

Oxford Preparatory School Board Meeting Minutes—March 8th, 2018

Present: Andrew Swanner, Vici Bradsher, Kim Hicks, Tara Roberson, Randy Reese, Nicole Sievert, Zaye Brewer

Absent: Alison Wilson, Rev. Charles Burwell, Marsha Garrett, Anita Williams

Called to order at 7pm by Randy Reese

Mission Statement read by Tara Roberson

Minutes from February 8th, 2018 and Agenda for March 8th, 2018 approved. Motion by Kim Hicks and second by Tara Roberson, approved by all.

No Presentations

Board Training—summary of survey of skills from last meeting presented by V Bradsher.

Strengths of board include: accounting, HR expertise, workplace health and safety, public policy, counseling, technology, and EC education, ability to see the big picture, to be able to come to a consensus and work together and support the school

Areas for growth include: geographic reach, more diversity, capital management, corporate financing, legal, sustainability, fund-raising, and building and grounds

Officer Reports

Enrollment—373 total students with a current wait list of 35

2018-2019 has 160 new enrollment packets pending and due March 16th with a current wait list of 58

Academic—Graduation will be May 26th at 130pm. Set-up at 9am with practice at 930am. Students will arrive for ceremony at 12-1230pm. Vici is working with Mark at McGregor Hall for ceremony plans.

Course Registration has included requests of staff for ideas for classes, development of a student guide with dates and courses, and planning for evening education sessions for newer families

Finance—Budget report not available until after March 10th

Andrew will be meeting March 20th to review where we are with the current budget and to look at next year's budget. Will attempt a draft budget by April meeting.

USDA closing scheduled for March 16th at 1030am

Modular Addition—site drawings reviewed, will need plumbing, electrical, grading, fencing quotes and Chad Abbott the civil engineer will be assisting with potential contractors and bids

Capital Campaign—checks continue to slowly come in, approx balance \$6900

Unfinished Business

Eureka Math and Wit & Wisdom Curriculum consideration—to be used for Math 6-12 and English 6-8 and is nationally known

Cost will be approx \$13, 171 to train 5 teachers in math, 3 in english, annual license for users, printed teachers editions, and class sets for courses

Kim Hicks made motion to accept program as described, Tara Roberson seconded motion, all approved

New Business

Summer School Plan will consist of 2 weeks where students may take 1-2 courses that were not successfully passed during the school year. Program will require 3 full-time instructors and 2 part-time instructors and will include 7th grade math and reading, 8th grade math, reading, and science, Biology, English II, and Math I. Budget is \$9,500-\$10,500. The cost is worth it because of the increased composite scores that have been resulting from summer school in the past. Zaye Brewer made motion to accept summer school plan, Tara Roberson seconded motion, all approved.

EdConnective Teacher Coaching Services Pilot program presented by Andrew. OPS had tried a “Master” teacher this year with mixed results. The EdCon program is a virtual experience using iPad taping with feedback for teachers from a virtual coach. Cost is \$999 now to pilot one teacher for 10 sessions with potential to roll out to more teachers next year. Positives include a more realistic experience with no “watcher” in the classroom to alter the experience. The model for next year would be 15 sessions at approximately every other week at \$1500-\$2000 per teacher, budget already would allow for 5-6 teachers. Kim Hicks made motion to accept program, Nicole Sievert seconded motion, all approved.

Tara Roberson made a motion to move into closed session and seconded by Zaye Brewer. The Board moved into closed session at 809pm for the purpose of employment (G.S. 143-318.11(6)). Kim Hicks made a motion to return to open session and seconded by Tara Roberson. The board returned to open session at 836pm

Consideration of candidates for employment. Motion made by Tara Roberson to accept 3 summer school teachers—Pulliam, Mitteer, and Pelkie and new Guidance Counselor position—Courliss, seconded by Nicole Sievert, approved by all.

Announcements reviewed.

Motion to adjourn by Tara Roberson, seconded by Zaye Brewer, all approved.

Meeting adjourned 852pm

