other

punishment if the behavior does not require expulsion and the student is likely to benefit from remediation

5 – 2 Sale or distribution, or conspiring to sell counterfeit drugs, synthetic drugs, illegal drugs/alcohol, narcotics or controlled substance(s)

Disciplinary Action

Minimum: Assignment to the DeSoto County Alternative Center and a report will be made to the appropriate law enforcement authorities

Maximum: Expulsion

For students below grade 6, the hearing officer may recommend other punishment if the behavior does not require expulsion and the student is likely to benefit from remediation

5 – 3 Students are prohibited from wearing, displaying, or possessing in any manner on school property or at school-sponsored events clothing, apparel, accessories, drawings, or messages associated with any gang or social club that is associated with criminal activity, as defined by law enforcement agencies.

Disciplinary Action

Minimum: Mandatory student/parent/resource officer/administrator meeting to investigate situation and determine proper discipline consequence

Repeated: Assignment to the DeSoto County Alternative Center

CONSEQUENCES

Mandatory Parent Student conferences may be held as a result of some disciplinary issues.

SUSPENSIONS

Students may be suspended from school at the discretion of the principal for improper conduct. Parents must be informed in writing about the suspension, and the reason(s) for the suspension must be given. Suspensions are also reported to the Superintendent of Education and to the Board of Education.

DISCIPLINARY HEARINGS

When a student appears before a disciplinary hearing, the student will be subject to

additional punishment up to and including suspension of more than three (3) days, assignment to an alternative educational setting for more than ten (10) days, or an expulsion from school.

Suspensions/ALC/DCAC

Students who are suspended, in ALC, or DCAC will not be allowed to attend any school activity during time of suspension or alternative placement.

--The DeSoto County School District does not condone and will not tolerate bullying or harassing behavior-Policy JDC

DeSoto County Gang Policy

The DeSoto County School District prohibits gang activity, defined hereinafter. Students who engage in gang activity will be subject to discipline pursuant to the District's Code of Discipline, up to and including possible expulsion. A "gang" is defined as a group that initiates, advocates, or promotes illegal activities, activities that threaten the safety or well being of persons or property on school grounds, or at supervised school functions, or activities that are harmful to the education process.

Prohibited "gang activity" includes, but is not limited to:

- (1) Soliciting students to become gang members;
- (2) Participating in gang initiation or other gang ceremonies;
- (3) Deliberately wearing, displaying, or possessing prohibited gang symbols;
- (4) Engaging in gang-related violence or threats of violence;
- (5) Threatening others, including threats by brandishing a weapon or a replica of a weapon on school campuses, or at supervised school functions; or
- (6) Engaging in any behavior undertaken in such a manner as to be reasonably likely to incite violence or endanger persons or property.

Prohibited "gang symbols" may include, any type of clothing decoration, jewelry, patches, bandanas, gang names, depiction of gang signs or symbols, and/or body signal/movement which is recognized as denoting a gang or is a sign, signal or movement utilized in connection with gang communications, including, but not limited to those appearing with the "Gang Awareness" pamphlet attached hereto as well as the additions thereto in the future. School officials will keep a booklet containing known "gang symbols" in each school office. In addition, prohibited "gang

symbols" shall be published at the start of each school year in the Student Handbook. Students and parents who may have questions regarding this policy should contact the school principal for further clarification of any part of the policy. Students may be disciplined for engaging in any activity prohibited by this policy including the prohibited "gang activity" enumerated in the third paragraph hereof. District officials will cooperate with local law enforcement to provide the school with gang information to aid in the prevention of violence, gangs, and drugs in our schools. This information shall include, but is not limited to: gang names, colors, symbols, signals, and gestures associated with gangs (all of which are prohibited gang activity). School officials will publish notice of these prohibited names, signals, gestures, colors and symbols in the school office as made available by local police department and government authorities or otherwise made known to school officials. The school will continually update the information posted in the school office relating to prohibited gang symbols and gang activity. Notice of updated prohibited gang activity and/or gang symbols will be sent home with each student, said notice shall advise students that the prohibited gang activity and gang symbols has been updated with updates maintained in the school office and the District website. Each school shall make regular announcements to the student body advising that gang activity and gang symbols are strictly prohibited. Notwithstanding anything to the contrary contained herein, nothing herein prohibits the display of recognized religious symbols such as the Star of David or the Crescent or the Cross unless these or other religious symbols are altered or augmented in some way. Notwithstanding anything to the contrary contained herein, wearing of clothing or particular colors in and of itself is not prohibited unless the clothing (color or otherwise) is worn in combination with other prohibited gang signs or symbols. The wearing or displaying in any gang names, is prohibited.

