

Comprehensive Progress Report

Mission:

Students that enter Milton M. Daniels Learning Center (MMD) will engage with faculty and staff who will provide individualized and nurturing instruction designed for optimal success. Students will exit MMD prepared to return to their base schools, prepared to graduate from high school, and prepared to use socially acceptable behavior in order to become globally competitive for work and post-secondary education. It is our mission to develop students in realizing their full potential as responsible and productive members of society. Vision: Milton M. Daniels (MMD) is a place where students participate in a safe educational environment in which they are engaged and empowered in their learning. Collectively; educators, parents and community members commit to ensuring our students become lifelong learners who are prepared for further education and are equipped with the skills to pursue their goals.

Goals:

MMD will demonstrate an increase in the Growth Index from -7.78 in 2016-17 to at least -4.0 in 2017-18.

MMD will increase the number of students proficient on the EOG/EOC from 10 in 2016-17 to at least 15 in 2017-18.

MMD will increase the percent of students completing requirements to move to the next grade level from 78.5% in 2016-17 to at least 80% on 2017-18.



! = Past Due Actions

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		MMDaniels promotes positive behaviors. Students are encouraged by visuals in the classrooms and through out the building to have high expectations for themselves both behaviorally and academically. Teachers are required to post a list of class rules. Teachers are required to turn in a copy of their classroom behavior plan. MMDaniels currently has a staff member assigned to a classroom utilized for period detention. During this time, the mentor can conference with students to discuss behaviors. Discussions can focus toward what the student did right, what the student did wrong and what the student can do to correct the behavior in order to remain in class and receive direct instruction. MMDaniels utilizes the EdClick program provided by and in alignment with Wilson County Schools (WCS) to document and track discipline referrals. We align our consequences with the information provided to us by WCS in the "WCS Discipline Handbook".	Limited Development 08/24/2017		
<i>How it will look when fully met:</i>		Teachers will have class rules and procedures posted in positive written language in their classrooms. (avoid the word NOT and other negative words) Teachers will review class rules and procedures at the beginning of each class, before every transition and prior to traveling to the lunch room. Teachers will use positive language when redirecting or reviewing class rules and expectations with students including a calm matter-of fact tone and low volume. Student behaviors will be tracked in Ed Click and reviewed at least once each month in PLC meetings. Teacher behaviors will be documented utilizing WCS walk thru tool and NCEES. Teacher behaviors will be discussed one on one at least once each month during plan time. PBIS will be fully implemented in the school and discipline referrals will drop by 5%.		Claudia Collins	05/17/2018
<i>Action(s)</i>	<i>Created Date</i>		0 of 7 (0%)		
1	8/24/17	2. Set a monthly calendar to meet one on one with each MS teachers to discuss the use of positive language in the classroom.		Ronnia Cockrell	05/01/2018
<i>Notes:</i>		It may be useful during observations to document how many positive statements are made to learners by the instructor while at the same time documenting how many classroom disruptions are created by students. Observe if the instructor may focus on one or two students or does the instructor make overall positive comments.			

2	9/14/17	3. Administrators will conduct and document using Cognito at least 4 walk thrus each week. This information will be used in the one on one meetings with each core teachers.		Mark Holley	05/01/2018
<i>Notes:</i> Informal walk thrus may also be conducted with anecdotal notes taken.					
3	9/14/17	4. Administration at MMD will conduct formal observations using NCEES in utilizing the WCS schedule provided. Timely feedback will be provided to each teacher.		Ronnia Cockrell	05/17/2018
<i>Notes:</i>					
4	9/14/17	1. A summative evaluation will be conducted by administration utilizing NCEES by 5-17-18 as required by WCS.		Mark Holley	04/17/2018
<i>Notes:</i>					
5	9/14/17	5. MMDaniels will promote positive behaviors by teaching rules and procedures and posting them in classrooms using positive language.		Claudia Collins	05/31/2018
<i>Notes:</i>					
6	9/14/17	6. MMD expectations will stress social and emotional learning (A4.06) and be taught and not assumed they are already present. They will include, but not be limited to: 1-be responsible, 2-manage emotions, 3-solve problems creatively, 4-respect others, 5-communicate effectively, 6- build relationships, 7-negotiate fairly, 8- refuse provocations, 9- seek help, 10- act ethically.		Claudia Collins	05/31/2018
<i>Notes:</i>					
7	9/14/17	7. At MMD teachers will have high expectations and keep students engaged at all times. They must also be aware of what is happening in all parts of the classroom at all times. They must continuously scan the classroom and intervene appropriately as necessary.		Mark Holley	05/31/2018
<i>Notes:</i>					

