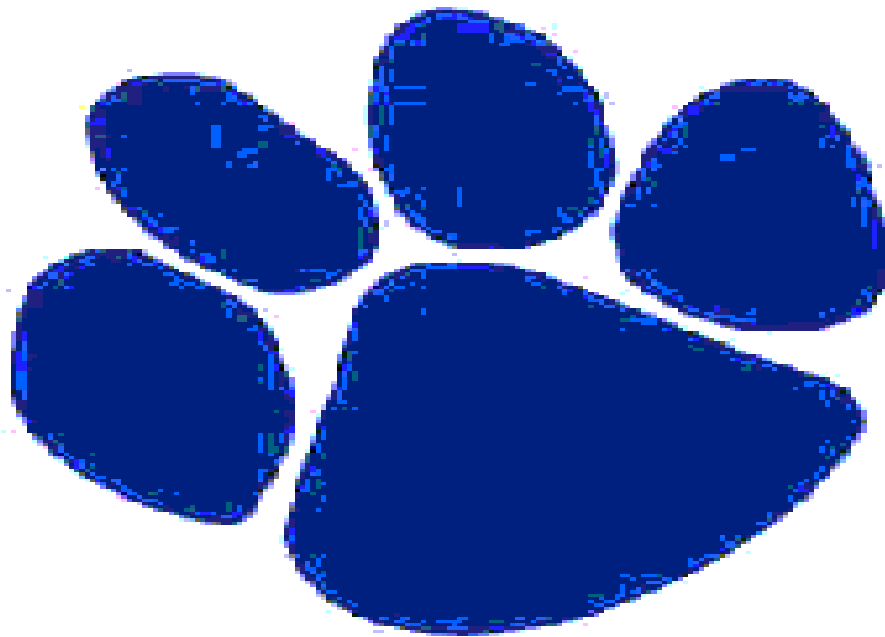


B.O. Barnes Elementary School

Student & Parent Handbook

2017-2018

On the Road to Success!



Home of the BOBCATS!

Principal: Khari Grant

Assistant Principal: Sandy Barnes

School Improvement Grant Coach: Robin May

School Improvement Coach: Carol Abrams

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Principal's Welcome!

Dear Bobcats,

Welcome to the 2017-2018 school year! I am truly honored to serve as your new principal as we begin the journey On the Road to Success! Barnes Elementary School celebrated several accomplishments last year, and we are in full drive to keep the momentum going as we strive to reach our new goals, build a culture of learning, and overcome roadblocks and challenges to win the race.

My fellow Bobcats, I am confident that you will find all of the support you need at Barnes to make your journey at this school a success. Our PAWS are on learning, and I challenge you during this journey to be in overdrive as you race for the finish line. Remember success starts with you! I encourage you to take Pride in our school, have a positive Attitude, make Wise choices, and help promote a Safe and bully free environment. Remember, we are a pack and helping others is helping ourselves.

Let's make this a year filled with passion, purpose, and positive memories! We are going to have an AWESOME year! Go Bobcats!

Be Great,
Mr. Khari Grant
Principal



Mission Statement:

The mission of B.O. Barnes Elementary School is for all staff to teach at the highest level possible; ensuring success for every student academically, physically, emotionally and mentally.

Vision Statement:

At B.O. Barnes Elementary School, we strive to promote the academic, social, and physical welfare of all students. Our goal is to prepare our students for the future by helping them achieve academic excellence and personal growth, in a student-centered environment, led by the leaders and supported by the community. To make our vision a reality, the B.O. Barnes school family is focused on: Effective Teaching, Inquiry Based Learning, and Instilling in our students a Growth Mindset

School Motto:

Believing in Ourselves Because we Can Achieve Together

Mascot: Bobcat

Daily Schedule

Time	Procedure
7:30	Staff arrive
7:30	Buses begin arriving
7:30 – 7:40	Students report to multipurpose room and remain there until 7:40
7:40	All staff on duty in hallway & outside of classrooms
7:40	Students are released to classrooms. Students will eat breakfast in classroom
7:55	Tardy/Homeroom Bell (moment of silence, Pledge of Allegiance, announcements)
8:00	Instruction begins
2:55: Bell rings Kindergarten bus riders Van riders dismissed	Teachers are to move to their designated room/area to cover 1 st load, car riders, and van riders
3:00: Bus riders are dismissed	Do not dismiss until an announcement takes place
3:05: Car riders are dismissed	Do not dismiss until an announcement takes place
3:07: 2nd load bus riders are dismissed	Do not dismiss until an announcement takes place
3:20: All students should be off campus at this time (approximately)	Students who are not picked up from school, or who have missed a bus, are the responsibility of their teacher. The teacher cannot leave if any of their students are still at school.

