

THE BOARD OF DIRECTORS
OF
Oxford Preparatory School
MINUTES
OF
February 12, 2015 MEETING

The Board of Directors of Oxford Preparatory High School held its regular monthly meeting on February 12, 2015. The following members were present and constituted a quorum:

Marsha Abbott

Reverend Charles Burwell

Everett Byrd (Ev)

Brian Greenway

Kim Hicks

Randy Reese

Shawn Spence

Ana Vaughan

Alison Wilson

Also present were:

Vici Bradsher

Andrew Swanner – Executive Director

Absent:

Dr. Andrew Stock

WELCOME:

Kim Hicks welcomed the Board and called the meeting to order at 6:00 PM. (We all agreed to change the meeting time to 6:00 vs 7:00 due to the last home basketball game being played at 8:00pm and the need for some of the board members to attend.)

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

The minutes of the January meeting were approved; however, Andrew Swanner had a correction regarding the class size. There was some confusion when discussing “core” classes. Actual average class size is 18. Minutes were approved with a motion from Shawn and seconded from Randy.

STUDENT RECRUITMENT:

Present enrollment - 68 9th graders, 47 in 10th. Applications for next school year - deadline is February 27th. If there is a need for a lottery, it will be Board driven. Lottery process could take from 1 hour to 1.5 hours. There is a sibling-preference procedure/children-of-staff procedure, and it is on the school web site. There is also a “legacy” preference for siblings of students who graduated w/in 4 years of sibling entering school covered in new business.

ACADEMIC:

Key Club/Beta Club – (Beta is an overall honor society) Induction Ceremony to be held on 3/5/2015. 19 sophomores will be inducted. Students will be removed if their grades drop and they no longer have a 3.0 un-weighted GPA average. Students in the Beta Club will have a seal on their diploma and transcript.

Key Club is sponsored by Granville County Kiwanis Club. It is a service and honor club. (Members must complete 50 hours of community service. This is open to 9th graders).

There is an alcohol awareness program that will be given to the students on an early release day. This is somewhat of a testimonial presentation with health exhibits, and the purpose is to educate the students on the harmful effects of alcohol and the standards expected at the school.

School Report Card – Released on February 5th. Oxford Prep was graded on two thirds of the data points used as a measure in the report card. We received a “D” however; we were one point away from a “C.” We feel certain that with the expectant growth and our scores, we will – at a minimum – get a C (or higher).

Community Day – 150 people were invited; however the weather forced us to change the date. We did not receive the amount of people we had hoped to receive; although, it was a good event that included tours, parents and students taking part. We will look to repeat this event. Granville County Chamber of Commerce was represented at the Community Day. It was mentioned that Granville County is planning to add a “Junior Leadership Granville” in the fall. This may be an opportunity for some students at Oxford Prep.

Accreditation – Vici has been working diligently to position Oxford Prep for Accreditation. There is a lengthy process that begins with applying after the first two years in operation (require two years of data). After applying, you must be “registered” as an intended candidate. This will signal a pre-assessment to take place w/30 days. The pre-assessment will involve interviews with parents, students and teachers. The beginning cost is approx. \$500, which is the fee to have those performing the assessment on site for three days. Once received, the accreditation is for 5 years; however the process is ongoing as you must report after 2 years of accreditation. There are benefits of being accredited. Students and colleges like to know there is an accreditation and that schools have met thresholds. Also, some college scholarships require school accreditation.

FINANCE:

The budget report and Bank Statement were given to the Board Members. State allotment was received prior to month end.

BUILDING AND GROUNDS:

Andrew and Ev met with Attorney Jim Cross, the property owner and his representative to discuss the sewer line issue with the City of Oxford. The property owner wants a written agreement from the City allowing him to tap into the line at a later date. The property owners' representative plans to go to City to see if an agreement can be reached. Looking at land swap to occur in the next month or two (1 acre side/3 acre back). May need to pave the emergency road, which will be at a cost also.

Prior to this meeting, Andrew and Ev met with the City. Ev will follow-up with Cheryl Hart of the City to help resolve the issue

There will be a traffic study done on road in front of school and the demand on the intersections.

Letter of Extension – Andrew recommends continuing to use vendor for building rental, Shawn motions to approve, Brian seconded.

LONG RANGE PLANNING:

Nothing to report

POLICY AND PERSONNEL:

Nothing to report

COMMUNITY RELATIONS:

Nothing to report

OLD BUSINESS:

School Calendar – Want to be considerate of students with siblings in school. The biggest difference this year is fall break (October 15-16). Andrew worked with teachers on preparing calendar and everyone was ok. Alison mentioned December 19, s/b 18th. This was noted. Shawn recommended the calendar be approved and Randy seconded.

NEW BUSINESS:

Slogan – Board liked the idea that the school staff was working on a slogan.

Lottery – Discussions centered on the day of the lottery and the process involved. Board agreed to meet and have a practice run.

Future Basketball/Volleyball home location – Plans are to use Hix Gym for practice. OPS may look at Butner or Aycock for home games.

Advantage to Oxford Prep vs. other Charter High Schools – Oxford Prep offers a Scholar's Program. Those coming into eighth grade will have the opportunity to graduate with 4 college credits.

HR & Finance Committee – Andrew would like to meet with these committees. Andrew/Alison/EV and Kim to set a time.

Honor Induction on 3/5/2015 – Kim will attend as Board representative.

ADJOURN:

At 8:07, EV made a motion to adjourn, Brian seconded.

Respectfully submitted,

Ana Vaughan, Secretary