The DeSoto County Board of Education permits individual schools to adopt additional regulations governing actions not covered by the Conduct Code. However, such additional regulations may neither substitute for nor negate any of the provisions, in spirit or intent of the Conduct Code, and must be approved in writing by the School Superintendent

****The school day begins at bus stops or when the student enters school property and ends when the student exits the bus or when buses clear the campus after dismissal.**

EMERGENCY DRILLS AND PROCEDURES

Fire Drill and School Evacuation Plan

Students are to become familiar with the school evacuation plan which is posted in each classroom. In the event of fire or a school evacuation, all students should be silent **immediately** and follow the instructions of their teachers.

Tornado Alert

The signal for a tornado drill or alert will be announced over the intercom. All students should immediately be silent and follow the teacher's directions to go quickly into the hall and sit as directed. They should remain quiet and in this position until an all clear signal is given.

Students who disrupt emergency drills will have severe consequences.

AREAS OF INTEREST

Assembly Programs

Assemblies are held periodically in the school gymnasium and cafeteria. Students should give respect to all speakers and not talk while a speaker is talking. Good manners are always expected. Everyone is required to conduct himself/herself in a manner appropriate for the program being presented.

Backpacks

Backpacks of any type are allowed at Center Hill High School. However, students are not allowed to have backpacks in the classrooms – this includes sportspacks/string bags, except when used in gym for PE. Students should place backpack/ Sportspack/bag in their lockers at the beginning of the day. Purses are allowed in classrooms at the discretion of each teacher.

Care of Property

School property is for the benefit and use of students. It is our desire that everyone will exhibit pride in helping to keep the buildings and furniture clean and in good repair. Food and drinks may only be consumed in the cafeteria and/or designated break areas.

Vandalism of school property will be punished, and the parents will be liable for all damages.

SCHOOL EXPECTATIONS/PROCEDURES

Classroom Expectations

- Enter the room quietly and begin bell work/assignment.
- Be prepared and ready to follow directions.
- Be respectful of other students' property and space.
- Behavior that interferes with learning will not be permitted.

Hall Expectations

- Enter the school quietly and report to the appropriate location.
- All traffic should keep to the right.
- Be careful while using lockers and respect other students' space and property.
- Keep the school clean.
- Noise should be kept at a minimum.

Cafeteria Expectations/Procedures

- Enter the cafeteria quietly and either get in lunch line for tray or be seated immediately.
- Keep the cafeteria neat and clean, and return trays to the proper place.
- Use appropriate table manners.
- **No food or drink is to be taken out from lunch or break, eating is allowed in cafeteria or designated areas only.**
- **Cameras will be viewed daily to check for line cutting/table messes/lunch trays left, etc. These behaviors will receive appropriate consequences.**

Restroom Expectations

- Take care of restroom needs during class changes.
- Do your part to help keep the restroom clean.
- Wash your hands.
- Do not waste soap or paper products.
- Don't use the restroom as a social meeting place.

******Only water in clear plastic bottles is allowed in the hallways and classrooms!!***

GENERAL PROCEDURES

Attendance Forms

School attendance forms must be requested in advance-forms in front office

- Allow 24 hours to process
- First form is free-then \$5 fee

Forgotten items may not be dropped off in the front office

Flowers and Gifts

No flowers or gifts will be received for students during school hours. This includes holidays and any special occasion.