Arrival Procedures

- School **begins at 8:00 a.m.** and **dismisses at 3:00 p.m.**
- **Students should not arrive at school before 7:30 a.m.**
- Upon arrival, **ALL** students should report directly to the Multipurpose Room (MPR). Staff will supervise students until 7:40 a.m.
- Students will be dismissed to classrooms at **7:40 a.m.**
- Students who **arrive after 7:55 a.m.** will be counted as tardy. Students need to stop by the office and sign in. Parents please make sure you come into the office to sign students in.

Dismissal from School

- Bus students will load buses from the Multipurpose Room (MPR) at 3:00.
- Car riders will be picked up in front of the school beginning at 3:05. **K-2 students will be located at the flagpole and 3-5 students will be located at the end of the 5th grade hallway.** Please observe the two lines of traffic flow when picking up students in the front.
- Children are expected to remain at school throughout the school day. Should an emergency or situation arise requiring a child to leave before the dismissal time, the parent or designated adult must report to the school office to identify him/herself and sign the child out. A teacher cannot release a child without proper authority from the office. A child will not be released without the written or verbal permission of the authorized parent or guardian.

- Student will not be permitted to change their means of transportation unless the office has received written or verbal permission from the parent/guardian.

Inclement Weather Policy

When unsafe weather conditions require the closing of school, the Superintendent's office will use the following media sources:

- AM radio stations: 590; 1350; and 1420.
- FM radio stations: 90.9; 95.5; 96.9; 98.5; 99.7; 101.5; 102.3; and 107.1.
- Television stations: WTVD (Channel 11); WRAL (Channel 5); WNCT (Channel 9); WNCN (Channel 17); WLFL/WB22 (Fox 22); and WITN (Channel 7).
- **The absence of an announcement means that schools are operating on a regular schedule.**

Cafeteria

B.O. Barnes Elementary is a Community Eligibility School. This means that all students that attend our school receive free breakfast and lunch. Families do not have to complete a free/reduced lunch application under this provision.

Parent Involvement

How can you help your child do well in school? If you do the following things consistently, you will be well on the way to providing a successful educational career for your child:

- Get your child to school on time every day.
- Check your child's book bag every day! Read all notes from the teacher and the office.

- **READ** to your child or listen to your child read to you daily.
- Have a special place for your child to do homework.
- Give your child jobs to do at home to teach responsibility.
- Talk to the teacher any time you have questions about your child's progress.
- Support the school. Reinforce the importance of following expectations related to behavior and/or academics.

Parent Teacher Organization (PTO)

The PTO is an excellent way for parents to become involved and support the activities of our school. The PTO supports our students by becoming involved in many aspects of the school. Periodically, the PTO will sponsor fundraisers in an effort to provide extra instructional supplies for our classrooms; additional activities and programs for our students; rewards and incentive programs, etc.

During this school year, we will have regular PTO meetings and several other PTO sponsored events. All parents and interested individuals are extended an open invitation to attend any activity associated with the PTO. We hope you will see the PTO as an extension of the regular instructional program and an opportunity to become involved in your child's education.

Parent Communication

Parents will receive weekly information regarding student performance, student discipline concerns, and school sponsored events through weekly Connect Ed messages, grade level websites, and social media (Facebook, Twitter).

Parent Conferences

Parent conferences are encouraged at B.O. Barnes Elementary. Through open communication between the home and school, children can truly be successful. If parents wish to schedule a conference, they may send a note by his/her child or call the school. If you choose to call the school, we ask that you leave a message for your child's teacher and your call will be returned; the teacher will not be able to take your call during the instructional day for this purpose. We also ask that parent/teacher conferences be scheduled, ideally, after school for the same reason.

B.O. Barnes will be participating in district-wide scheduled conferences and events. We will send out a communication for dates and times of these events.

Visiting the School

We encourage all parents/guardians to come to our school and visit and/or eat lunch with their child/children. If parents wish to observe a class, we do request advance notice; visitors during instructional time can cause children to get off task. It is important we ensure every child gets the best instruction possible, every day. We want the teacher to be informed of visits in advance so that he/she can talk with their students.

- All visitors should report directly to the office upon entering the building. This is an important safety issue and applies to ALL visitors. PLEASE DO NOT GO DIRECTLY TO YOUR CHILD'S CLASS.
- Classroom observations require approval from the principal and should not interfere with instruction.

Volunteers

Volunteers are needed and essential to many aspects of our school. We encourage parents, grandparents, and other interested citizens to consider volunteering. Volunteering can take as little or as much time as you can give. **We do ask that all volunteers sign in at the office upon arrival.** We must keep records of volunteer hours, and we also need to know who is in the building in the event of an emergency. Tags are provided for volunteers to wear so staff members can easily recognize them. **Volunteers must enroll via the Volunteer Tracker System.**

Volunteers are also able to identify activities that they would like to participate in when volunteering. You are able to log the number of hours that you serve as a volunteer. Volunteers spend an overwhelming number of hours volunteering in the schools. Using the Log My Time feature in Volunteer Tracker, you will be amazed at the number of hours that you contribute to schools. Even though you may have been volunteering for years in Wilson County Schools, we want you to register in the Wilson County Schools Volunteer Tracker! Let's get registered today!

