



WHEATMORE HIGH SCHOOL

**3678 Finch Farm Road
Trinity, NC 27370**

OUR MOTTO

“Making a Difference”

OUR VISION

Wheatmore High School fosters a collaborative culture focusing on learning by modeling respect and school pride in a student-centered environment.

OUR MASCOT & COLORS

Mascot: Warrior
Colors: Red and White

OUR ALMA MATER

Lyrics by Cathy Freeman

Wheatmore High School, Wheatmore High School

Best school in all the land.

Wheatmore High School, Wheatmore High School

Loyal our students stand.

Although strong may our rivals be, we will withstand the fight.

For we shall be defenders of the red and of the white.

WARRIOR WELCOME

The staff and administration would like to extend a “Warrior Welcome” to students who are attending Wheatmore for the first time or returning as upper classmen. This handbook is provided to our students and parents with pertinent information about school policies and activities for the 2015-2016 school year. Wheatmore is governed by the Randolph County Board of Education Policy Manual and the WHS Student Handbook. The handbook has been formatted for your convenience to keep in your book bag and use throughout the year as an academic planner. We also encourage parents and students to call or visit our school if we can provide you with any additional information. We hope this is your best school year yet!

Sincerely,
Eric Johnson, Principal

DAILY SCHEDULE

Upon arriving to campus, students are expected to immediately report to the building. The front lobby is open to students daily at 7:30 a.m. and the main hallway and cafeteria are accessible at 7:45 a.m. Breakfast is served in the cafeteria each day from 7:45-8:15 and is free to all students. Students are allowed to enter the academic wings to access classrooms beginning at 8:00 a.m. Our daily schedule is listed below.

Regular Day Schedule

<i>Report to 1st Block</i>	8:15
1st Block	8:20-9:55
2nd Block	10:00-11:35
3rd Block	11:40-1:45
A Lunch 11:40-12:05	
B Lunch 12:15-12:40	
C Lunch 12:50-1:15	
D Lunch 1:20-1:45	
4th Block	1:50-3:25

Homeroom Schedule (Only on scheduled HR days)

<i>Report to 1st Block</i>	8:15
1st Block	8:20-9:35
2nd Block	9:40-11:00
Homeroom	11:05-11:35
3rd Block	11:40-1:45
A Lunch 11:40-12:05	
B Lunch 12:15-12:40	
C Lunch 12:50-1:15	
D Lunch 1:20-1:45	
4th Block	1:50-3:25

2 Hour Late Start Schedule

<i>Report to 1st Block</i>	10:15
1st Block	10:20-11:25
3rd Block	11:30-1:35
A Lunch 11:30-11:55	
B Lunch 12:05-12:30	
C Lunch 12:35-1:00	
D Lunch 1:10-1:35	
2nd Block	1:40-2:30
4th Block	2:35-3:25

2 Hour Early Release Schedule

<i>Report to 1st Block</i>	8:15
1st Block	8:20-9:15
3rd Block	9:20-11:25
A Lunch 9:20-9:45	
B Lunch 9:50-10:15	
C Lunch 10:25-10:50	
D Lunch 11:00-11:25	
2nd Block	11:30-12:25
4th Block	12:30-1:25

RANDOLPH COUNTY SCHOOL BOARD POLICY

All students must comply with all rules governing behavior and conduct set forth by the Randolph County Board of Education. A copy of the student code of conduct is provided to each student at the beginning of the school year.

FEES

Students are required to remit payment for fees at the beginning of each school year. All students are required to pay a yearly instructional fee in addition to class fees that are incurred based on the student’s class schedule.

Instructional Fee (all students)	\$12	per school year
Physical Education Fee	\$ 2	per class
Art Fee	\$10	per class
Chorus Fee	\$5	per class
Band Fee	\$5	per class
Theatre Arts Fee	\$5	per class
Science Fee	\$5	per class
Parking Permit	\$25	per school year

ATTENDANCE

Regular school attendance has a direct positive effect on academic success and achievement. Students who record frequent and excessive absences and tardies limit contact with teachers and the daily instruction which takes place in each classroom. We want each student to be successful in his/her efforts and believe that regular school attendance makes a significant contribution to their success.