Insurance

Several low cost insurance policies are offered through the school. All students involved in athletics and/or MHSAA school activities are required to take this policy if they are not covered by other insurance. Please see the receptionist for more information.

Lockers

Lockers are provided for all students. A nonrefundable \$5.00 locker maintenance fee will be collected. Be aware that lockers are school property and the contents may be examined/removed by appropriate school personnel. Keep your combination secret from other students. Lockers should remain locked. Sharing of lockers will result in loss of locker.

Lost and Found

All articles found in the school and on the campus should be turned in to the school's main office

It is strongly suggested that each student put his/her name on any clothing or belongings brought to school. Unclaimed items will be donated to charities monthly.

Medicine

The school will administer prescription drugs only. Parents need to complete an authorization to administer medicine form and return it before medicine can be administered. Students will be allowed to keep a daily dose of non-prescription medicine and take as needed. The school will not administer non-prescription medicine.

School Closings

In case of bad weather conditions when it would be unsafe for students to come or remain at CHHS, the superintendent will notify the news media of the closing as soon as possible

School Lunches

Students will use the Mississippi Student Information System (MSIS) ID in order to receive a lunch. Lunches with one container of milk are available in the school cafeteria for \$2.75. Extra milk can be purchased separately. The federal government provides free or reduced (\$.40) lunches for those who qualify. Because the school lunch program is federally funded, there will be **no** charges. However, school lunches can be pre-bought weekly, monthly, and yearly. You may contact the Food Service Department at (662) 429-5271 with questions. Prepayments may be made by calling 1-800-607-4385 or accessing www.mealpay.com. Parents will need their child's MSIS ID when accessing the web site. A menu is posted weekly. School lunch period is a closed period of time. No student will be allowed to leave school to eat. Free lunch applications will be completed on a "family" sheet. It is only necessary to fill out one per child in the same family.

Student Reporting

Students are encouraged to express school related concerns to the administration.

Telephone Use

Students are to use the office telephone only in cases of real need, such as illness requiring a student to go home.

It is requested that parents do not call the school to have messages delivered to their children except in cases of emergency.

****Except in an extreme emergency, no student's class will be disturbed to receive a phone call and/or message.**

SCHOOL SERVICES

Counseling Services

Students and parents are encouraged to contact the school guidance counselor, who is available to help with a variety of student needs, which may include scheduling, course selection, and personal/social issues. Conferences between parents and teachers may be scheduled through the counselor's office.

Danielle Brown-11th/12th danielle.brown@dcsms.org
Bill Hatch-9th/10th
william.hatch@dcsms.org

Library Services

A full-time librarian is available to help students learn reference skills. The librarian encourages students to read and has books that should be of special interest to all students. Students should treat books with care so that others may enjoy them. Fines will be charged for damaged or lost books.

Special Education Services

Special education services are provided in a variety of settings. Students with a MS IEP will be served appropriately. There is a community based program for those students requiring both academic and life skills. Services are also available for language/speech disorders, hearing, visually and/or physically impaired students, as well 504 plans.

Textbooks

Textbooks are furnished by the DeSoto County School District. They are loaned to students for the period of the school year or until the student withdraws from school. Textbooks are to be treated with care. No writing is permitted in any textbook. Fines are assessed to those students who misuse or lose their books. It is advisable for students not to lend their textbooks to others.

CLASSES OF SPECIAL INTEREST

Band

The band classes are open to all interested students in grades 9th-12th. Each student must make arrangements for the use of an instrument. MHSAA standards must be reached for participation. Color Guard and Winter Guard are audition groups that

perform with the band. There is a yearly Band Fee that must be paid in order to participate.

Jared Ross, High School Band Director

Choral

General Choral music is open to all interested students in grades 9th-12th. Students learn music theory along with foundations and fundamentals of singing. Advanced Choral groups requiring an audition are also offered. All choirs will perform several times a year.