Volunteers can complete a volunteer application by following the link below:
<https://appgarden6.app-garden.com/VolTrackNC980.nsf>

The first time you access the system you will need to click on the registration link to register your email address and create a password. You will receive an e-mail confirming your e-mail address. Then, go to your email and click on the link in the email to access the registration page. Once the application is submitted, you will receive an

email that the application is submitted. Background checks will be initiated if needed based on the activity level selected. An email will notify the volunteers when they are approved.

Thank you for volunteering in Wilson County Schools! Your contributions are invaluable!

Rights and Responsibilities

Rights of Students

Students shall have the right to:

1. Pursue a successful education in a safe environment without disruption;
2. Receive fair and equitable treatment without discrimination in every aspect of the educational system;
3. Be treated respectfully and as an individual; and
4. Be informed of their rights, responsibilities, and discipline policies.

Responsibilities of Students

All students share with the administration and faculty responsibility to develop a safe learning environment within the school. Students shall have the responsibility to:

1. Attend school regularly, arrive on time, and bring materials;
2. Respect the personal, civil, and property rights of others;
3. Put forth conscientious effort in classroom work and homework;
4. Groom and dress appropriately;
5. Have knowledge of and conform to school rules and regulations;
6. Not use indecent, obscene, or foul language; and
7. Report incidents or activities that may threaten or disrupt the school environment.

Rights of Parents/Guardians

Parents shall have the right to:

1. Receive regular official reports or their child's academic progress;
2. Receive an explanation for the basis of any grade given by the teacher;
3. Request a conference with the teacher and/or principal;
4. Receive a prompt report of their child's attendance to class or school;
6. Appeal disciplinary actions of suspensions of 10 days or more.

Responsibilities of Parents/Guardians

Parents/guardians shall have the responsibility to:

1. Ensure that their child/children come to school on time, and for the whole day in accordance with the laws of the State of North Carolina
2. Present to school officials any concern in a calm, reasoned manner;
4. Work with the school on academic, disciplinary, or other related matters pertaining to their child;
5. Plan the time and place for homework assignments and provide necessary supervision;
6. Talk with their child about school activities and expected behavior;
7. Know the rules set forth in this Code and review them with their child; and
8. Ensure that their child receives the periodic student health examinations that are required by law.

Student Agendas

Every student in grades K-5 is issued an Agenda/Planner. The agenda provides a place for students to record all assignments. The Agendas/Planners are an effective learning tool for students, a vital communication tool for parents, and a real teaching tool for educators.

5. Bring, or have the District provide, an interpreter during disciplinary conferences or hearings, when a parent or student has limited English proficiency and the parent or student requests an interpreter or the school observes that a parent or student's limited English proficiency would deny them an opportunity to meaningfully participate in the conference or hearing.

Parents are expected to read agenda entries and sign it each day. We trust that through the cooperative efforts of all concerned, we may help our students achieve their full potential at Barnes Elementary. This tool is designed to help our students develop their organization skills. Students **must bring** their Agenda Books to school every day. However, if your student loses his/her Agenda Book, he/she must pay \$5.00 to get another agenda book.

Bus Transportation

- Bus transportation is a privilege provided for those students who are assigned to school buses based on their permanent residence.
- The transportation office provides each school with a listing of the students **assigned** to each bus. For insurance purposes, only students **assigned** to a given bus may ride that bus. ***Due to insurance liability, students will not be able to ride a bus to which they have not been assigned by the Wilson County Schools Transportation Department.***
- An assignment to ride a bus, other than the one that has been assigned based on residence, can only be done on a long-term or a permanent basis. For this to happen, a Wilson County Schools ***"Special School Bus Assignment"*** form must be completed by the parent and

approved by the Transportation Director. These forms are available in the school office.

Bus Passenger Safety Rules

- The bus driver is authorized to assign seats.
- Use the handrail when entering or leaving the bus.
- Sit in your assigned seat as quickly as possible.
- Observe classroom conduct while riding the bus: respect the rights of others; follow bus driver directions; talk softly; enter and leave without pushing or crowding; throw away trash; stay in your seat.
- Keep head, arms, and hands inside the bus.
- Do not eat or drink on the bus.
- Passengers should always get on and off at the designated stops.
- No smoking, no alcoholic beverages, no profanity, and no illegal drugs are allowed on the bus.

Bus Driver Responsibilities

It is the bus driver's responsibility to transport the passengers to and from school safely and to report misbehaving students to the principal or assistant principal. This does not relieve parents from the responsibility of supervision until such time as the child boards the bus in the morning and after the child leaves the bus at the end of the day.

Once a child boards the bus – and only at that time – does he or she become the responsibility of the school district. Such responsibility ends when the child is delivered to the regular bus stop at the close of the school day.

It is the passenger's responsibility to obey the rules listed above. Failure to abide by these

rules could cause you to lose your right to ride the bus. In such cases, the parents of the children involved become responsible for seeing that their children get to and from school safely.