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Our current level of development starts with our teachers' lesson plans centered around our county curriculum framework standards. Our teachers address areas of student academic weaknesses in our weekly PLC meetings. Teachers analyze student benchmark assessment data and group students in areas of mastery or areas of improvement. MMD utilizes an on-line program, Edgenuity, The program is "straight forward with the presentation of lessons and the order they occur." This does not lend itself well to the development of "creative" lesson plans. The program takes time, effort and concentration. Each student should finish at least 1% each day in order to complete each class in one semester. THE UNITS ARE ALREADY PREPARED FOR THE STUDENTS AND TEACHERS.	Limited Development 10/12/2016		
		Priority Score: 2 Opportunity Score: 2	Index Score: 4		
<i>How it will look when fully met:</i>		The administration analyzes and critiques teacher lesson plans weekly and offers timely feedback to ensure quality instruction is being provided and students remain "on track" to complete each Edgenuity class by the end of the semester with a passing grade. The administration will provide opportunities of improvement for all teachers, by providing resources, modeling strategies, and conducting observations to assist in teacher improvement. Our PLC meeting agendas and Google doc. sheets will provide the evidence that our objective is fully met. 2-17-18: MMDaniels does not have an instructional coach assigned to us this school year. The principal and assistant principal will collect. lesson plans weekly. The Learning-Focused template will be utilized by core teachers. The entire template will be used; however, administration will focus on analyzing one to two portions at a time as directed by WCS. By the end of the year, teachers should be proficient with the entire template. Feedback will be offered to teachers weekly. Student achievement will increase by 5%.		Ronnia Cockrell	06/07/2019
<i>Action(s)</i>	<i>Created Date</i>		0 of 4 (0%)		
1	10/14/16	Critique teacher lesson plans weekly by reviewing class lessons and providing effective feedback.		Mark Holley	06/08/2018

<p><i>Notes:</i> This action was in place last school year also. It had a completion date of 1-18-17. The current team decided to continue the goal in lieu of WCS adopting a new lesson plan format to be used by the entire county.</p>					
2	9/14/17	Each homeroom teacher will complete a google spreadsheet indicating student % of work accomplished and the current grade in all 4 core subjects.		Ronnia cockrell	05/01/2019
<p><i>Notes:</i></p>					
3	9/14/17	Each PLC agenda will allow time for teachers to discuss individual student progress in Edgenuity.		Mark Holley	05/01/2019
<p><i>Notes:</i></p>					
4	9/14/17	The administration will provide opportunities of improvement for all teachers, by providing resources, modeling strategies, and conducting observations to assist in teacher improvement.		Mark Holley	05/01/2019
<p><i>Notes:</i> Monthly was chosen as the reoccurrence, but only because "as needed" was not an option.</p>					
Implementation:					
Evidence	1/18/2017	Teacher feedback returned and discussed with administration.			
Experience	1/18/2017	Teachers are required weekly to submit lesson plans to be critiqued and returned with effective and timely feedback. Teachers are provided with opportunities for improvement and highlights of what they are doing effectively in their classrooms.			
Sustainability	1/18/2017	Continue to provide feedback and opportunities for improvement, and provide additional support materials to assist the teachers.			