Catherine Feazell, High School Choral Director

Mustang TV

Mustang TV, a student-produced program featuring school personalities and events, is aired daily. Students must audition for this class.

PSAT program

10th grade students will be selected for this program based on their performance on the PSAT. Students will commit to a year long program, including a summer workshop, where they will prepare for taking the PSAT as an 11th grade student, where students compete to become National Merit Finalists.

Yearbook

Yearbooks are published each year depicting every area of school life. Orders are taken for yearbooks during the school year with delivery in the fall of the next school year. Students must receive teacher approval to be on the yearbook staff.

ATHLETIC OPPORTUNITIES

Listed below are the many teams for student/athletes. A birth certificate, insurance, physical, parent permission, and a satisfactory grade/discipline report are required to try out for these teams.

FALL

Cross Country, Football, Volleyball, Swimming, Cheer and Dance

WINTER

Archery, Basketball, Soccer, (Cheer and Dance continue)

SPRING

Baseball, Golf, Softball, Tennis and Track

General Sports Participation Information

Students who are involved in sports/activities must be able to participate in games and meets, which are held in the afternoon, at night, and on Saturday depending on the event. Students are allowed to participate in multiple activities as scheduling allows.

MHSAA ELIGIBILITY REQUIREMENTS

To be eligible for high school activities, the high school student must have passed the four core courses (English, math, science, and social studies) with a 2.0 average for the preceding semester (computed numerically or by GPA). The year-end average for the spring semester will be used to compute averages for the fall semester. Students must be on track to be promoted to be eligible.

Summer school or extended school year grades will replace the grade for a failed course in the spring semester GPA.

To be eligible to be a member of the school's athletic, band, chorus, cheer, dance, speech, and/or JROTC program, a student must:

1. Be a bona fide student having enrolled no later than the 15th day of any semester of participation, carry the required number of subjects for successful graduation progress, and deport himself/herself satisfactorily.
2. Attend school in the school district of which his/her parents are actual bona fide residents.
3. Pass his/her grade level by achieving at least a 70 overall GPA in all subjects the previous year in order to be eligible to participate during the present year.
4. Be examined by a physician and be declared physically fit.
5. Have a certified copy of his/her birth certificate to present to the principal or his/her designee.

University Admittance Information for Athletes

In order to participate in athletics and receive athletically based financial aid, a student/athlete must register with the NCAA Eligibility Center and meet academic and amateurism eligibility standards. In order to register with the eligibility center, you must have a valid U.S. Social Security Number and an approved form of payment. Students must have a 2.3 CORE GPA to be eligible. ACT scores should be sent to the clearinghouse using code 999999. See Mrs. Brown in the counselor's office for more information.

www.ncaaclearinghouse.net

STUDENT RECOGNITION

Principal's List and Honor Roll

To be on the Principal's List a student must earn all A's and be marked as satisfactory in conduct during a grading period. Students who earn A's and B's and satisfactory in conduct are on the Honor Roll.

Students on the Principal's List or the Honor Roll will have their names published in the local newspapers and will be rewarded with a breakfast in their honor.

Perfect Attendance

The faculty knows the importance of students attending school regularly. Any student who has perfect attendance for the entire year will receive a certificate.

Awards Assembly

A student awards assembly is held at the end of the year. Student recognition will be based on: student performance, exemplary citizenship, academic achievement and/or perfect attendance.