Student Dress Code

The majority of our students dress appropriately for school. Occasionally, a child will come to school dressed inappropriately. Our major concern is for the safety of our children and to ensure optimum instruction time with limited disruptions.

Some general guidelines are listed below:

- Shoes should be worn at all times. High heels are not appropriate, especially for P.E.
- Students should not wear clothes advertising drugs, alcohol, gang-related activity, etc.
- **Students should not wear clothing that interferes with instruction.**
- Students should dress appropriately for P.E. and refrain from excessive jewelry.
- Clothes should be worn in the manner they were intended. Snaps should be snapped; buttons should be buttoned; zippers should be zipped; shirts should be tucked inside of pants.
- **Pants should be worn around the waist.**
- **Undergarments should not be visible.** This means no spaghetti straps for students in grades 4 or 5. This is consistent with dress codes at the middle schools and was explained at the beginning of the school year. Younger students should not wear spaghetti straps if they have begun to mature and need appropriate undergarments.
- **Shorts should pass the fingertip test:** with hands and arms extended at sides, the bottom of the shorts should touch the fingertips.

- Midriffs should be covered.

Inappropriate Items for School

Certain items are not appropriate for school and should not be brought to school. Such items include laser pens, pagers, CD players, radios, make-up, toys, cell phones, paintballs, and other items that interfere with the smooth operation of school. **Water guns and BB guns are against school board policy and will result in disciplinary action if brought to school.** If students bring these items to school, these items will be confiscated by the teacher and turned into the office. These items will be kept until the end of the school year or until a parent comes to pick them up. If not picked up, all items will be discarded at the end of the year. When live animals (frogs, turtles, rabbits, etc.) are brought for projects or presentations, they should not be carried on the bus.

Lost, Damaged, or Stolen Items

If students lose, destroy, or damage any school property while it is in their possession, it is the responsibility of the parent/guardian to reimburse damages. This also includes theft.

Attendance

- Regular attendance is required. Wilson County Board of Education policy requires that students in grades K-8 who are absent more than 27 days during the year, be referred to an attendance committee which shall recommend whether the student should be considered for retention.
- When children are absent from school, they are required **by law** to bring a written note signed by the parent or guardian stating the reason for the absence. Verification of illness may be requested by the principal or designee. If a note is not

returned by the third day of absence, the child's absence will be marked as unexcused.

- The following are excused absences:
 - Illness or injury, which makes the student physically unable to attend.
 - Isolation ordered by the State Board of Health.
 - Death in the immediate family.
 - Emergency medical or dental appointment or such an appointment which has been approved in advance by the principal.
 - Court proceedings.
 - Religious observances required by the religion of the student of the student's parents with prior approval by the principal.
 - Participation in a valid educational opportunity, such as travel, with prior approval by the principal. Within five days after returning to the school setting, the student shall present to the principal for her approval a log of activities and a written report explaining what insight or perspective the student gained by this trip.

* Parents will receive a letter reminding them of the Compulsory Attendance Law when the student has accrued 3, 6, and 10 unexcused absences. Once a student has 10 unexcused absences, the school and parent(s) will have a conference to determine next steps for the student to be in compliance with the Compulsory Attendance Law.

Medication Policy

- School staff will give no medicine without written and specific instructions signed by the parent/guardian. There are forms in the school office that must be completed and signed by the parent before medicine can be given at school.
- Prescription medicine **must be** in the original container with the student's name on the label.
- Medication guidelines are for the safety and well-being of students and staff.
- Medications will be secured by the teacher.

Emergencies

It is essential that the school have accurate telephone numbers to reach parents in the event of illness or emergency involving your child. Please list **home and work** numbers. It is also important to designate the name of a relative or friend to contact in case parents cannot be reached. **Please notify the teacher and/or school office of any change in address or telephone numbers.**

Student Messages

Teachers and students will not be called from the classroom to take a call, nor will a call be placed to a classroom during instructional time. An exception will take place for emergencies. Telephone messages will be taken and delivered by the office.

Health Assessments

In addition to immunizations, state law also requires that kindergarten students must have a health assessment completed by a physician prior to entering school for the first time. The assessment, which must include a medical history and physical examination with screening

of vision and hearing, is to be made no more than 12 months prior to the date of school entry. It is the parent's responsibility to secure the health assessment from the local health department or from a private health provider.

Immunizations

State law requires a record of immunizations within 30 days of enrollment for all students. Generally, this information is included in student records sent to B.O. Barnes from previous schools. However, if this information is incomplete, or not included in the records, it is the responsibility of the parent/guardian to provide the school with this information.

Failure to provide immunization records within 30 days of enrollment will result in the student being suspended from school until such time as the immunizations are complete.

Social Security Number

If you have a social security number for your child, please indicate it on your child's data sheet. Your child's social security number will be kept confidentially in their cumulative folder. A PowerSchool number, not the social security number, is preferred by Wilson County Schools to be used internally, and for most situations, to identify your child (i.e. testing, class rosters, etc.).

