

# 2018-2019 Summer Registration Hours and Information

**Monday – Friday 8:00 A.M. to 2:00 P.M.**

**Closed July 2<sup>nd</sup> – July 4<sup>th</sup>**

**Due to construction, offices will be located in the back of the school in the 4<sup>th</sup> grade building for the summer. Please enter through the back gate by the bus depot (by Lowe's).**

- **Returning OBIS Students, Rising OBIS Students, and Students transferring from another DeSoto County School**

- Online registration “Snapcodes” for Returning DeSoto County Students **will be emailed to you** from DeSoto County Schools, beginning **Monday, June 11<sup>th</sup>**. Please make sure the school has a valid parent email address on file prior to this date.

- Once online registration has been completed, you must supply OBIS with your proofs of residency you may email them to [lisa.hanks@dcsms.org](mailto:lisa.hanks@dcsms.org) fax them to 662-893-1225, or bring them into the office. Include students name(s) on all proofs.

- **Students transferring from another DeSoto County School** will register through the “Snapcode” emailed to you by your students ending 2017-2018 school.

- Make sure the Parent/Guardian email address is updated at your student’s previous school.

- DCS Transfer Students (did not end 2017-2018 year at CES or OBI) must come to the school to supply their proofs of residency and complete their registration.

- **New Students**

- Online registration through InfoSnap, will open for New (Non-DeSoto County) Students on **June 11<sup>th</sup>**. Please log onto [www.desotocountyschools.org](http://www.desotocountyschools.org) for details. – After the online registration process is complete, please bring in the following documents (for student) to the school.

- Original Certified Birth Certificate

- Social Security Card

- Certificate of Immunization on a MS 121 Form (from MS Health Dept. or a MS Doctor)

- Transcript from Previous School

- \*We must have a copy of the report card in order to schedule your student.**

- Two Proofs of Residency (see DCS Board Policy Residency **JBC**)

- Proof of Guardianship (**MUST** be legal documentation from a Judge/Court)

- New Students (*did not end 2017-2018 school year at CES or OBI*) must come to the school to complete their registration.

**See the Desoto County School Enrollment Requirements below for a more detailed list for both New and Returning students or log onto [www.desotocountyschools.org](http://www.desotocountyschools.org)**

*Please contact the school at 662-893-1221 for more information or you may email your questions to [lisa.hank@dcsms.org](mailto:lisa.hank@dcsms.org).*