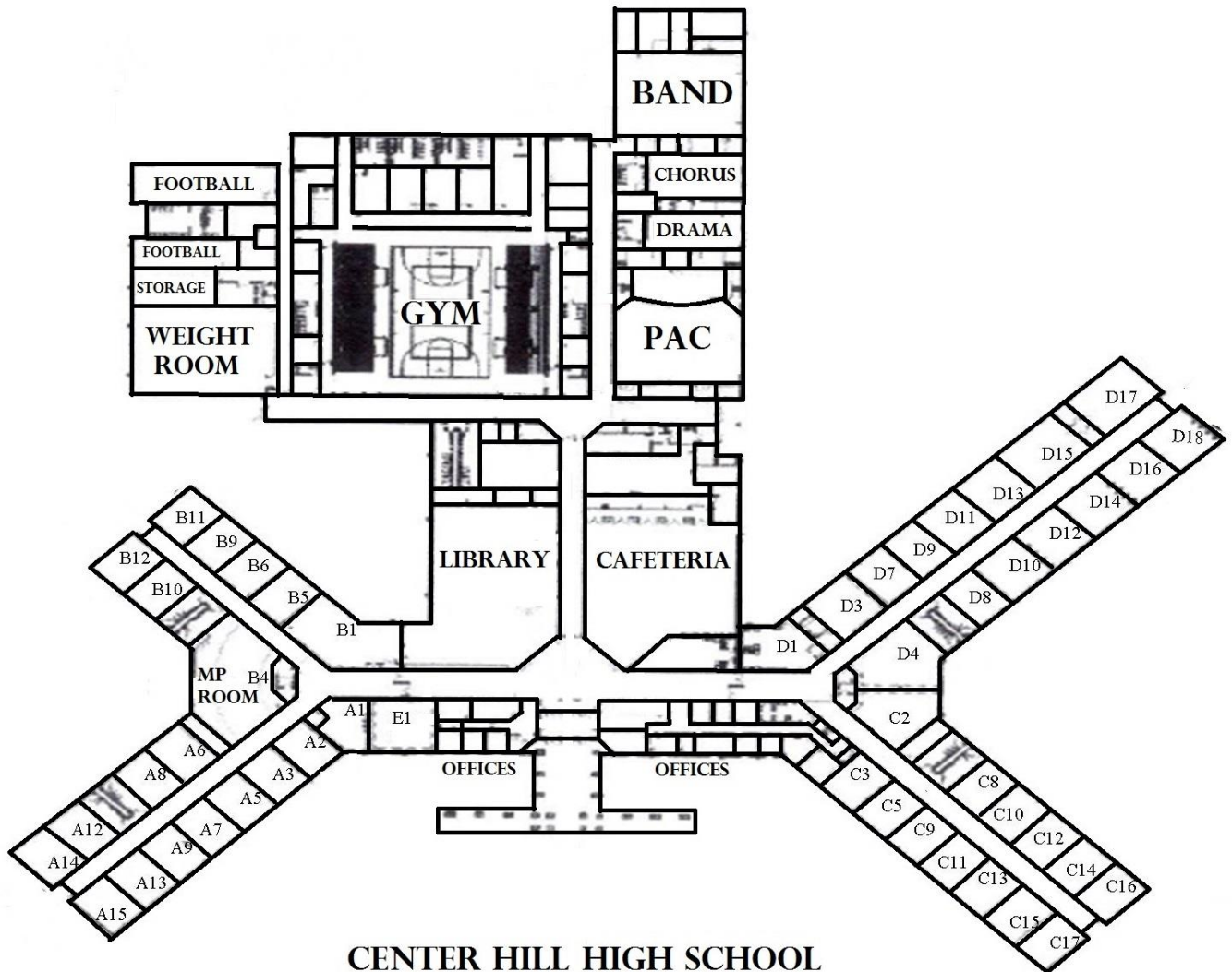
Hall of Fame

This is recognition of seniors who have displayed excellence in academics, school involvement, and character during their high school careers. This designation is made by a teacher committee, after an application process.

CENTER HILL HIGH BELL SCHEDULE

7:50	DOORS OPEN
8:10	WINGS OPEN
8:25	TARDY BELL
8:25-10:00	1 ST BLOCK
10:00-10:09	MTV
10:09-10:25	BREAK
10:25-11:59	2 ND BLOCK
12:04-2:07	3 RD BLOCK/LUNCH
12:04-12:33	1 ST LUNCH
1:37-2:06	2 ND LUNCH
2:11-3:45	4 TH BLOCK

SCHOOL MAP



CENTER HILL HIGH SCHOOL