Birth Certificate

Students entering school for the first time must present a birth certificate, which a copy will be maintained in the student's permanent records. It is the parent's responsibility to bring this at the time of enrollment.

Proof of Residence

In an effort to ensure that students attend the schools to which they are assigned, Wilson County Schools will require verification of

addresses. All students entering a school for the first time must have their addresses verified regardless of the grade they are entering. In addition, students who are enrolling in a different school must also have their addresses verified. Spot-checking of addresses of students in other grades will also occur. In keeping with this requirement, your child’s address must be verified.

The parent, legal guardian, or custodian of a student enrolling in school must provide a sworn affidavit stating the student’s address and present at least two forms of the items indicated below, as verification of his/her address. **Any document with a post office box as an address shall not be accepted.**

- Property tax record
- Mortgage document or property deed
- Apartment or home lease
- Current utility bills showing residence address
- Driver’s license
- Voter precinct information
- Automobile registration
- Affidavit and/or personal visit by a designated school district official

Enrollment & Withdrawal

Whether you are withdrawing or enrolling your child, it is extremely important to contact the school in which you will be enrolling as soon as possible. The school where you are enrolling will contact the school from which you withdrew to request records. Before you leave any school, you should contact the office to let them finalize your child’s grades and check to see if your child has any materials that need to be returned.

Homework Policy

The Board of Education believes that homework is an important part of the educational program. Homework assignments should be purposeful continuations or extensions of the instructional program and appropriate to the students' developmental levels. Homework should help students become responsible, self-directed learners, improve their academic achievement and provide reinforcement opportunities.

Because students complete assignments at varying paces, it is difficult to determine the actual length of time a student will need to complete a homework assignment. For this reason, the expectation of the Board is that teachers use sound judgment in determining the amount of homework assigned each night. The table below provides general guidelines for the amount of time a student should spend on homework nightly.

Grade Span	Suggested Maximum Length of Nightly Homework
Grades K - 2	30 Minutes
Grades 3-5	45 Minutes

Teachers should make every effort to give clear directions for homework assignments. They should also make sure that assignments are based on skills that have been taught previously in the classroom. Students should be able to use the particular skills, and should be familiar with the assignment that they are to complete using the skills. Students should be given an opportunity to ask questions about the assignment before going to another activity.

Teachers should minimize the use of homework assignments or projects which will involve the expenditures of funds by a student.

Homework shall never be used as a method of punishment.

Grading Guidelines and Assessment Schedule

The Board of Education requires that all parents be informed at regular intervals of the progress of their children in order to promote a process of continuous evaluation of student performance; to inform the student, his parents, and counselor of the student's progress; and to provide a basis for bringing about improvement in student performance, where such change seems necessary.

Grading Framework

Type of Assignment / Assessment	Grades K-8
Tests / Projects	50%
Quizzes / Classwork	45%
Homework	5%

Progress Report /Report Card Schedule

Quarter	Progress Reports	End of Quarter	Report Cards Sent Home
1	September 26, 2017	October 27, 2017	November 6, 2017
2	December 5, 2017	January 22, 2018	January 29, 2018
3	February 22, 2018	March 22, 2018	March 28, 2018
4	May 1, 2018	June 6, 2018	June 14, 2018

Reading 3D Assessment Windows

Date	Assessment	Grade
September 5-25	NCDPI BOY Assessments	K-3
January 3-24	NCDPI MOY Assessments	K-3
May 7-25	NCDPI EOY Assessments	K-3

Writing Assessment Tasks Timelines

Date	Assessment	Grade
October 16-20	On-Demand/Narrative	K-5
February 1-28	Informative	K-5
April 16-20	Argumentative/Opinion	K-5

Math Assessment Tasks Timelines

Date	Assessment	Grade
October 31- November 9	District Math Assessment	1-2
January 23-31	District Math Assessment	K-2
May 21-31	District Math Assessment	K-2

District Benchmarks Assessments for Reading, Math, & Science (CASE 21)

Date	Assessment	Grade
November 1-15	BOY Assessment	3-5
January 23-February 2	MOY Assessment	3-5
April 23-May 4	EOY Assessment	3-5

Universal Screener: (K-2 Math Only, 3rd-5th Reading and Math)

Date	Assessment	Grade
August 29-September 8	BOY Administration	1-5
February 5 -16	MOY Administration	K-5
May 11-18	EOY Administration	K-5

Parent’s Guide to K-2 Standards-Based Grading & Elementary Report Cards

In Wilson County Schools, we envision a student-friendly report card with clearly identified learning targets aligned to the North Carolina Standard Course of Study, while providing high quality instruction and assessments. Our Standards-based report card provides meaningful feedback so both students and parents can track student progress toward mastery of key academic concepts/standards and reflect upon strengths and areas for improvement.

What is standards-based grading?