Wheatmore adheres to strict attendance and tardy policies. Students are expected to arrive at school and to all classes on time. The school attendance and tardy policies are outlined in each teacher’s syllabus.

Randolph County Board Policy 4400

- A. Each student in grades 9-12 must master the course learning objectives and attend class a minimum of 85 days per term in order to receive credit for that course.

- B. Students absent from class for more than five (5) classes will not receive credit for that course during the term in question. On the sixth (6th) class absence, the student becomes ineligible for credit for the course, unless a waiver is approved by the local school waiver committee. *Parental contact for daily absences will be made by the automatic phone*

message system. The interim progress report and the report card provide cumulative absences by class period.

- C. A student who is absent from school more than five (5) days in a semester and does not make up class time and course work as designated by the school may not receive credit for the course.
- D. Absences due to participation in school-sponsored events will not count toward the five-day maximum.
- E. Any student who is absent for more than twenty (20) days during the cumulative school year must have a doctor's note to excuse subsequent absences due to illness. Failure to provide a doctor's note for absences due to illness that exceed twenty (20) days will result in possible legal action to fulfill the requirements of the Compulsory Attendance Law.
- F. North Carolina defines the following as lawful/unlawful absences:

Excused:

- a. Student illness or injury (with doctor's note and/or parental note)
- b. Student medical or dental appointment (with doctor's note)
- c. Death of an immediate family member (with obituary or funeral program)
- d. Court proceedings (with court papers)

Unexcused:

- a. Family trips
- b. Missed bus
- c. Weddings, births, etc.
- d. Skipping class/school
- e. Truancy
- f. Suspension by an administrator

Wheatmore High School Attendance Procedures

When a student returns from an absence, he/she must report to the attendance window located outside Student Services (Guidance) between 7:45 and 8:15 a.m. to get an admit slip to class. The absence will be coded as excused or unexcused according to attendance laws (see previous section). Students must turn in documentation for absences within two (2) days of returning to school; otherwise the absence will be recorded as unexcused. Parental notes for absences must contain the following information:

- Student's first and last name and student ID
- Date(s) on which the absence occurred
- Reason for absence
- Signature of parent/guardian
- Phone number where parent can be reached

Check-in/Check-out

Students arriving late to school or returning from a prior check-out must check in immediately upon arrival at the attendance window located outside Student Services (Guidance) for an admit slip to class.

Students who need to be dismissed from school during the day for appointments must present a note from home indicating the date, time, and reason for check-out to the attendance window between 7:45 and 8:15 a.m. that same day. All check-out notes must be obtained before school.

No student will be checked out over the telephone.

In the event of illness, injury, or an emergency, a parent/guardian must report to the attendance window located outside Student Services to check the student out.

Make-Up Work

Make-up work will be available when a student is absent. It is the student's responsibility to request and complete make-up work. Completed make-up work shall be done within ten (10) class days of the student's return from an excused absence or within five (5) class days of the student's return from an unexcused absence to receive credit. Content and scheduling of make-up work is at the teacher's discretion.

ELECTRONIC DEVICES

The use of a cellular phone or similar electronic device is a privilege at Wheatmore. Cellular phones and similar electronic devices may be in the student's possession but can only be used before/after school, during class change, and during the student's lunch. At all other times, electronic devices must be toggled to silent or vibrate and must be put away (not visible). Students are not permitted to charge their phones or other electronic devices during the school day. Unacceptable use of an electronic device will result in the device being confiscated and turned in to the office for a parent/guardian to pick up at the end of the day.

Note: Photographing and/or recording of any inappropriate and/or malicious event is a violation of our anti-bullying policy if the video is shared or posted on social networks and will result in severe consequences according to our discipline policy.

