

Oxford Preparatory School  
Board of Directors Meeting for October 12,, 2017

The Board of Directors of Oxford Preparatory School held its monthly meeting on October 12, 2017 at 7:00 p.m. at OPS. The following members were present and constituted a quorum:

Zaye Brewer, Marsha Garrett, Randy Reece, Tara Roberson, Nicole Sievert, Anita Williams, and Nicole Sievert (late). Those absent were: Rev, Burwell, Kim Hicks, and Allison Wilson.

Non voting members present: Andrew Swanner, Executive Director and Vici Bradsher, Assistant Director

Meeting was called to order by Randy Reese at 7:01 p.m. School mission statement was read. Zaye Brewer made a motion to accept the September minutes and evening agenda. It was seconded by Tara Roberson and approved by all.

Presentation : A presentation was made by Phyllis Pearson, representative for Petway, Mills, and Pearson, to share information regarding 2016-2017 Audit. She reported that it was a good clean audit and there were no findings. Tara Roberson made a motion to accept the audited budget and Randy Reese seconded the motion and unanimously approved.

Board Policy Review and Training: Vici Bradsher gave copies of the Board's Operational roles and responsibilities to board members for members to review.

Public Comments: None

Officer Reports:

Enrollment Report - Enrollment as of 10/6/2017 is 385 with a waiting list of 34 students.

Academic Report - Student MAP Testing Results which are student assessments, were sent to parents for grades 7-10. Summary data was reviewed by staff. Data showed that students are more behind in math, especially in 7th and 8th grades.

Financial Report - Latest bank statement was \$ 3,012,358.14. Mr. Swanner met with Acadia to update the budget to include modular cost. USDA board accepted the evaluation and conditions of the appraisal and stated that the school should consider another appraisal to be more favorable and stronger.

Special Committee Report- Two deposits were made to the Capital Campaign. In regard to NSF check fee, Tara Roberson offered to work with NexCheck. She made a motion for the school to enter into a merger with NexCheck and accept NexCheck for the use of the first check fee. Motion was seconded by Zaye Brewer. Vote taken and approved unanimously.

Unfinished Business- none

New Business

Mr. Swanner asked for consideration of the 2017-2018 School Improvement Plan. This document was sent to the board prior to this meeting for review. The plan has been reviewed by the staff and is scheduled for a vote on October 13, 2017. A motion was made by Randy Reese to accept the 2017-2018 School Improvement Plan and seconded by Anita Williams. The board approved unanimously.

#### Closed Session

Randy Reese made a motion to go into closed session at 7:48 p.m. and seconded by Zaye Brewer. Reason for closed session was for the purpose of employment contracts. ( G.S. 143-318.11(#3, #6) ) A newly resignation was accepted and contract presented for new employee. Also, the board addressed a letter from the Freedom of Religion Foundation. A motion was made by Tara Roberson to return to open session at 8:55 p.m. and seconded by Zaye Brewer.

#### Return to open session

Returned to open session at 8:10 p.m. Tara Roberson made a motion to accept the contract of Matthew Stone as Social Studies teacher and seconded by Zaye Brewer. Unanimously accepted.

Nicole Sievert made a motion to allow Attorney Jim Cross to send a letter to the Freedom of Religion Foundation. It was seconded by Anita Williams and had a unanimous vote.

Announcements were made. A motion to adjourn was made by Randy Reese at 8:23 p.m. Motion was seconded by Tara Roberson and unanimously approved.

Submitted by Marsha Garrett  
November 4, 2017