

Oxford Preparatory School
Board of Directors Minutes for May 11, 2017

The Board of Directors of Oxford Preparatory School held its monthly meeting at OPS on May 11, 2017 at 7:00 p.m. The following members were present and constituted a quorum:

Marsha Garrett	Randy Reese
Brian Greenway	Tara Roberson
Kim Hicks	Nicole Sievert

Non voting members: Andrew Swanner - Executive Director
Vici Bradsher - Assistant Director

Absent Members: Rev. Charles Burwell, Allison Wilson, Anita Williams

Welcome: The meeting was called to order by Brian Greenway, Vice Chairman, for Kim Hicks who arrived late, at 7:14 p.m. A motion was made by Tara Roberson and seconded by Randy Reese to approve the April Minutes and the evening's agenda and it was approved by all.

Presentation/ Board Policy Review and Training:

Vici Bradsher presented an update of the 2017-2018 Beginning Teacher Support Plan. A copy of the requirements for the beginning teachers in N.C. which included orientation, training, and mentoring were shared.

Officer Reports:

As of May 8, 2017, enrollment is at 342. There is a total of 108 accepted and registered new students with 2 pending and a wait list of 43.

Academic Report:

CCP/VGCC First Cohort has two graduating students from OPS.

Results of Interim Reports show that 7th grade English and English II are strong. Math is still the lowest performance and Science is weak to strong. Commencement plans were shared. There are 43 graduates in the first graduating class of 2017.

Financial Report:

Financial statement from Acadia NorthStar and bank statement are available upon request. The budget shows we are in the black, \$188,545.80. USAD application is in progress and once feasibility report is done, everything will be in the hands of USAD. Hoping for an August closing.

Special Committee Report:

No update from Campaign Report. Allison Wilson purchased tablet for a student prize for the Coin Bottle Fundraiser.

Unfinished Business:

More landscaping and maintenance service bids were presented. A motion was made by Randy Reese and seconded by Nicole Sievert to accept Thompson's Landscaping Service proposal for the school year 2017-2018. A vote was taken and passed unanimously.

The budget for 2017-2018 was reviewed. Randy Reese made a motion to accept the 2017-2018 budget and seconded by Brian Greenway. Vote was taken and unanimously approved.

Participation and recognition of the Adult HS Program was discussed. OPS will have two students in this program for 2017-2018 school year. The board decided not to allow the students to participate in OPS graduation ceremony once they are considered withdrawn from OPS and in the Adult HS Program'. It was also decided not to create a written policy but add a statement to the withdrawal form regarding this issue. No motion nor no vote needed.

New Business:

The Beginning Teacher Support Plan, as previously presented earlier during this meeting, needed to be accepted. Randy Reese made a motion and seconded by Tara Roberson to accept the beginning Teacher Support Plan for the new school year. It was approved by all.

Closed Session:

A motion was made by Brian Greenway to go into closed session and seconded by Tara Roberson to discuss employment. (G.S.143-318.11. #6) The vote was unanimously. Closed session began at 8:35 p.m.for the purpose of consideration of candidates for employment. The board returned to open session at 9:17 p.m. after a motion was made by Nicole Sievert and seconded by Brian Greenway and approved unanimously. No action was taken during closed session.

Return to Open Session:

Kim Hicks made a motion to accept the recommendations for the employment of two candidates and it was seconded by Brian Greenway. The board voted unanimously to approve the contracts for the candidates, Vincent Agosta, Aaron Prestrud, and Thomas Venetta.

Announcements were shared. Due to Baccalaureate Service scheduled on the same evening as the board meeting for June 8, a decision was made to reschedule the board meeting from June 8 to June 5, 2017. Motion was made to adjourn by Brian Greenway and seconded by Randy Reese at 9:25 p.m. It approved unanimously.

Submitted by Marsha Garrett
May 30, 2017