

Oxford Preparatory School
Board of Directors Meeting for February 8, 2018

The Board of Directors of Oxford Preparatory School held its monthly meeting on February 8, 2018 at 7:00 p.m. at OPS. The following members were present and constituted a quorum: Zaye Brewer, Rev. Burwell, Marsha Garrett, Kim Hicks, Randy Reece, Nicole Sievert, and Anita Williams. Tara Roberson and Allison Wilson.

Non voting members present: Andrew Swanner, Executive Director and Vici Bradsher, Assistant Director

Meeting was called to order by Randy Reese at 7:02 p.m. School mission statement was read by Kim Hicks. Allison Wilson made a motion to correct and accept the January minutes and approve the evening agenda. It was seconded by Nicole Sievert and approved by all.

No Presentation

Board Training - Vici Bradsher shared the board matrix regarding the consideration of new board members and the need to add those with a educational background. The board took a survey to define who we are as a board. Results will be shared in March.

No Public Comments

Officer Reports:

Enrollment Report - Enrollment as of 2/8/2018 is 377 with a waiting list of 35 students. Student lottery to be held on February 17. Board members are welcome to review the list.

Academic Report - Calendar update- Days for inclement weather will be made up by using the early release Fridays as full days.

The 2017 Charter School Performance Framework Report was shared. There was one non-compliant standard regarding a health report and required epi pen training. It was reported that the school did not have staff training for this school year but training took place the year before. Must log the training for each time it is done.

MAP Growth Summary Report results were compared to the base line test at the beginning of the year with the second quarter results. Math showed growth with some decline in tenth grade. Language Arts was down in seventh grade, growth in eighth and ninth grade and no growth in tenth grade. Science showed growth. There was growth overall. MAP results were mailed home to parents.

Swanner shared he had joined the Granville Leadership Cohort. OPS and Falls Lake Charter Schools were present on Educational Day.

Financial Report - (Budget statement is available for viewing) No issue on the cash flow. Year to date budget is in the red \$9,000 but should be \$6,000. in the black by the end of the year.

USDA Loan- waiting for the closing instructions in order to close.

Update on the modular addition- Contract was approved. The modular we were to get is not available but the company is offering a larger unit for the same price.

Special Committee Report-

Capital Campaign - totals \$8,629.42 a large donation was given by a family at the end of 2017 school year and an equal amount given to the Booster Club.

Unfinished Business- none

New Business: Due to concerns for curriculum for grade 6, Mr. Swanner presented and asked consideration for the Eureka Math and Wit and Wisdom Curriculum that could be used for 6-12 graders. Staff was engaged in viewing and considering this program. Wit and Wisdom Language Arts curriculum for K-8 graders was presented for 6-8 graders. Expense will be the cost of text and annual on line teacher access. It will be \$200 per teacher per year and an \$8,000. to \$20,000. investment. Swanner asking for direction from the board. The board ask that Swanner prepare and present a budget proposal.

Swanner ask for consideration of an audit contract. Currently have a good company. Tara Roberson made a motion to accept and continue with the current audit contract with Petway and Mills. Motion was seconded by Zane Brewer and approved by the board.

Closed Session

Kim Hicks made a motion to move into closed session and seconded by Tara Roberson. The board moved into closed session at 8:17 p.m. for the purpose of employment (G.S.

143-318.11(6). Allison Wilson made a motion to return to open session and seconded by Nicole Sievert. The board returned to open session at 8:31 p.m.

Open Session -

Allison Wilson made a motion to accept the three employment contracts. Nicole Sievert seconded the motion. Approved by all.

Announcements were shared.

Randy Reese made a motion to adjourn and it was seconded by Kim Hicks and approved by all. Meeting was adjourned at 8:38 p.m.

Submitted by Marsha Garrett
March 3, 2018