STUDENT DRESS CODE

Students are expected to adhere to standards of dress and appearance that are compatible with a safe and effective learning environment. The Randolph County Board of Education prohibits appearance or clothing that (1) violates a reasonable dress code adopted in the school; (2) is substantially disruptive; (3) is provocative, revealing, vulgar or obscene; or (4) endangers the health or safety of the student or others.

- Head apparel (hats, hoodies, headbands, scarves, bandanas, picks, combs, etc.) or sunglasses may not be worn inside the building unless the headgear is worn based on a sincerely held religious belief.
- No visible undergarments.
- Holes in pants or shorts must be below finger-tip length.

- No halter tops, tank tops, spaghetti straps, razor backs. Sleeveless shirts must be four fingers in width at the shoulder.
- No clothing that exposes the midriff or cleavage.
- No pants that are baggy or drag the floor (pants/shorts must be worn around the waist).
- No short shorts or excessively short dresses/skirts. Shorts, dresses and skirts must be fingertip length.
- No spandex or other very tight clothing or excessively oversized clothing.
- Leggings may be worn when the top/shirt is at least fingertip length.
- No sleepwear or bedroom slippers.
- No bare feet. Footwear should follow health and safety guidelines.
- Students participating in physical education classes must wear crewneck T-shirts with sleeves (no cutoff sleeves), sweatpants or shorts (shorts must meet the approval of the teacher and school administration), and athletic shoes.
- No clothing that contains advertisements for tobacco, alcohol or drugs; pictures or graphics of nudity; words that are profane, lewd, vulgar or indecent, or likely to be disruptive to the learning environment.
- No items that are potentially dangerous such as fish hooks, chains or spiked objects
- No symbols, styles or attire (including but not limited to: clothing, accessories, jewelry, hair accessories, emblems, badges, signs, or other items) that indicates a student's membership in or affiliation with a gang, frequently associated with gangs, intimidation, violence, or violent groups about which students at a particular school have been notified.

If a student's appearance, or lack of cleanliness is detrimental to the health or safety of him/herself or others, substantially disrupts the school or work environment, or otherwise violates this policy, the principal may require the student to adjust his/her appearance or clothing. Failure to comply with this policy or a school dress code will result in the student being removed from the classroom and/or school until his/her appearance or clothing meets school district policy or rules.

GRADES

The evaluation of student achievement is one of the most important functions of the teacher. Numeric grades are displayed on the report card and grade point averages (GPAs) are calculated using the alpha-numeric ranges below.

Numeric Range	Alpha Grade	Quality Point Earned Entering 9 th Grade Only			Quality Point Earned 10 th -12 th Grade Only (and Repeat 9 th Grade)		
		Standard	Honors	Advanced Placement	Standard	Honors	Advanced Placement
100-90	A	4	4.5	5	4	5	6
89-80	B	3	3.5	4	3	4	5
79-70	C	2	2.5	3	2	3	4
69-60	D	1	1.5	2	1	2	3
59-0	F	0	0	0	0	0	0

An incomplete (INC) is given only in certain cases where illness, emergency, or with prior administrative approval, the student has not been able to complete his/her assignments. An incomplete must be completed within one semester of the date issued or it becomes a failed course. Make-up work is the total responsibility of the student.

Students and parents are encouraged to monitor academic progress through the Parent Portal of PowerSchool. Contact the front office for additional information.

STUDENT SCHEDULES

Students and parents should give careful consideration when making course selections during registration each spring for the following year. Schedule changes will only be made within the first five (5) days of the semester for the following reasons (and only when there is space available):

- When a student needs to balance his/her academic load
- When a student needs to sequence a course
- When a student is scheduled for a course for which he/she did not register or select as an alternate
- When a student passes a course that he/she assumed he/she would fail
- When a student fails a course required for graduation

Students are asked to rank elective choices when registering for classes. Due to class size and course offerings, students may not always receive their first elective choices. No teacher is authorized to drop or add a student from their roster. If a student has been misplaced, the guidance counselor should be notified immediately. Only legitimate changes will be considered.

