

THE BOARD OF DIRECTORS
OF
Oxford Preparatory School
MINUTES
OF
April 9, 2015 MEETING

The Board of Directors of Oxford Preparatory High School held its regular monthly meeting on April 9, 2015. The following members were present and constituted a quorum:

Marsha Abbott
Everett Byrd (Ev)
Brian Greenway
Kim Hicks

Randy Reese
Shawn Spence
Ana Vaughan
Alison Wilson

Also present were:
Vici Bradsher
Andrew Swanner – Executive Director

Absent:
Reverend Charles Burwell
Dr. Andrew Stock

WELCOME:

Kim Hicks welcomed the Board and called the meeting to order at 7:00 PM

APPROVAL OF MINUTES:

The minutes of the March Meeting were approved – Alison motioned to approve, Shawn seconded. The minutes of the March Special Called Meeting were approved – Alison motioned to approve, Randy Seconded.

VISITOR – Andrew introduced the visitor, Rick Kiernan. Rick is with Convergent and discussed Feasibility Study and Goal Assessment for better fundraising. Convergent’s process consist of Developing a draft executive summary, mailing packets to approximately 100 potential donors, conducting confidential interviews with approximately 40-60 recipients and presenting the Board with its findings. The board discussed Mr. Kiernan’s presentation and will look over the information provided. This will be discussed at a future board meeting as the members need time to thoroughly review the information.

STUDENT RECRUITMENT:

Present enrollment - 113. Packets have been mailed to all applicants and completed packets are being received. Reminders are being sent out to those outstanding. We are still offering shadow days for any interested students.

ACADEMIC:

French Exam was administered on March 18th. I had a few questions about this when typing up the notes, so I asked Mrs. Kenner, and she gave me an excellent explanation. Therefore, I’m going to include her response as part of these notes. - The National French Contest (also known as Le Grand Concours) is a voluntary, nationally normed test based on typical, yet comprehensive material covered in a year of French at any given level. This

year, 90,000 students nationwide sat for the test. The testing window is from the end of February to the end of March. Students who earn a certain percentile (50% or higher) earn national or chapter (NC) recognition (certificates and medals) that they can put on their resume when applying to college. It is sponsored by the American Association of Teachers of French. The "grade" earned on the National French Contest is not counted for academic purposes; however, it is used as a teaching tool to determine where students are struggling the most.

NC Testing – It is proposed that 9th grade classes take ACT developed tests in English, math, science and writing. Tenth grade classes will take a single ACT developed test, and 11th grade students will take the ACT early in the school year. It is also proposed that 12th graders will take a Career Aptitude Test. No final decisions have been reached.

FINANCIALS: The board discussed the LOC. Andrew suggested meeting with the Finance Committee to discuss the budget as this is something that will need to be reviewed at the next board meeting.

BUILDING AND GROUNDS:

The Mod Space Building that was intended for use cannot be a lease option for OPS because its present lessor has extended their lease. There is another building available; however, it is a little larger and it will fit on the property where we had decided to place the building.

OLD BUSINESS:

Nothing to report

NEW BUSINESS:

Audit contract – The board received an audit service proposal from Phyllis M. Pearson, who is the same firm from last year. Randy made a motion to use PM&P again this year and Shawn seconded the motion. All were in favor.

Andrew distributed a proposed Coach Stipend Budget for 2015. After some discussion, Shawn made a motion to accept the proposed budget and Randy seconded. The proposal was approved by the board.

With significant regret, the board accepted the resignation of Shawn Spence.

Spring Formal – 50 tickets sold.

There is a musical performance being held at VGCC Friday, April 24th. OPS was given some tickets and the music club has been invited to attend. Permission slips have been distributed for this event.

Yard Maintenance – Currently have a parent helping in this area at no charge. Board members discussed future arrangements and possibilities.

ADJOURN:

At 9:04 pm, Shawn made a motion to adjourn, Randy seconded.

Respectfully submitted,

Ana Vaughan, Secretary