

## Message from the Principal

**Welcome** to the 2018 2019 school year at Lockard Elementary School! What an exciting year this will be!!! We have transitioned from a K-2<sup>nd</sup> grade school to a K-3<sup>rd</sup> grade school; so, there are changes within our building and around campus. You are invited to visit campus and see the some of the changes including a fence that will be completed within the first weeks of school, a conflict resolution painting on the sidewalk, new gravel underneath the playground equipment, a music room and the reconfiguration of the classes and rooms housed on each hall. Our new theme for the school year is the jungle.

In this newsletter, please see our new vision statement and other information crucial to our successful family-school connections and student achievement.

I look forward to working with you and your child this year!

**Our Vision:** Lockard will be the best school ever by being a safe, inviting, positive place in which all are engaged and showing growth every day.

### IMPORTANT TIMES TO NOTE

- ☆ **Breakfast** begins at 7:05 a.m. and ends at **7:30 a.m.**
- ☆ **Instruction** begins at 7:45 a.m. and ends at 3:15 p.m.
- ☆ **Students may not be checked out after 2:30 p.m.**

### ARRIVAL, DISMISSAL AND PARKING

- ☆ **Car riders** are to be dropped off on Augusta or W. Gresham. Pick up for K and 1<sup>st</sup> is on Augusta and for 2<sup>nd</sup> and 3<sup>rd</sup> is on W. Gresham.
- ☆ College Street is **for buses and daycare** only from 6:45 am-8:00 a.m. and from 2:45 pm-4:00 p.m.
- ☆ **Campus gates will be closed during dismissal.** If your child is a car rider, the individual picking him/her up should wait in the car line. An adult will walk your child to the vehicle.
- ☆ **Barricades** will be located on both ends of College Street in front of the school to ensure student safety.
- ☆ **Visitor parking** is marked with a sign and is across the street from the building next to the playground.

### ATTENDANCE

- ☆ Students being **checked-out early** must be called from the classroom by the office staff. Consistently getting students before 3:15 pm may affect students' grades.
- ☆ If your child is **absent**, be sure to submit a signed, dated excuse to the office immediately upon your child's return. **No more than two handwritten excuses per quarter** will be accepted/excused.
- ☆ If your child is **tardy**, please bring your child to the office for a tardy slip; then, please walk your child to his/her classroom. This is for your child's safety and to ensure your child's attendance is counted correctly.

### VISITING CAMPUS

- ☆ **Campus gates will be closed at 7:45 a.m. each day.** To enter campus gates, please go to the office and provide your ID to get a pass.
- ☆ When **visiting campus** you will be asked for your driver's license or a state issued photo I.D. This is safety protocol across the district.
- ☆ **Visitors** must obtain a visitor's pass from the office before entering the gates and halls.
- ☆ **Conferences with teachers** must be scheduled during teachers' conference periods.
- ☆ You are welcome to **conference with administrators.** Conferences should be scheduled in advance unless there is an emergency.

### RESOURCES AND INFORMATION

- ☆ For the **SCCSD Student Handbook**, please visit [www.sunflower.k12.ms.us](http://www.sunflower.k12.ms.us) .
- ☆ Lockard has a webpage under the schools tab at [www.sunflower.k12.ms.us](http://www.sunflower.k12.ms.us) for important information and updates.
- ☆ Please like the **Lockard Elementary School Facebook page** and see pictures, video clips, notices, reminders, important information and fun & learning at Lockard.

### RESTRICTED ITEMS

- ☆ **Weapons** and/or any object that can be used as a weapon (toy or real) are strictly prohibited on campus.
- ☆ Our campus is **smoke free, alcohol free, and drug free.** Tobacco, alcohol products and illegal drugs are not allowed on the premises or at any school related function.