TEXTBOOKS

Teachers who use textbooks in their classes issue a book to each student. Students have the responsibility for keeping up with their book throughout the semester. Books that are lost or damaged must be paid for at full price. If students do not return books, the outstanding obligation must be paid for prior to receiving report cards or graduation.

LUNCH

Students are scheduled for lunch according to their scheduled third block class. Students must report to the cafeteria at their designated time and are expected to follow these guidelines during the lunch period:

- Students must report to the cafeteria immediately when the lunch period begins.
- Students are not permitted in classrooms, parking lots, or other areas of campus during lunch.
- Students are not permitted to bring in food from commercial establishments or have someone bring in food for them.
- Students are not permitted to have outside visitors on campus for lunch.
- Students are not allowed to check out during their lunch period for the purpose of getting lunch from a commercial establishment.
- School lunch is \$2.25

BUSES

School bus transportation is available for all students in our school district. Riding the bus is a privilege. Improper conduct on the bus will result in that privilege being denied. All bus students must adhere to the following guidelines:

- Students are only allowed to ride his/her regularly scheduled bus. Any changes will require a written note from parents/guardians and must be verified by administration.
- Students are expected to report immediately to the school bus once school is dismissed.
- Students are expected to load and unload buses in an orderly manner.
- Students must not cross the road until the stop arm and walking arm are extended and it is clearly safe.

LOCKS AND LOCKERS

Lockers are available to all students. A rental fee is charged to students who use lockers to maintain the provided locks. Lockers are expected to be kept clean and report all malfunctions to the main office.

VISITATION POLICY

All visitors, regardless of status, must report to the main office and obtain a visitor's pass prior to any visitation on campus. No visitors will be allowed in classrooms during class sessions without permission from the principal. Siblings and friends are not allowed to visit during lunch or any other part of the school day.

MEDIA SERVICES

The media center is available to students and classes daily from 7:45 a.m. until 3:45 p.m. Our media specialist is available to assist students with research and technology needs or to check out books from our collection. Students may check out a maximum of five (5) books at a time for a three-week period. Late fees are not charged but students will incur fees for lost or damaged materials. Students are expected to follow set rules and procedures while working in the media center.

STUDENT MEDICATION AND HEALTH SERVICES

Students who need to take medication of any type during school hours, including over-the-counter drugs, have the following options:

- A parent/guardian may come to the school and administer the medication to the student.
- Students may obtain a copy of a medication form from the school nurse and have it completed by the student's physician. Medication name(s), dosage, and frequency must be listed by the physician for both prescription and over-the-counter medications. Medications must be brought to in the original bottle with proper/original label and will be stored in the nurse's office. School personnel will administer the medication according to the physician's written instructions. A student may NOT keep medication of any type in his/her possession during the school day.

The school nurse is a resource to the staff and students and can help find healthcare within the community. The school nurse is available one day each week to help students with medical

questions and/or concerns. Any student with a chronic health condition should notify the school nurse. Visits with the school nurse are kept confidential.

All faculty and staff are trained in basic first aid. Students in need of assistance because of illness or injury should, with teacher permission, report to the office. All accidents and injuries must be reported and documented in the main office.

Wheatmore has a First Responders Team in place to handle small emergencies until a parent arrives to pick up the student. First Responders are certified in CPR and First Aid. Maintaining current contact information is critical in communicating emergencies to parents. If a parent cannot be reached and the student needs medical attention, school personnel will call 911.

STUDENT SERVICES (GUIDANCE)

School counselors are committed to fostering student development in three major areas: academic, career and personal/social. Students may visit the student services department before/after school or during lunch. Appointments can also be made for conferences by contacting the counselor directly.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act is a federal law that governs the maintenance of student records. Under this law, parents or students 18 years of age or older have both the right to inspect records kept by the school about the student and the right to correct inaccuracies in the records. Access to the records by persons other than the parents or the student is limited and generally requires prior consent by the parents of the student.

STUDENT PARKING

Students with a valid driver's license are allowed to park on campus with a current Wheatmore student parking permit. Students must purchase a parking permit each year. The cost of a parking permit is \$25 per year (\$12.50 per semester). Parking on campus is a privilege and can be revoked due to any disciplinary actions, excessive tardies, and/or attendance issues.

