

2015-2016 Strategic Planning Team Meeting
Meeting Minutes
April 27, 2016

SPT members present:

Angela Garland, Principal

Deborah Hoffman, Assistant Principal

Tonya Bethea, SPT Chairperson

Sean Pruckner, 6th grade representative

Daniela Ronan, 7th grade representative

Peggy Pullicino, 8th grade representative

Kristen Butts, EC representative

Marsha Rowntree, Digital Learning and Teaching Facilitator

The NWPM School Strategic Planning Team met on April 27, 2016 in the Professional Development Room with Tonya Bethea presiding over the meeting. The meeting started at 3:21. Mrs. Bethea welcomed everyone and thanked them for attending the meeting. Team members were given the opportunity to read the minutes. Mrs. Rowntree made a motion to accept the minutes as written. Ms. Ronan seconded the motion. A vote was taken and the minutes were approved. The meeting was turned over to Mrs. Garland.

Mrs. Garland began with discussing the Climate Survey from Advanced Ed, in particular, the parent survey. We must have 116 completed parent surveys in order for the results of the survey to be valid. To date, thirty-two parents had taken the survey. Mrs. Garland asked the teachers on each grade level to email the survey link out to parents, ensuring privacy by using the blind carbon copy (BBC) feature of our email system. Mrs. Bethea suggested that parents could take the survey using tablets during drop off and pick up of our car riders. Mrs. Rowntree explained that all the tablets were checked out to students, but we could use the iPads from the cart. Mrs. Rowntree agreed to assume responsibility of getting the iPads ready for the parents to use.

Mrs. Garland then discussed reviewing the Strategic Plan for this year to assess the goals. Grade levels were assigned a goal to discuss and review for progress. The grade level representative will report their findings at the end of May. The process was explained with the focus of the review being on the activities. Goal one will be reviewed by the 6th grade teachers, Spanish teachers and EC teachers who attend the 6th grade level meetings. Goal two will be reviewed by the 7th grade teachers. Goal three will be reviewed by the 8th grade teachers, Ms. Tobin, and Mrs. Rowntree. Goal four will be reviewed by the Encore teachers and Ms. Sherman. Mrs. Garland will provide a template for the review process.

Mrs. Garland went on to explain Teacher Appreciation Week and the activities for the week. She explained the poster program Onslow County Schools is doing in recognition of OCS Employees. Students will write thank you messages on the posters on Monday. The posters will be displayed around the school. On Tuesday, Mrs. Rowntree will be in the cafeteria to tweet out messages that are written on OCS Thank You signs. Students will complete the signs; Mrs. Rowntree will tweet them out a

#ThanksTeamOCS and #NWPM_1. Laurie Crowder and Nader may be on campus to capture these events. Again posters will be displayed for the week.

Mrs. Garland transitioned the group the last agenda item, the Student Handbook. Three major areas of concern were discussed based on data from Educators' Handbook - dress code, cell phones, and technology. Team members were asked to go back to their respective grade levels read the policies in the handbook and discuss changes and updates for the 2016-2017 school year. Mrs. Garland and Mrs. Hoffman specifically discussed the issue of leggings needed to be addressed because trends in legging design have changed since the legging policy was written. The administrators asked the team members to get input from their respective grade level members in regards to dress code. The grade level should consider the question, what is a distraction to education. Further, issues of consistency in terms of dress code enforcement were discussed along with some solutions for appropriate coverage so that students could stay in class.

Technology, cell phones, and use of headphones were also discussed. Mrs. Garland brought up the infraction system for technology misuse that another middle school uses. Mrs. Rowntree shared the infraction policy with the team members. Team members were asked to take these topics back to their respective grade level members, read the current policies, and suggest changes and updates.

Closing comments were given by Mrs. Hoffman about the upcoming 5th grade orientation visit to the school. On the day of the 5th grade visit, there would be no 8th grade Encore Classes or 7A Encore classes as the Encore teachers were assisting with the event.

The meeting was turned back over to Mrs. Bethea who asked for a motion to adjourn the meeting. Ms. Pullicino made the motion to adjourn the meeting. Mrs. Butts seconded the motion. Everyone agreed by voting and the meeting was adjourned at 4:25 P. M.

Minutes respectfully submitted by Marsha Rowntree, SPT Member