

TEACHER ACADEMY I

Teacher Academy is a pathway for students in the Human Science, Art, and Humanities career cluster. The Teacher Academy program is a high school course designed to attract students to the field of education, to provide information and field experiences relevant to pursuing a degree in education, and to prepare students for the rigors of a career in education so they will remain long-term educators. The Teacher Academy pathway includes classroom and hands-on experiences that will prepare students for employment or continuing education in the education field.

COURSE DESCRIPTION: Teacher Academy I is an entry-level course. Students in this course gain foundation competencies related to students as learners, planning and assessing teaching, teaching strategies, and communication skills. Students receive hands-on field experiences.

TEACHING FORMAT: Lectures, class discussions, reading, writing, group work, presentations and lab work will be used to make sure that students are prepared for employment or continued education in the occupations of manufacturing and construction.

TEXTBOOKS AND SUPPLIES: Textbooks will be provided by the Indianola Career and Technical Center and will remain in the classroom. The students will need the following items daily for this class:

- Composition notebook
- Flash drive
- Pens and pencils

GRADING CRITERIA: Each student is graded according to the Indianola School District's grading policy. Your grade will be based on how much and how well you complete your class work and projects. Each nine weeks grade is broken down into the following percentages:

- 25% for daily work which will include classroom participation and class work
- 50% for major work which will include projects, presentations, and tests
- 25% for your nine weeks exam/project

ATTENDANCE AND MAKE-UP POLICY: Students should attend class daily; however, when a student is absent, the following procedures will be taken for missed assignments:

1. Students that are absent one (1) day should check the assignments box/crate to get the assignments from the previous day. The assignments should be completed and turned in on the next day. For example, if a student is absent on Monday, he/she will get the assignment on Tuesday to be turned in on Wednesday.
2. Students who are absent over a three day period for a serious illness or family situation (flu, severe cold, chicken pox, death of a loved one) will be given all missed assignments. The assignments should be completed within one (1) week of his/her return to school. For example, if a student is absent for several days and returns to school on a Wednesday, he/she will have until the following Wednesday to complete and turn in the missed assignments.
3. Students who know that they will be out of school ahead of time for surgery or some other major illness must make arrangements in the office to receive their weekly assignments. The assignments must be completed during their stay at home and returned during the following week. Additional assignments will be given once the original assignments are returned.
4. Students who fail to turn in an assignment on the due date will have three (3) days to turn in the assignment before the grade turns into a zero (0).
5. ALL assignments should be turned in on the due date. However if they are not, the following grades will be given:
 - Assignments one (1) day late will receive a grade of 75 if the assignment is completed correctly.
 - Assignments two (2) days late will receive a grade of 70 if the assignment is completed correctly.

- Assignments three (3) days late will receive a grade of 65 if the assignment is completed correctly.

Please realize that if the assignment is late and not completed correctly that your grade will be even lower than those given above.

STRATEGIES FOR SUCCESS IN Teacher Academy I: These are some helpful tips that if you often will make your year in Marketing I a successful one.

- Use time wisely.
- Begin assignments in a timely manner to make sure the assignments are completed by the due date.
- Ask questions when you do not understand.
- Keep necessary school/classroom supplies.
- Complete ALL assignments given by the teacher.

PACING GUIDES: The chart below gives you information on what units will be taught in class. The charts also give you the major assignments for each unit. If you use this chart wisely, you will be on target with your class work.

Unit	Title	Assignments
1	Orientation and Safety	
2	History and Trends in American Education	
3	Human Growth and Development	
4	Communication Skills I	
5	Learning Environment	
6	The Effective Teacher	
7	Planning Instruction I	
8	Assessing Teaching and Learning I	
13	Field Experience/Observation	

STUDENT ORGANIZATION: Students enrolled in Teacher Academy are encouraged to join Future Educators Association (FEA). The mission of FEA is to foster the recruitment and development of prospective educators worldwide.

CPAS: All students will be required to take this exam during the fourth nine weeks. Scores from this exam will count as your fourth nine weeks exam, 25% of your fourth nine weeks grade.

