

Hopewell

Parent General Information 2015-16

Dream, "Bee"lieve, "Bee"come

ACADEMIC ACHIEVEMENT

Third, fourth, and fifth grade students are recognized for their academic efforts by placement on the Principal's List and Honor Roll. Requirements are as follows:

Principal's List >>> Students who make A's in all core academic subjects

Honor Roll >>> Students who make A's and B's in all core academic subjects

Grading System

A-91-100 D-61-70
B-81-90 F-60 and below
C-71-80

AFTER SCHOOL CARE PROGRAM – The Buzz Zone!

Hopewell operates an After School Program, **The Buzz Zone** for all K-5 Hopewell students. **The Buzz Zone** operating hours are 2:40 – 5:35 pm. For more information about our after school program, contact the school office.

BOOKS AND BOOK BAGS

All students have the responsibility of seeing that their books are not lost or damaged. If a student loses or damages a book, that student will be charged a lost or damage fee. Lost or damaged books should be reported and fees are to be paid in the front office. Each student should have a book bag that he can bring to and from school to protect books and assignments.

No rolling book bags.

BREAKFAST

Students have the opportunity for a FREE UNIVERSAL grab and go breakfast from the cafeteria between 7:15 – 7:50am.

CAR RIDERS

All car riders should be dropped off in the morning and picked up in the afternoon in front of the school using the circular drive. There will be one lane of traffic during am hours and two lanes of traffic during the pm hours in the circular drive. Please follow the traffic directions administered by HW staff members on duty in the morning and afternoon.

CAR RIDERS (continued)

Morning Procedures: School staff will be on duty and begin unloading cars at **7:15**.

Afternoon Procedures: School staff will be on duty and begin loading car riders at **2:45** in the circular drive at the front of the school. Please, do not load or unload students in the back parking lot, or the cafeteria parking lot. **Children will not be released without the school-issued name card visibly placed on the car's dashboard.**

Due to fire emergency entrances and exits, we request that no one park in the circular drive for any reason. Thank you for your help ensuring the safety of our students, staff and families.

CHANGE IN ADDRESS

Please notify the school immediately if you have a change of address or phone number. Randolph County Board of Education policy requires that parents notify the school principal immediately upon the change of residence if they move outside the school attendance area. Permission to remain in the Hopewell school district must be secured from Student Services Director, Rick Dawes, phone 318-6123

CHANGE IN TRANSPORTATION

Any changes in mode of transportation must be in writing from the parent.

WE WILL NOT ALLOW STUDENTS TO RIDE A DIFFERENT BUS OR CHANGE FROM BUS TO BUS (OR FROM BUS TO CAR) WITHOUT A WRITTEN NOTE FROM THE PARENT.

Please send a written note to the classroom teacher to make any changes in transportation. Changes must be approved and will depend on space and bus route.

CLASSROOM PARTIES

To provide a quality educational program, it is important for interruptions to the instructional day be kept to a minimum. All parties are arranged through the classroom teacher. If you want to send a special treat for your child to share with classmates, please contact the teacher in advance so the treat can be shared during the regular lunch schedule or snack time. **Please remember that all refreshments served for students must be store bought.** We request that parents not send invitations to parties away from school. Birthday parties will not be scheduled during instructional school hours.

CLUBS

Some clubs have been organized for third, fourth and fifth grade students. Students continued participation in the club they join will be determined by their good attendance, academic performance and satisfactory discipline.

Art Club- 5th Gr
Battle of the Books- 4th & 5th
Book Clubs- 3rd, 4th, & 5th
Go Far Running Club-4th & 5th
Safety Patrol – 5th
Flag Patrol – 5th
Student Council– 3th, 4th & 5th

DRINKS / FOOD

Soft drinks should not be brought on campus by students unless the drinks are to be used at a class function and prior approval has been given by the classroom teacher. No food from outside sources should be brought in during lunch in the cafeteria.

EMERGENCY PLAN

Hopewell School has a school emergency plan in place that lists specific procedures to follow for various types of emergencies such as fire, tornado, crisis, etc... These are reviewed several times during the year with faculty and are documented in the Teacher Handbook. In addition, routine fire drills and tornado drills are conducted with the students in the unlikely event an actual emergency should occur.

FIELD TRIPS

Field trips can be an important part of the school experience. Students going on a field trip are expected to:

1. Have a signed permission slip from parents.
2. Pay the student's share of expenses.
3. Be on their best behavior at all times.
4. Follow school rules and regulations just as they would if the student were at school.

Parents who accompany their child on a field trip **will be used as chaperones** and are asked to **refrain from bringing younger siblings on the trip.**

(More Information on Other Side.)

