

Oxford Preparatory School  
Board of Directors Minutes for April 18, 2

The board of Directors of Oxford Preparatory School held its monthly meeting at OPS on April 18, 2017 at 7:00 p.m. The following members were present and constituted a quorum:

Marsha Garrett	Anita Williams
Brian Greenway	Allison Wilson
Kim Hicks	Andrew Swanner Executive Director
Randy Reese	
Tara Roberson	

Members absent: Rev. Charles Burwell          Nicole Sievert          Vici Bradsher-Assistant Director

Welcome: Kim Hicks called the meeting to order at 7:06 p.m.

Approval of March minutes and the acceptance of the agenda for this meeting was made by Allison Wilson and seconded by Randy Reese.

There was no Board Policy Review and Training tonight.

#### Officer Report

Enrollment as of April 5 is 342 and open and new enrolled students that are registered and accepted are 108.

There is a wait list of 40.

#### Academic Report

ACT was taken by 11th graders. Scores improved by 10 points. With 50 out of 52 students, 40 out of 10 students achieved the UNC Minimum Composite Score. This data is included in the N.C. Report Card scores.

New students registered for CCP at Vance Granville Community College meeting benchmarks.

Interim Assessments begin April 18 - April 28

#### Financials

Mr. Swanner met with Acadia North Star. Financial statement is available.

Budget (available upon request) is in black with \$146,448.53. There are items still to come, such as teacher bonuses.

USDA application is showing no issues and almost complete.

#### Special Committee Reports

Capital campaign Report : There have been nine coin bottles collected. Donations have declined.

Unfinished Business - none

#### New Business

Insurance proposals: Leaving current Assured Partners and three insurance proposals were considered. Mr. Swanner recommended using Insurance People for the 2017-2018 school year. Allison made a motion to change insurers to Insurance People and seconded by Tara Roberson and approved by board.

Landscaping maintenance proposal: Thompson's Landscaping Service was presented to the board for consideration. After review and discussion the board voted unanimously to table to the next meeting after receiving additional proposals.

Appraisal Proposal: The valuation and consulting services, Integra Reality Resources, was presented and a proposal for a property appraisal by Integra was considered. A motion was made by Tara Roberson to accept this company for 2017-2018 school year. Anita Williams seconded the motion and it was approved unanimously.

Budget: 2017-2018 budget has \$0. surplus. Revenue increased by 1.7% in state funds but budget shows 5% increase on payroll. The budget was tabled until the May board meeting.

Participation and Recognition of Adult High School Graduates- OPS has an approved agreement with VGCC to participate in this program. Students can receive HS diploma instead of a GED in this program. OPS has two students participating in the program for next school year. Students will be able to graduate with a ceremony at VGCC. There were questions about allowing students to participate in OPS graduating ceremony. The board talked about creating a policy regarding this situation and decided to allow Mr. Swanner to find out how other schools are dealing with this issue.

#### Closed Session

A motion was made by Randy Reese and seconded by Brian Greenway and approved to go into closed session to discuss employment (G.S.143-318.11,#6).Closed Session began at 8:20 p.m. The board returned to open session at 8:50 p.m. After a motion to do so was made by Randy Reese and seconded by Brian Greenway. After returning to open session, two teaching contracts for new employees were approved unanimously.

Announcements made and a motion made to adjourn by Randy Reese and seconded by Brian Greenway and approved by all present at 8:57 p.m.

Submitted by Marsha Garrett

May 2, 2017