Standards-based grading is a grading system, which involves measuring students’ mastery of a set of clearly defined standards. Its purpose is

to identify what a student knows or is able to do based on these pre-established standards, rather than averaging grades/scores, which may not provide an accurate picture of what a student has or has not learned.

What is a standards-based report card?

A standards-based report card lists the most important skills students should learn in each subject at a particular grade level.

How does standards-based grading differ from traditional grading?

In a traditional grading system, a student’s performance for an entire quarter is averaged together. A standards-based grading system measures a student’s mastery of standards by prioritizing the most recent, consistent level of performance, allowing a student who struggled early to demonstrate mastery by the end of the grading period. Variables such as effort, participation, timeliness, cooperation, attitude and attendance are reported separately, not as an indicator of a student’s academic performance.

How are my child’s grades determined?

A student’s performance on summative assessments will be used to determine a student’s overall grade. Formative assessments, which occur throughout the grading period, are used to identify areas of strength and weakness of students in order to guide the teacher in providing targeted instruction.

Will my child still receive teacher comments on the report card?

Yes. Individualized feedback is an essential component of standards-based grading. Effective feedback is a more useful source of

information than simply assigning a numeric value or letter grade to student work.

What will the grading scale represent?

M- Indicates that a student has mastered a standard

S - Indicates that a student has exhibited satisfactory progress towards a standard

N - Indicates that a student needs additional support and practice with a standard

U - Indicates that a student has exhibited unsatisfactory progress towards a standard

How will I know if my child needs help?

Receiving a ‘N’ or ‘U’ on a progress report/report card can be a sign that a student is in need of extra support in the areas where he or she is receiving low grades. This is another benefit of a standards-based report card – areas in need of support are clearly evident.

What courses will my child receive a grade in?

Each student will receive a grade in at least one standard for the following subjects per grading period:

- ELA (English Language Arts)
- Math
- Science
- Social Studies
- Physical Education
- Music
- Visual Arts
- Homeroom

The Homeroom grade will be based upon a student’s conduct/ behavior.

Grading periods will be marked as:

- Q1 (First Quarter/Nine Weeks)
- Q2 (Second Quarter/Nine Weeks)
- Q3 (Third Quarter/Nine Weeks)
- Q4 (Fourth Quarter/Nine Weeks)

PowerSchool

PowerSchool is the computer system that houses all of the student information. Parents of children in grades 3-12 can sign up for access to the Parent Portal portion of PowerSchool. This gives parents ongoing access to their child’s grades. There is a Parent Portal app available for cell phones so that you can pull up your child’s absences and grades straight from your phone. You can also sign up for weekly email notification regarding your child’s grades.

Academic Expectations - Promotion and Retention

The Board of Education is dedicated to high standards and high achievement for all students. The academic expectations for students establish the Wilson County Schools’ expectations for students in specific grade levels. The purpose of these expectations is to improve teaching and learning, to enable all students to achieve grade-level competencies and to engage parents in school improvement through shared accountability.

Attendance Expectations

Regular and consistent student attendance is critical for success at all grade levels:

Grades	Attendance Expectations
1-5	85 percent of days enrolled

Academic Expectations for Students - Kindergarten, First and Second Grade

Students are expected to meet the standards of the end-of-the-year K-2 Reading and Mathematics Assessments and receive favorable teacher grades.

Grade	K-2 Reading	Math	Teacher	Attendance
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	Assessment	Proficiency	Grades	
K	Level D	80 percent	Satisfactory	NA
1	Level J	80 percent	Satisfactory	85 percent
2	Level N	80 percent	Satisfactory	85 percent

Students who are retained in the K-2 grade span shall be assessed through the Student Intervention Team to determine if specific instructional strategies are needed or whether an evaluation for exceptional children services should be conducted.

Academic Expectations for Students – Third Grade

Students are expected to meet minimum proficiency standards on the North Carolina End-of-Grade (EOG) Tests in Reading and Math as well as earn satisfactory grades on student report cards. As required by [G.S. 115C-83.7\(a\)](#), third grade students who do not pass the North Carolina End-of-Grade English Language Arts/Reading test or retest with an achievement of level 3 or higher shall be retained in the third grade, unless the student qualifies for a good cause exemption under section [5530.4](#).

Grade	EOG Math	EOG Reading	EOG Science	Teacher Grades	Attendance
3	Level III	Level III/Level Q		60 or Above in Reading and Math (Level Q)	85 percent

Notification to Parents of Students Regarding Mandatory Retention in Third Grade for Students Retained in the Third Grade for Failure to Demonstrate Reading Proficiency

1. Parents or guardians shall be notified in writing, and in a timely manner, that the student shall be retained, if the student is not demonstrating reading proficiency by the end of the third grade unless he or she is exempt from mandatory retention for good cause. Parents or guardians shall receive this notice when a kindergarten, first, second or third grade student (i) is demonstrating difficulty with reading development; (ii) is not reading at grade level; or (iii) has a personal education plan under [G.S. 115C-105.41](#).

