

Oxford Preparatory School  
Board of Directors Meeting for November 9, 2017

The Board of Directors of Oxford Preparatory School held its monthly meeting on November 9, 2017 at 7:00 p.m. at OPS. The following members were present and constituted a quorum: Zaye Brewer, Marsha Garrett, Kim Hicks, Randy Reece, Tara Roberson, Nicole Sievert, Anita Williams, and Nicole Sievert, and Allison Wilson. Those absent were: Rev, Burwell

Non voting members present: Andrew Swanner, Executive Director and Vici Bradsher, Assistant Director

Meeting was called to order by Randy Reese at 7:02 p.m. School mission statement was read. Randy Reese made a motion to accept the November minutes and evening agenda. It was seconded by Tara Roberson and approved by all.

No Presentation

Board Policy Review and Training: Andrew gave an introduction to navigate the on line leadership development program, Nurturing Potential Developing Leaders, which provides courses and seminars. The platform is available to board members. Anita Williams shared the information from the November session.

Public Comments: None

Officer Reports:

Enrollment Report - Enrollment as of 11/6/2017 is 383 with a waiting list of 34 students.

A new school brochure and video has been produced and shared on Facebook and on the school website. This was also shared with the board.

Academic Report - The SAT Report of 2016 was shared. Scores were reviewed and compared to other area schools. Also the 2016-2017 School Report Card was reviewed. OPS made a grade of B on the N.C.End of the Year Report Card.

Financial Report - ( Budget statement is available for viewing) No issue on the cash flow. School is low on state funds but funds drop again before the end of November.

FDA Loan Update: Loan has been approved. Another appraisal will be done that will be more favorable. A representative visit is scheduled for November 13, 2017.

Fall Plate Nine hundreds plates were sold at \$9.00 a plate. There was a \$3,500.00 profit.

Special Committee Report-

Capital Campaign - Nothing new. There was discussion regarding sending out a letter for new parents concerning the campaign or using a new strategy and new materials when beginning another grade level in 2018-2019 school year.

Unfinished Business- none

New Business: There is now a formal proposal for Civil Engineering with CS Design and Engineering, which was shared by Andrew. This proposal is for traffic management, etc. for the addition of the lower grades. Total cost of the proposal is \$11,450.00. Lower grade levels will have different beginnings and ending day schedules.

Andrew presented the consideration of 6th grade participation in middle school athletics for 2018-2019. This would exclude football. There was discussion of the pros and cons of adding a program for 6th graders.

Kim Hicks made a motion to allow 6th graders to participate in sports in the school year 2018-2019. Allison Wilson seconded the motion. The motion was approved unanimously.

No Closed Session was needed.

Announcements were shared.

Kim Hicks made a motion to adjourn and it was seconded by Tara Roberson and approved by all. Meeting was adjourned at 8:10 p.m.

Submitted by Marsha Garrett  
December 12, 2017sgb