Parking on campus is a privilege. Students are expected to obey all rules and regulations established by the State of North Carolina and Wheatmore High School. Failure to abide by established rules will result in disciplinary action, fines and/or revocation of parking privileges.

Guidelines for student parking at Wheatmore High School:

- Weapons, alcohol, tobacco, and illegal drugs are not permitted on campus and are not allowed to be stored in a student's car while parked on campus.
- Cars parked on campus without a proper parking permit are subject to fines and/or wheel lock.
- Cars parked in unauthorized areas are subject to fines and/or wheel lock.
- Students are allowed to park only in the student parking lot.
- Parking violations (tickets) range from \$5-\$20 depending on offense and must be turned in with payment.

- Students must notify administration of a change in vehicles registered to park on campus; failure to do so will result in a parking violation/ticket.
- Parking lot speed limit is 10 mph and is strictly enforced. Violations will result in loss of parking privileges.
- Wheatmore High School is not responsible for lost items or damage to vehicles.

Note: As a condition for obtaining a parking permit and parking a vehicle on school property, the student and his/her legal parent/guardian agree to allow school officials to search any vehicle the student parks on campus. The school retains the authority to conduct routine patrols of the student parking lots and inspections of the exteriors of student vehicles on campus. The interiors of student vehicles may be inspected whenever a school authority has reasonable suspicion to believe that illegal or unauthorized materials or other evidence of illegal activities are contained inside. Such patrols and inspections may be conducted without notice and without further student consent. Law enforcement may also be called to search student vehicles when, at principal's discretion, a law enforcement presence would be helpful for any reason. To ensure safety, students out of area in the parking lot may have their vehicle(s) searched.

DRIVER ELIGIBILITY

All students in North Carolina under 18 years of age are subject to having his/her driver's permit/license suspended if he/she does not make adequate academic progress each semester or if he/she drops out of school. Students must pass three out of four courses each semester to maintain driver eligibility. Students are required to obtain a Driving Eligibility Certificate and current academic transcript from Student Services to submit to the Department of Motor Vehicles (DMV).

WINTER WEATHER

Announcements about school closings or delays will be made before 6:00 a.m. Automated phone messages, television, radio and the RCSS website will advise students and parents about closings or delays. If schools are scheduled to open at regular time, no announcements will be made.

FIRE DRILLS

Fire drills at regular intervals are required by law and are an important safety precaution. Students should vacate the building in an orderly manner and according to evacuation procedures when the fire alarm sounds. Students are expected to follow procedures in a safe and orderly manner.

ATHLETICS

Athletics are important to the educational experience of all students. Wheatmore offers a wide range of sports for both males and females. Eligibility requirements are set by the North Carolina High School Athletic Association (NCHSAA). Students must pass three out of four courses and be in attendance 85% each semester, meet local promotion standards (progress toward graduation) each year, and have a current physical on file to be eligible to participate as a student athlete.

	Fall	Winter	Spring
Male	Cross Country Football Soccer	Basketball Swimming Wrestling	Baseball Golf Tennis Track and Field
Female	Cheerleading Cross Country Golf Tennis Volleyball	Basketball Cheerleading Swimming	Soccer Softball Track and Field

GRADUATION REQUIREMENTS

Students must earn 28 credits to receive a high school diploma from Wheatmore High School. Graduation requirements are outlined in the Randolph County School System's yearly publication of the Program of Studies and can be viewed on our website.

COLLEGE VISITS

Students in good academic standing are allowed one day per junior year and one day per semester during the senior year to visit colleges. Students who schedule a college visit must obtain and complete a college visit form from Student Services (Guidance) at least 48 hours prior to the visit. Upon returning to school, the student must submit his/ her verified college visit form at the attendance window. When proper documentation is submitted (according to the guidelines outlined on the college visit form), the student's absence will not count toward his/her attendance.

