

Level Cross Elementary School Parent and Family Engagement Plan 2016 - 2017

In accordance with Elementary and Secondary Education Act

Level Cross Elementary is committed to working together to provide the best education for your child. Please review our current Parent and Family Engagement Plan. We encourage and need your input in making our school the best it can be. The faculty of Level Cross Elementary School is committed to providing a quality education for all students of our school. We recognize the essential role of parents and the value of their input.

Our mission

To provide a safe learning environment where all learners will become leaders in our diverse 21st century society.

Parents, staff, and the administrator have developed this Parent and Family Engagement Plan in accordance with the Elementary and Secondary Education Act (ESEA) activities which are accomplished at Level Cross Elementary in the ways listed in each section.

ESEA	Ways in Which Level Cross Elementary will Accomplish these Activities	Dates(s)
1118 (c) (1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved	An annual meeting is held which includes information for parents on: <ul style="list-style-type: none"> • Title I expenditures • Academic Achievement Results • Parental Engagement Plan, Randolph County Schools Title I Parent Involvement Board Policy 1302/3560 and Compact • Volunteer Opportunities and requirements as stated in Randolph County School Board Policy 5015 	
1118 (c) (2) Offer flexible number of meetings at times convenient to parents and provide transportation, child care, or home visits as it relates to parent involvement	Meetings are offered at times convenient for parents and if needed, transportation, child care, and home visits can be arranged: <ul style="list-style-type: none"> • Annual parental survey results are utilized in planning parent nights (date & time) • Parents may contact staff if there is a need for transportation and/or childcare • School Personnel conduct home visits as needed • Home visits are an option for parents, upon request 	
1118 (c) (3) Involve parents in an ongoing and timely way in the planning, reviewing, and improvement programs under Title I, including the development of the Parental Engagement Plan and schoolwide Plan	Parents are involved in the development of the school improvement plan and Title I Program development in the following ways: <ul style="list-style-type: none"> • Throughout the school year, parent representatives are invited to attend and participate on the School Improvement Team, Parent Advisory Council, Curriculum and Parental Engagement Committee • Parent Surveys are conducted to solicit input from parents for Title I planning and activities for the following school year 	
1118 (c) (4) (A) Provide parents of Title I children timely information	Parents are provided information regarding the school programs in the following ways: <ul style="list-style-type: none"> • Announcements/flyers, School Messenger Calls, Marquee, Administrator and/or Teacher Newsletters, School Website and Peachjar • Progress Reports, Report Cards 	

	<ul style="list-style-type: none"> • Home Base/Parent Portal 	
<p>1118 (c) (4) (B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the proficiency levels students are expected to meet</p>	<p>Parents are provided information about the school’s curriculum, assessments, and proficiency level expectations in the following ways:</p> <ul style="list-style-type: none"> • Information regarding the Common Core State Standards (CCSS) and North Carolina Essential Standards (NCES) is ongoing throughout the school year via orientation/meet the teacher night, Open House, Annual Public Meeting, Parent-Teacher Conferences, School Website, Newsletters • Parent Nights focus on curriculum and expectations • Assessment results are available to parents, upon request. • mClass and Home Connect information • EOG information and results will be provided to parents upon availability and in a timely manner • CCSS and NCES are accessible on the Randolph County School System Website and via the link at the North Carolina Public Schools website • K-5 Parent Curriculum Guides 	
<p>1118 (c) (4) (C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision making as it relates to their child’s education, and to respond to any suggestions as soon as possible</p>	<p>Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways:</p> <ul style="list-style-type: none"> • Parents are encouraged to visit the administration for all suggestions and concerns • Opportunities to communicate ideas and suggestions are available via parental representation on SIT, Parent Advisory Council, Curriculum and Parental Engagement Committee • Parent Surveys are conducted to solicit input from parents about Title I activities • Individual student needs are addressed during parent-teacher conferences and/or IEP meetings 	
<p>1118 (c) (5) Ensure that if the schoolwide program plan is not satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the Local Education Agency</p>	<p>If parents are not satisfied with the school improvement plan or programs, they have opportunities to make comments by:</p> <ul style="list-style-type: none"> • Parents are encouraged to visit the administration for all suggestions and concerns • Parents are given the opportunity to submit suggestions at the beginning of the school year and the annual public meeting • Surveys are used at the conclusion of parent nights to receive positive feedback and/or constructive criticism for future planning in the open comment section of the survey • Parent Surveys are conducted annually to solicit input from parents about Title I activities 	
<p>1118 (d) (1) Jointly, with parents, develop a compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement</p>	<p>The Parent/School Compact was developed jointly with parents by:</p> <p>The Compact is revisited annually to update and to make changes suggested by parents via the annual Title I survey and discussed the at the end of the year parental engagement meeting with parent representatives</p>	
<p>1118 (d) (2) (A) Include a schedule for Elementary Parent/Teacher Conferences, at least</p>	<p>The Student/Teacher/Parent/Administrator Compact is shared and discussed during the annual Parent-Teacher Conferences each fall. This is an opportunity for the parents and the teacher to share ways in which they can jointly support the child’s learning at home and school.</p>	