2. Parents or guardians of any student who is to be retained in third grade for failure to demonstrate reading proficiency shall be notified in writing of the reason the student is not eligible for a good cause exemption. The written notification shall also include a description of proposed reading interventions that will be provided to the student to remediate identified areas of deficiency.

3. Parents or guardians of retained students shall receive at least monthly written reports on student progress toward reading proficiency.

4. Teachers and principals shall provide opportunities, including, but not limited to, information sessions, to discuss these notifications with parents and guardians.

5530.7 Academic Expectations for Students – Fourth and Fifth Grades

Students are expected to meet minimum proficiency standards on the North Carolina End-of-Grade (EOG) Tests in Reading and Math as well as earn satisfactory grades on student report cards. Fifth grade students are also expected to meet the minimum proficiency standard as measured by the EOG Test in Science.

Grade	EOG	EOG	EOG	Teacher	Attendance

	Math	Reading	Science	Grades	
4	Level III	Level III		60 or Above in Reading and Math	85 percent
5	Level III	Level III	Level III	60 or Above in Reading, Math and Science	85 percent

*For further information, please see Board Policy Section 5530.

PBIS

Positive Behavior Intervention Support is a framework that ensures that students are familiar with the processes, procedure, and expectations at the school. Expectations are explicitly taught and modeled in every setting throughout the school. Please review the PAWS expectations with your child.

Pride - Show pride in your school by keeping it clean and showing respect to yourself and others.

Attitude - Exhibit a positive attitude by coming to school prepared to work hard and collaborate with others.

Wise Choices - Make wise choices by being prepared for class each day and following the expectations set by your teacher.

Safety - Help keep everyone safe by listening to the adults on the bus and in the building and always moving from place to place in an orderly fashion.

Make sure the PAWS that you make represent our school well!

Parties

Wilson County Board Policy allows two (2) parties each school year. The B.O. Barnes

School Improvement Team will determine when these parties will be held. Parents will be notified and encouraged to bring items for the scheduled parties. If you wish to send items at other times, keep in mind that these cannot be given to children during instructional time. It is extremely important for you to check with your child's teacher before doing so.

Birthday Treats

Birthday treats should include only one item. The item may be brought to the cafeteria only. We will not take class time to celebrate birthdays. A cupcake or a cookie that can be eaten quickly may be shared with the class during lunchtime. Do remember that students only have 25 minutes in the cafeteria. Another good idea for birthdays is to put a paperback book that can become part of the classroom library in honor of your child's birthday. The class will be able to read the book again and again. Also, instead of buying snacks for the class, purchase a pencil for each child; this is something that can and will be used by the children.

Wilson County Schools Elementary Classroom Expectations

- Show respect for yourself, others, and property.
- Keep hands, feet, and objects in proper place.
- Speak and move at appropriate times.
- Stay on task and follow directions.
- Begin assigned activities promptly each day with a proper attitude, materials, and behavior.
- Failure to abide by the above expectations may result in disciplinary action resulting in consequences for the infraction(s).

Title I/School Improvement Grant

B.O. Barnes is both a Title I School and a recipient of a federal School Improvement Grant. Title I funds are provided to supplement the educational program for your students to ensure that they are successful academically. School Improvement Grant funds are set aside to assist the school with meeting high academic success. There will be a parent meeting scheduled for the beginning of the year to give an overview of how both Title I funds and School Improvement Grant funds are utilized. We welcome parents to be a part of our Instructional Leadership Team that meets monthly. The Instructional Leadership team is the decision making body that leads decisions regarding how funds can best be utilized to assist with reaching the established goals. The schedule for Instructional Leadership meetings can be found using the following link: <http://barneselem.nc.wce.schoolinsites.com/>

School Improvement Grant Goals:

	2017/ 2018	2018/2 019	2019/ 2020	2020/ 2021
Reading	33%	43%	53%	65%
Math	48%	53%	63%	73%

RENAISSANCE CRITERIA FOR ELEMENTARY SCHOOLS

Attendance

- No more than 6 absences and/or tardies combined (Early checkouts are considered tardies)

Behavior

- No behavior referrals (office or bus)
- No negative comments on the report card
- All M's and S's in conduct

Academics

K-2

- 80% Mastery in Reading and Math standards
- No U's on the report
- All M's and S's for Science/ S.S and Special classes

3-5

- All A's and B's on 3-5 report card
- All M's and S's for Special classes

School Award

- Students that have shown significant growth in one or more of the following areas (behavior, academics and attendance)

*Students must meet all 3 requirements to attend renaissance.

*Each school should have 3 renaissance celebrations per year.



Behavior Code

Schools shall be conducted in an orderly manner without jeopardizing the health, safety, or educational opportunity offered to students. The Wilson County Board of Education prescribes the following rules of student conduct and behavior code (policy 6400):

- On the school grounds during and immediately before, or immediately after, school hours.
- On the school grounds or at any other time when the school is being used by any school group, or
- Off the school grounds at a school activity, function, or event.
- On all school buses and school activity buses.