SCHOOL SAFETY

Our school resource officer (SRO) is on campus each day to ensure safety of our students. Students should contact the SRO to discuss safety concerns or to report an incident.

EXAM SCHEDULE

North Carolina Department of Public Instruction requires students to take an end of course exam in all courses except: Cultural Arts, World Languages, and Physical Education. Students enrolled in courses not tested by state requirements may be exempt from the final exam for that course if he/she has missed no more than two (2) days of class and are passing the course.

All exams are administered at the end of each semester according to the Randolph County School System's exam schedule. Students enrolled in Advanced Placement (AP) courses are expected to take AP exams in May as scheduled by the College Board. The Randolph County School System covers the cost of all AP exams. *Note: Students enrolled in AP courses who accumulate more than two (2) absences will be required to take a teacher-made exam at the end of the course (in addition to the AP exam).*

SOLICITATION

No solicitation will be allowed of students, teachers, or school staff. No one is allowed to advertise or solicit for outside businesses without the specific consent of the principal.

LOST AND FOUND

Personal property is the responsibility of the student. Items found on campus and turned in to the main office may be retrieved from the lost and found box located just outside the main office. Students are encouraged to return lost items to school staff or the main office.

FOOD

Students are permitted to bring snacks/lunch prepared at home for consumption during the school day. No outside food/drinks are permitted in the school building during regular school days. ***Students and/or parents are not permitted to bring food/drinks from outside establishments to be consumed during the school day.***

SECTION 504/AMERICANS WITH DISABILITIES ACT

No otherwise qualified individual with a disability shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination from any program or activity of the school. Qualified students with disabilities are entitled to a free appropriate public education. Persons who believe they have been subjected to discrimination on the basis of disability may appeal to the person in the school designated to hear said grievances. If still unresolved, grievances may then be appealed to the school district ADA/Section 504 Coordinator.

STUDENT DISCIPLINE

Wheatmore High School uses a discipline system that is based on the core belief that teachers have the right to teach and students have the right to learn in a student-centered environment. Our system is designed to foster quality values held by the community to create good character for all our students.

Expectations are clearly defined for students and faculty. For students choosing to act inappropriately, the teacher has initial responsibility for discipline. Prompt and effective discipline will remain the emphasis in order to conduct classes in a safe and orderly manner. Possible disciplinary consequences include: After School Detention (ASD), In School Suspension (ISS), Intervention Center (IC), short-term Out of School Suspension (OSS), and recommendation for long-term Out of School Suspension (OSS).

After School Detention (ASD): ASD is a consequence for inappropriate behavior and is assigned by teachers and/or administration. Students serving in ASD must report to the designated area from 3:30-4:00 p.m. on the day assigned to complete a specific assignment or work detail as designated by the ASD teacher.

In School Suspension (ISS): ISS is a consequence for inappropriate behavior and is assigned by an administrator. Classroom teachers provide regular daily assignments for students assigned to ISS. The ISS instructor monitors the academic progress of each student and supervises activities.

Intervention Center (IC): IC is a consequence for major rule violations or repeat offenses and is assigned by an administrator. Students assigned to IC must report to the IC facility at Trinity High School at 8:00 a.m. on the specified day(s). Classroom teachers provide regular daily assignments to students in IC. An IC instructor monitors the academic progress of each student and provides support for completing assignments.

Out of School Suspension (OSS): OSS is employed when infractions become chronic or serious so as to ensure the learning environment remains a stable and safe environment for all students. OSS is assigned by an administrator.

Discipline Procedures

The Randolph County School System has set procedures that shall be followed for all cases of discipline as outlined below.

- Each student will be given the opportunity to tell his/her side of any incident to school administration.
- A student will not be suspended from school until an administrator attempts to notify parents/guardians that the student is to be removed from campus.

Every student receives a copy of the Randolph County School System Code of Conduct. This handbook is the primary source for discipline procedures and should be referred to when questions arise. Students must sign an accountability record acknowledging receipt of the handbook.

