

What: Technology Night

When: Sept. 13, 2016

Time: 6:00 – 7:30 (20 minute sessions)

Explanation: Teaching and exposing parents to all the great technology utilized at Lewisburg Middle School.

Vision: Lewisburg Middle School parents are knowledgeable of and able to utilize the technology available to them and their student.

Agenda: Parents will meet in the cafeteria for a 5 minute introduction and explanation of the evening and then rotate to sessions.

Session 1: Using Remind & Power School effectively

This session will provide parents with a master list of the Reminds and teach them how to download the app, teach them how to save each remind as a specific contact for easier access and search for past texts by teacher. The session will also explain the benefits of utilizing ParentPortal and give them an opportunity to obtain their log in information for their child.

- Remind
- Power School/Parent portal
- My Payment Plus
- Parent teacher conferences
- School Blog

Session 2: School & Teacher Web Sites

This session will walk parents through the information on the school website that will help them to stay informed about school events. The session will also show parents how they can find useful information on teacher websites to help their child stay more organized and ready for class.

- Events calendar
- Handouts
- Weekly assignments
- Resources

Session 3: Social Media

This session will focus on encouraging parents to follow our school's social media sites and teach them how to use our school hash tags to help promote our school. The session will also serve to inform parents of the school rules of using technology in the building and create awareness of how we handle cyber bullying both inside and outside of school. We will give parents information on how to watch for signs of inappropriate behavior on social media and texting, and what to do if they are concerned.

- Twitter
- Facebook
- Instagram
- Parental awareness/safety
 - Rules at school
 - Cyber bullying
 - Inappropriate behavior

Session 4: General Technology Session

This session will expose parents to technology that can help students at school and show examples of how technology is being used in the classroom to enhance the educational process. We will stress to parents the purpose of students needing an active e-mail account.

- Prezi
- Padlet
- Google docs
- I-nigma / QR reader
- Kahoot
- Edmodo
- Quizzlett
- Study blue
- Khan academy

Session 1	Session 2	Session 3	Session 4
6:08 - 6:28	6:30 – 6:50	6:52 – 7:12	7:12 – 7:32

Schedule:

6:00 – Welcome, Introduction, announce groups

6:05 - dismiss

6:08 – 1st session

6: 28 – dismiss

6:30 - 2nd session

6:50 – dismiss

6:52 – 3rd session

7: 12 – dismiss

7:12 – 4th session

7:32 – dismiss (hand out letter to complete survey online using QR code or a hard copy)