FLOWERS / BALLOONS / STUDENT GIFTS

To prevent classroom interruptions during the instructional day, students will not receive flowers, balloons or student gifts for special occasions during the school day.

FOOD SERVICES

Breakfast and lunch are available to all students. A student can prepay for the entire week (or longer).

Pre K – 5th Student lunches \$2.10
Reduced \$.40

We ask that you keep your child's lunch balance paid in full each week. Students cannot charge extra items. Students may wish to bring their lunch from home. **Students may not bring glass containers, items that need refrigeration or items that need to be heated (including microwaving).**

Students who pack their lunch may also purchase additional items in the cafeteria. Parents will be contacted when charges are unpaid in your child's cafeteria account.

INTERIM REPORTS AND REPORT CARDS

Interim reports and Report cards are sent four times per school year. It is very important for parents to be informed about their child's progress in school.

***Interim reports will be issued on:
September 24, December 3, February 23, and May 5.***

***Report cards will be issued on:
November 6, January 27, April 8, and Last day of school***

Parents of students with an outstanding fee will pick up their child's report card in the front office.

PHONE CALLS/CONFERENCES

Parent phone calls will be forwarded to teachers after 2:40 p.m. **During instructional time, teachers will not receive calls nor conduct conferences with parents.** Parents should arrange conferences with the teacher in advance. When the teacher has an opportunity to return the call, he/she will do so but please anticipate that the call will not be returned until after 2:40 pm or later.

Unless a teacher schedules a parent conference for 7:25 a.m., please do not expect to "conference" at this time.

PARENT/TEACHER/STUDENT ASSOCIATION (PTSA)

The Hopewell PTSA exists to promote the education and welfare of our children. Parents are encouraged to join and participate in the activities of the PTSA. We are always looking for new ideas and volunteers to assist us in carrying out our instructional goals.

PTSA OFFICERS 2015-2016

President-Jennifer Mashburn
Vice-President-Heather Carico
Secretary-Melody Hill
Treasurer –Melissa Mullinnix

PTSA Dates and Events: 6:30pm

September 29 - PTSA Meeting /Curriculum Night
November 17 - PTSA Meeting/Program
March 18 - PTA Spring Fling
April 26 – International Night

SCHOOL HOURS

School hours are 7:50 am – 2:35 pm. Students arriving after 7:50 am **must sign in** at the front office by the parent / guardian. The building will be open at 7:15 am for students to go directly to the cafeteria to pick up their universal free breakfast and eat in the classroom.

SCHOOL RULES: "Respect, Responsibility and Doing the Right Thing!"

1. **Do Your Work.**
2. **Be Where You Are Supposed To Be.**
3. **Do What The Adults Ask You To Do.**
4. **Be Respectful Of Yourself and Others.**
5. **Help Keep Our School Clean.**

SCHOOL CLOSINGS

School may close for weather conditions or emergency dismissal. This decision is made by the Superintendent of Schools or his designee. As soon as a decision is made, you will receive a phone call from the county office and the information is sent to local TV stations.

SIGN-IN / SIGN-OUT PROCEDURES

Specific guidelines for students checking in to school and out of school have been established.

If your child arrives late to school, please have the adult transporting him/her walk with the student to the office and sign in.

All students must be checked out through the front office prior to the dismissal time. (2:35 pm.) Office staff will check identification. Parental permission must be provided to the school for a student to be checked out by anyone other than the parent or guardian. The name of the person picking up the child must be listed on the "Parent Approval Pick-Up List" in order for us to release your child. If the person picking up is not on the approval list, they must bring with them written consent.

VISITORS ON CAMPUS

We are glad to see you when you come to visit! We know students enjoy seeing their family members come to school whether to eat lunch, share a snack or activity with the class or to volunteer.

Upon arrival, all visitors must report to the school office. For the safety of our students, all visitors are required to sign in on the Visitor's Sign-In Electronic system and receive a visitor's badge. Please note that no unauthorized person is allowed to go to the classroom without permission or a visitor's badge from the office. Anyone who does not wear a visitor badge on their clothing will be sent back to the office by the teacher or other school personnel.

If you would like to observe in your child's classroom, please call the teacher and schedule the visit. This is a courtesy to the teacher and to the students in the class.

WEBSITES

The Hopewell school website is <http://hes.randolph.k12.nc.us/>

The Randolph County Schools website is <http://www.randolph.k12.nc.us/>

Both provide excellent information and many links of interest for parents.

NOTICE OF NONDISCRIMINATION

The Randolph County Schools prohibits discrimination against students or employees in all its educational programs, employment activities, and admissions on the basis of race, color, religion, national origin, sex, pregnancy, age, or disability.

(More Information on Other Side.)