Category	Violations	Consequences
1	<ul style="list-style-type: none"> ● Public display of affection ● Illegal parking ● Sleeping in class ● Refusal to do assigned work ● Use of cell phone during class/assembly ● Violation of dress code ● Littering ● Food/drink outside cafeteria during lunch <p>3rd offense falls into Category 3: Insubordination</p>	<ul style="list-style-type: none"> ● Classroom consequences (teacher assigned) ● After School Detention ● Teacher referral to office on 3rd offense with documented interventions ● Cell phone infraction: confiscated and picked up by parent/guardian at end of day
2	<ul style="list-style-type: none"> ● Profanity (undirected) ● Loitering ● Out of area <p>3rd offense falls into Category 3: Insubordination</p>	<ul style="list-style-type: none"> ● Classroom consequences (teacher assigned) ● After School Detention ● Teacher referral to office on 3rd offense with documented interventions ● ISS ● OSS (up to 1 day)
3	<ul style="list-style-type: none"> ● Insubordination (refusing to follow request of school personnel) ● Leaving class without permission ● Disrupting educational environment ● Inappropriate behavior, comments or gestures ● Lying ● Failure to identify oneself to school personnel ● Repeated parking offenses ● Reckless driving ● Misuse/waste of school materials, equipment or property 	<ul style="list-style-type: none"> ● After School Detention (2 days) ● OSS (up to 10 days for repeated offenses)

	<ul style="list-style-type: none"> ● Misbehavior on school bus ● Repeated offenses from Categories 1, 2 	
4	<ul style="list-style-type: none"> ● Forgery ● Plagiarism ● Cheating ● Skipping class ● Profanity (directed toward students) ● Failure to adhere to computer and Internet Acceptable Use Policy 	<ul style="list-style-type: none"> ● ISS ● OSS (up to 10 days) ● Plagiarism/Cheating: zero on assignment
5	<ul style="list-style-type: none"> ● Skipping multiple classes or full day ● Possession of lighter/matches ● Possession/use of tobacco products ● Possession/use of vapor pens, e-cigarettes, etc. ● Defacing/damaging school property 	<ul style="list-style-type: none"> ● ISS ● OSS (up to long-term) ● Law enforcement contacted ● Tobacco: counseling services, Alternative to Suspension (ATS) program, community service; 3rd offense – OSS ● Tobacco, vapor pens, e-cigs, etc. confiscated and not returned ● Restitution for damaged property
6	<ul style="list-style-type: none"> ● Petty theft ● Inciting a fight ● Extreme horseplay, rough-housing, aggressive behavior ● Organizing/initiating gang-like behavior ● Discrimination, harassment/intimidation and bullying ● Hazing ● Verbal disrespect or profanity directed to school personnel ● Open or persistent defiance of authority ● Verbal threats ● Possession/distribution of inappropriate print or electronic material including pornography ● Racial slurs 	<ul style="list-style-type: none"> ● ISS ● OSS (up to long-term) ● Law enforcement contacted
7	<ul style="list-style-type: none"> ● Inappropriate sexual behavior ● Indecent exposure ● Larceny 	<ul style="list-style-type: none"> ● OSS (5-365 days) ● Law enforcement contacted ● Larceny: restitution required
8	<ul style="list-style-type: none"> ● Fighting (affray) <p>Note: discipline guidelines for fighting are cumulative for a 365-day period (does not start over at the beginning of 2nd semester or following school year)</p> <ul style="list-style-type: none"> ● Assault ● Unlawful threat to attempt to harm 	<ul style="list-style-type: none"> ● OSS 1st offense: 3-5 days 2nd offense: 10+ days with recommendation for long-term ● Law enforcement charges if: <ul style="list-style-type: none"> Weapon involved Injury to person Damage to property Group involvement
9	<ul style="list-style-type: none"> ● Extortion, vandalism/graffiti, starting fire ● False fire alarm ● Failure to adhere to computer and Internet Acceptable Use Policy that attempts to damage or disrupt computer systems, software, or networks ● Purchase/possession/under the influence of alcoholic beverages, illegal substances, or over-the-counter/prescription medication not in accordance with school board policy ● Possession of drug paraphernalia or counterfeit drugs 	<ul style="list-style-type: none"> ● OSS (10-365 days) ● Law enforcement contacted <p>See Drug & Alcohol Policy</p>

DRUG AND ALCOHOL POLICY

The drug and alcohol policy covers a student's entire educational career and does not start over at the beginning of a semester or school year.

