

Oxford Preparatory School
Board of Directors Minutes for August 10, 2017

The Board of Directors of Oxford Preparatory School held its monthly meeting at OPS on August 10, 2017 at 7:00 p.m. The following members were present and constituted a quorum:

Marsha Garrett	Randy Reese	Tara Roberson
Nicole Sievert	Allison Wilson	

Non voting members: Andrew Swanner - Executive Director
Vici Bradsher - School Director

Absent Members: Rev. Charles Burwell, Kim Hicks, and Anita Williams

Welcome: The meeting was called to order by Randy Reese at 7:00 p.m. Mission statement was read. A motion was made by Allison Wilson and seconded by Nicole Sievert to approve the July minutes and the evening's agenda and it was approved by all. Zade Brewer was a visitor as a potential board member.

No Presentation

Board Policy Review and Training - Vici Bradsher reviewed the school charter with the board and revisited school goals.

No public comments

Officer Reports:

As of August 7, 2017, enrollment is at 397 with waiting list of 33.

Academic Report:

No new changes since July. The state reporting of school data will be released around Sept.6 or 7, 2017.

Financial Report:

Financial statement from Acadia NorthStar and bank statement are available upon request. The current budget will be updated after the 20th day of school. Some line items decreased and others increased. Cash flow is good and ahead on teacher supplies. Local funds will be received the end of August or September.

USDA application has been sent from the state to the national office. A reply should be given in 30 days.

Special Committee Report:

Capital Campaign has nothing to report. The suggestion to send pledge information to families of new students was made.

No Unfinished Business

New Business:

Employment Handbook amendments are reflected in the 2017-2018 handbooks. Amendments were also made to the Student-Parent Handbook for 2017-2018. A motion was made by Nicole Sievert to accept the amendments to the Employee Handbook. The motion was seconded by Tara Roberson and approved by all. Another motion was made by Tara Roberson and seconded by Allison Wilson to accept the amendments to the Parent-Teacher Handbook. A vote taken and passed.

The 2018 open enrollment was scheduled to begin November 6, 2017 and closes February 2, 2018. A lottery will be held on February 17, 2018. Enrollments packets are due to the School by March 16, 2018.

Closed Session:

A motion was made by Tara Roberson to go into closed session and seconded by Allison Wilson to discuss school expansion, adding sixth grade (G.S.143-318.11. #4). The vote was unanimously. Questioning and discussion was held regarding adding a grade and the need for a modular unit. Closed session began at 8:42 p.m. The board returned to open session at 9:23 p.m. after a motion was made by Tara Roberson and seconded by Allison Wilson and approved unanimously. No action was taken during closed session.

Return to Open Session: At 9:23 p.m. the board went back into open session. Nicole Sievert made a motion to purchase a modular unit and expand the school to grade six for the school year 2018-2019. The motion was seconded by Allison Wilson. All members voted and it passed unanimous.

Announcements were made. Next board meeting will be September 14, 2017.

Randy Reese made a motion for the the board meeting to adjourn and seconded by Nicole Sievert and the board approved unanimously. The board adjourned at 9:30 p.m.

Submitted by Marsha Garrett
August 29, 2017