TEACHER ACADEMY II

Teacher Academy is a pathway for students in the Human Science, Art, and Humanities career cluster. The Teacher Academy program is a high school course designed to attract students to the field of education, to provide information and field experiences relevant to pursuing a degree in education, and to prepare students for the rigors of a career in education so they will remain long-term educators. The Teacher Academy pathway includes classroom and hands-on experiences that will prepare students for employment or continuing education in the education field.

COURSE DESCRIPTION: Teacher Academy II provides students with the opportunity to gain advanced skills needed to enhance them as learners, teachers, and communicators. Students receive advanced hands-on field experiences.

TEACHING FORMAT: Lectures, class discussions, reading, writing, group work, presentations and lab work will be used to make sure that students are prepared for employment or continued education in the occupations of manufacturing and construction.

TEXTBOOKS AND SUPPLIES: Textbooks will be provided by the Indianola Career and Technical Center and will remain in the classroom. The students will need the following items daily for this class:

- Composition notebook
- Flash drive
- Pens and pencils

GRADING CRITERIA: Each student is graded according to the Indianola School District's grading policy. Your grade will be based on how much and how well you complete your class work and projects. Each nine weeks grade is broken down into the following percentages:

- 25% for daily work which will include classroom participation and class work
- 50% for major work which will include projects, presentations, and tests
- 25% for your nine weeks exam/project

ATTENDANCE AND MAKE-UP POLICY: Students should attend class daily; however, when a student is absent, the following procedures will be taken for missed assignments:

1. Students that are absent one (1) day should check the assignments box/crate to get the assignments from the previous day. The assignments should be completed and turned in on the next day. For example, if a student is absent on Monday, he/she will get the assignment on Tuesday to be turned in on Wednesday.
2. Students who are absent over a three day period for a serious illness or family situation (flu, severe cold, chicken pox, death of a loved one) will be given all missed assignments. The assignments should be completed within one (1) week of his/her return to school. For example, if a student is absent for several days and returns to school on a Wednesday, he/she will have until the following Wednesday to complete and turn in the missed assignments.
3. Students who know that they will be out of school ahead of time for surgery or some other major illness must make arrangements in the office to receive their weekly assignments. The assignments must be completed during their stay at home and returned during the following week. Additional assignments will be given once the original assignments are returned.
4. Students who fail to turn in an assignment on the due date will have three (3) days to turn in the assignment before the grade turns into a zero (0).
5. ALL assignments should be turned in on the due date. However if they are not, the following grades will be given:
 - Assignments one (1) day late will receive a grade of 75 if the assignment is completed correctly.
 - Assignments two (2) days late will receive a grade of 70 if the assignment is completed correctly.

- Assignments three (3) days late will receive a grade of 65 if the assignment is completed correctly.

Please realize that if the assignment is late and not completed correctly that your grade will be even lower than those given above.

STRATEGIES FOR SUCCESS IN Business Fundamentals: These are some helpful tips that if you often will make your year in Marketing I a successful one.

- Use time wisely.
- Begin assignments in a timely manner to make sure the assignments are completed by the due date.
- Ask questions when you do not understand.
- Keep necessary school/classroom supplies.
- Complete ALL assignments given by the teacher.

PACING GUIDES: The chart below gives you information on what units will be taught in class. The charts also give you the major assignments for each unit. If you use this chart wisely, you will be on target with your class work.

Unit	Title	Assignments
9	Orientation and Safety	
10	Communication Skills II	
11	Appreciating Diverse Learners	
12	Subject Area Knowledge	
13	Field Experience/Observation	
14	Planning Instruction II	
15	Assessing Teaching and Learning II	
17	Professional Learning	

STUDENT ORGANIZATION: Students enrolled in Teacher Academy are encouraged to join Future Educators Association (FEA). The mission of FEA is to foster the recruitment and development of prospective educators worldwide.

CPAS: All students will be required to take this exam during the fourth nine weeks. Scores from this exam will count as your fourth nine weeks exam, 25% of your fourth nine weeks grade.

CERTIFICATE OF COMPLETION: Second year students who successfully complete 545 hours of training, including classroom and lab exercises, and who receive a passing score of 60 on the state mandated CPAS exam for the first and second year combined will receive a certificate of completion.