<p>annually, during which the Compact will be discussed with parents as it relates to the individual child's achievement</p>	<p>The Compact is also shared with parents at the orientation/meet the teacher night, and discussed during the annual public meeting presentation. It is also posted on the school website.</p>	
<p>1118 (d) (2) (B) Provide frequent reports to parents on their child's progress</p>	<p>Student progress is reported to parents in several different ways at a variety of times throughout the school year including:</p> <ul style="list-style-type: none"> • Interim and Progress reports are sent home throughout the school year • Report cards are made available every nine weeks • Parents may contact teachers throughout the school year if they have a concern regarding their child's progress • Weekly agenda/folder, communication log • School Webpage • mClass Home Connect information • Reply to emails, if necessary • Home Base/Parent Portal 	
<p>1118 (d) (2) (C) Afford parents of children receiving Title I services, reasonable access to staff, opportunities to volunteer, and participate in their child's class, and observation of classroom activities</p>	<p>School staff ensure parents have access to communicate with them about their child's education in a variety of ways including:</p> <ul style="list-style-type: none"> • Parents are encouraged to volunteer and participate in classroom and school activities and follow RCS Volunteer Procedures Board Policy 5015 • Parents are highly encouraged to volunteer, become a part of and participate in the Parent Teacher Organization or PTO 	
<p>1118 (e) (1) Shall provide assistance to parents served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress</p>	<p>School staff annually shares the State's content expectations with parents, the state's annual assessments with parents, and how to monitor their child's progress.</p> <ul style="list-style-type: none"> • Grade level expectations and the Common Core State Standards (CCSS) and North Carolina Essential Standards (NCES) are shared with parents throughout the school year via orientation/meet the teacher night, Open House, Annual Public Meeting, Parent-Teacher Conferences, School Website, Newsletters • Parent Nights focus on curriculum and expectations • Assessment results are available to parents, upon request • EOG information and results will be provided to parents upon availability and in a timely manner • CCSS and NCES are accessible on the Randolph County School Website and via the link at the North Carolina Public Schools website • Home Base/Parent Portal 	
<p>1118 (e) (2) Shall provide materials and training to help parents work with their children at home to improve their children's achievement</p>	<p>Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child's academic progress. These include:</p> <ul style="list-style-type: none"> • Parent Nights scheduled throughout the school year focus on curriculum 	
<p>1118 (e) (3) Shall educate staff in the value and utility of</p>	<p>On-going professional development for staff on effective ways to increase parent involvement occurs annually.</p> <ul style="list-style-type: none"> • The RCSS Parental Engagement Specialist is available upon request to 	

<p>parents' contributions. Staff shall receive guidance in ways to reach out to parents, to communicate with parents, to coordinate and implement parent involvement programs, and to build relationships between the parents and the school</p>	<p>provide guidance with ways to reach out to parents</p>	
<p>1118 (e) (4) Shall coordinate and integrate parent involvement programs and activities with other programs that encourage and support parents in more fully participating in the education of their children</p>	<p>Coordination with other programs for parent engagement includes:</p> <ul style="list-style-type: none"> • All programs/personnel in the school building are encouraged and expected to participate in parent nights scheduled and/or plan a night • Information by the Randolph County Partnership for Children and Communities In Schools as provided, is sent home to keep parents abreast of opportunities to participate 	
<p>1118 (e) (5) Shall ensure information is shared with parents in a language and format they can understand</p>	<p>Information is shared with parents in a language and format they can understand. Examples include:</p> <ul style="list-style-type: none"> • Parent friendly language is utilized for the Title I Policy, Compact, Plan and all correspondence sent home • All report cards, interim reports, newsletters and grade level information will be sent home in a parent friendly language • In addition, information is translated into Spanish, as needed • Power School, Home Base/Parent Portal and School Messenger and Peachjar 	
<p>1118 (e) (14) Shall provide other reasonable support for parental involvement activities as parents may request</p>	<p>Parents are provided with other reasonable support such as:</p> <ul style="list-style-type: none"> • Parent Resources are available at various times and days throughout the school year 	
<p>1118 (f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children</p>	<p>Staff provides opportunities for full parent participation:</p> <ul style="list-style-type: none"> • All parents/guardians are provided with an opportunity to conference with their child's teacher. All necessary and specialized staff is utilized in keeping English Learner parents and Exceptional Children parents informed and involved 	