

RHS ATTENDANCE NOTE

Student Name: _____

Date(s) of Absence(s): _____

Lawful Absences per Onslow County Board of Education Policy code 4400.

Reason:

- Sick or injured but not taken to doctor. (1A) **Please write Parent Note on back of this sheet.**
- A medical or dental appointment. (1B) **** Note required from Doctor/Dentist.**
- Death in the family. (1C) ****Provide copy of Obituary or Funeral Program.**
- Isolation ordered by State Board of Health. (1D)
- Court or Administrative Proceeding due to subpoena/citation. (1E) **** Note from Court required.**
- Religious observation. (1F) **Prior approval by Principal required.**
- Valid Educational opportunity. Example: College Visits (1G) **Prior approval from teachers, parent, and Principal required.**
- Other: **Approval of Administration required.**

Parent Name	Parent Signature	Date
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- NOTE:**
1. Extended illnesses generally require a statement from a physician.
 2. Student will be permitted to make up work within timeframe to be determined by teacher.
 3. A student’s absence from school for any reason other than those listed above will be considered unlawful.

1. References:
http://images.pcmac.org/SiSFiles/Schools/NC/OnslowCounty/RichlandsHigh/Uploads/Forms/16-17_Student_Handbook_Revision.pdf (Page 23-26)
2. <http://images.pcmac.org/Uploads/OnslowCounty/OnslowCounty/Departments/DocumentsSubCategories/Documents/4400.pdf>