1st Offense: Use and/or possession of drugs or alcohol will result in a 10-day Out of School Suspension (OSS) with a recommendation to the Superintendent for long-term suspension. If parents and student agree to a program of substance abuse counseling at the student's expense, the principal may alter the discipline recommendation to 5 days OSS plus 5 days of Intervention Center (IC) plus the S.A.F.E. program or alternative drug awareness program. Failure or refusal to attend and complete the awareness program will result in a recommendation for long-term suspension.

2nd Offense: Use and/or possession of drugs or alcohol will result in a 10-day OSS. The principal shall recommend long-term suspension for the remainder of the school year.

Note: The intent to distribute on any offense will result in a recommendation for long-term suspension.

LEGAL CHARGES WILL BE PRESSED ON ALL DRUG AND ALCOHOL OFFENSES.

10	<ul style="list-style-type: none"> ● Arson ● Bomb threat ● Possession of weapon or any instrument that resembles or could be used as a weapon including but not limited to: Firearms (loaded or unloaded) including gun, pistol, rifle, paintball gun, potato gun, BB gun, air rifle/pistol, other device used for firing a projectile by means of an explosive charge; explosives including a dynamite cartridge, blasting cap, TNT, nitroglycerin, bomb, grenade or mine, firecrackers, fireworks, pyrotechnics, incendiary (capable of producing flame/fire), devices or materials that create smoke; knife including a pocket knife, bowie knife, switchblade, dirk or dagger; slingshot; leaded cane; blackjack; metal knuckles; stun gun or other electric shock weapon; ice pick; razor or razor blade; any sharp pointed or edged instrument except unaltered nail files ● Selling, transmitting or exchanging any of the following substances: narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, controlled substances, alcoholic beverages, malt beverages, fortified wine, other intoxicating liquors, chemicals or products procured or used with the intention of bringing about the state of exhilaration or euphoria or otherwise altering the student's mood or behavior 	<ul style="list-style-type: none"> ● OSS (10-365 days) with recommendation for long-term ● Law enforcement contacted <p>Randolph County Board of Education Policy supersedes WHS Policy</p>
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For offenses in categories one and two, teachers will attempt and document two interventions prior to referring the student to administration. The interventions will include, but are not limited to, teacher assigned ASD and parent contact regarding behavior. The teacher may refer the student to the office on the third offense of the same behavior.

Interventions for offenses in other categories or repeat offenses include the following:

- Conference with student, parent and administration

- Intervention team (administrator, teachers, counselor, parent and student) will meet and develop a behavior contract that includes loss of privileges and opportunities to restore good standing.
- Recommendation for long-term suspension or possible referral for behavior contract.

STATEMENT OF NONDISCRIMINATION

The Randolph County School System does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding the non-discrimination policies: Marty Trotter, Title IX Coordinator, and Rick Dawes, Section 504 Coordinator, 2222-C South Fayetteville St. Asheboro, NC 27205
Phone: 318-6100.

PROHIBITION AGAINST DISCRIMINATION, HARASSMENT AND BULLYING

The Randolph County Board of Education acknowledges the dignity and worth of all students and employees and strives to create a safe, orderly, caring and inviting school environment to facilitate student learning and achievement. The board will not tolerate any form of unlawful discrimination, harassment or bullying in any of its educational or employment activities.

All students and staff are expected to abide by the discrimination, harassment and bullying policy outlined in the Randolph County Student Code of Conduct as it relates to prohibited behaviors and consequences, and reporting and investigating complaints of discrimination, harassment or bullying. For additional information, refer to the Randolph County Student Code of Conduct publication.