Principals shall be authorized to develop local school rules not inconsistent with the above provisions. Such rules shall bear the full force of board policy when they have been approved by the WCS Board of Education prior to their implementation.

Crime Stoppers Safe at School Program

Crime Stoppers of the Treasure Coast, through the Safe at School Program, provides a means for total anonymity of students who report crimes or suspected criminal activities. To report a crime, call 1-800-273-TIPS (8477).

Instant Words

These are the most common words in English, ranked in frequency order. The first 25 make up about a third of all printed material. The first 100 make up about half of all written material, and the first 300 make up about 65 percent of all written material. Is it any wonder that all students learn to recognize these words instantly and to spell them correctly also?

the	each	who	through	home	never	walk
of	which	oil	much	us	start	white
and	she	its	before	move	city	sea
a	do	now	line	try	earth	began
to	how	find	right	kind	eye	grow
in	their	long	too	hand	light	took
is	if	down	mean	picture	thought	river
you	will	day	old	again	head	four
that	up	did	any	change	under	carry
it	other	get	same	off	story	state
he	about	come	tell	play	saw	once
was	out	made	boy	spell	left	book
for	many	may	follow	air	don't	hear
on	then	part	came	away	few	stop
are	them	over	want	animal	while	without
as	these	new	show	house	along	second
with	so	sound	also	point	might	later
his	some	take	around	page	close	miss
they	her	only	form	letter	something	idea
I	would	little	three	mother	seem	enough
at	make	work	small	answer	next	eat
be	like	know	set	found	hard	face
this	him	place	put	study	open	watch
have	into	year	end	still	example	far
from	time	live	does	learn	begin	Indian
or	has	me	another	should	life	really
one	look	back	well	America	always	almost
had	two	give	large	world	those	let
by	more	most	must	high	both	above
word	write	vary	big	every	paper	girl
but	go	after	even	near	together	sometimes
not	see	thing	such	add	got	mountain
what	number	our	because	food	group	cut
all	no	just	turn	between	often	young
were	way	name	here	own	run	talk
we	could	good	why	below	important	soon
when	people	sentence	ask	country	until	list
your	my	man	went	plant	children	song
can	than	think	men	last	side	being
said	first	say	read	school	feet	leave
there	water	great	need	father	car	family
use	been	where	land	keep	mile	it
an	call	help	different	tree	night	

Compact for the Barnes Elementary School Community

Date: _____

Parent/Guardian Agreement

I want my child to *Achieve Academic Success*. Therefore, I will encourage him/her by doing the following:

- See that my child attends school regularly and is on time.
- Teach my child to be respectful.
- Regularly attend meetings and conferences.
- Foster a love for reading by encouraging the family to pleasure read nightly.
- Review my child's agenda notes and homework on a nightly basis
- Sign my child's agenda nightly to acknowledge that homework has been completed and reviewed.
- Read and discuss the weekly objectives provided by my child's teacher.
- Provide my child with the necessary school supplies.
- Encourage my child to fulfill his or her potential by helping him or her master the weekly objectives.

Signature: _____

Student Agreement

It is important that I work to *Achieve Academic Success*. Therefore, I will to do the following:

- Be ready to leave for school on time.
- Respect others by following the school and bus rules.
- Be responsible to deliver school notices to parents and guardians.
- Reading for pleasure for 15 minutes each night.
- Participate in 30 minutes of physical activity after school.
- Be responsible for making sure my homework is completed and returned along with a signed agenda.
- Be responsible for writing my assignments in my agenda on a daily basis, if I am in grades 3-5.
- Discuss the weekly objectives with my parents.
- Come to school each day with the necessary school supplies.
- Strive to master the weekly objectives.

Signature: _____

Teacher Agreement

It is important that students *Achieve Academic*. Therefore, I will to do the following:

- Be in my classroom by 8:00 am, ready to begin instruction.
- Respect my coworkers, students, and their parents.
- Send school notices about meetings and conferences home with students in a timely manner.
- Providing books for my students to read at home.
- Indicate, on a daily basis, that I have seen my students' agendas.
- Provide students with assignments to be put in their agendas.
- Provide assistance to parents so they can help with the assignments.
- Provide weekly objectives telling students and parents what I am teaching each week.
- Use activities in the classroom to make learning enjoyable.

Signature: _____

Principal Agreement

I support this form of parent involvement. Therefore, I shall strive to help my school *Achieve Academic Success* by doing the following:

- Ensure that my staff and students are at school on time.
- Respect my faculty, staff, students, and their parents.
- Distribute school notices about meetings and conferences to teachers in a timely manner.
- Foster a love of reading in my school.
- Expect teachers to provide objectives for their students.
- Provide an environment that allows for positive communication between the teacher, parent, and student.
- Expect teachers to regularly provide homework assignments that will reinforce classroom instruction.

Khari Grant, Principal