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Data analysis and instructional planning			
	A3.01	Instructional Teams use student learning data to identify students in need of instructional support or enhancement.(5110)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		When a student is referred to MMD, the data is analyzed to determine placement or if the student should remain at their base school. Attendance, behavior, academic performance and age are all considerations for placement. If a student is placed at MMD, we continue to monitor data.	Limited Development 09/14/2017		
<i>How it will look when fully met:</i>		MMD will administer a universal screener 3 times per year, administer benchmarks in alignment with WCS calendar, administer the Pre ACT, the ACT, EOGs and EOCs all in alignment with the WCS calendar.		Ronnia Cockrell	06/25/2018
Action(s)	Created Date		0 of 3 (0%)		
2	9/15/17	1. MMD will administer a universal screener 3 times per year to students in grades 3-8. The data will be used to help guide instructional decisions.		Ronnia Cockrell	05/31/2018
<i>Notes:</i>					
3	9/15/17	2. MMD will administer benchmarks in alignment with WCS calendar. MMD will use PLC time to analyze results and use the information to make informed instructional decisions.		Ronnia Cockrell	05/31/2018
<i>Notes:</i>					
4	9/15/17	3. MMD will administer the Pre ACT, the ACT, EOGs and EOCs all in alignment with the WCS calendar.		Ronnia Cockrell	05/31/2018
<i>Notes:</i>					

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
	KEY	A4.01	Implementation Status	Assigned To	Target Date
		The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)			

<i>Initial Assessment:</i>	The implementation is limited at this time. The instructional coach analyzes and critiques teacher lesson plans weekly and offers timely feedback to ensure quality instruction is being provided. The instructional coach provides opportunities of improvement for all teachers, by providing resources, modeling strategies, and conducting observations to assist in teacher improvement. 8-17...MMD has not been assigned an instructional coach for this school year; however, the need to ensure quality instruction obviously still exists. The duties will be reassigned.	Limited Development 10/12/2016		
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How it will look when fully met:		Milton M. Daniels (MMD) will implement a tiered instructional system to help identify and support students with learning challenges. Classroom instruction will be provided by highly qualified teachers and teacher assistants. Interventions will be put in place that will be used to assess student performance and their rate of learning. This will be done by staff identifying students with learning challenges. Benchmark testing will be utilized as the main identifier. The following steps will be used in this process: Tier 1- MMD staff will analyze student assessment results and align instruction based on student needs. Student progress is discussed in PLC meetings so teachers can share strategies. Tier 2 - Students that do not meet the benchmarks are placed in small groups and instruction is delivered that will focus on their specific needs. Tier 3 - Teachers will utilize a detailed At-Risk Plan that is tailored to address the student's specific weaknesses and potential of failing for the school year. All stakeholders with the teacher being the lead, will collaborate to implement, monitor and amend when necessary. Instruction is provided to groups of 3-5 students and/or by tutors. When this objective is fully met, students will be performing progressively better in all courses and making academic gains. Evidence that will be provided in order to show that this objective has been mastered are: Benchmark scores Edgenuity Tracking Sheet Parent Call Log Lesson Plans Attendance Sheet Discipline Barton Tutor sign-in sheet At-Risk Plans 2017-18: This list has been altered for the 2017-18 school year to more fully describe how this objective will look when fully met. Each student will be assigned on line classes individualized to his/her unique needs in order for acceleration to occur. Each student will receive a calendar/pacing guide designed for him/her to assist with progression toward the completion of each on line class in one semester. Each teacher will check learner progress toward his/her calendar each week to ensure appropriate time on task and progress toward goals. MMD will continue to utilize WCS benchmark testing as well as administer a universal screener three times per year.		Ronnia Cockrell	05/21/2018
Action(s)	Created Date		0 of 6 (0%)		
1	8/24/17	1. Teachers will create a calendar or a pacing guide for students to complete each assigned on line class in one semester.		Claudia Collins	05/21/2018
		<i>Notes:</i> Each student will require a calendar/pacing guide for each on line class. Progress toward completion of tasks by assigned dates will be monitored weekly.			
2	8/24/17	3. Teachers will monitor each student's calendar/pacing guide toward completion of on line classes at least once each week.		Claudia Collins	05/21/2018

<i>Notes:</i> Mrs. Collins will create a spread sheet to track the monitoring of student calendars by teachers.					
3	8/24/17	2. MMD will administer WCS benchmarks in alignment with the testing calendar. Results will be reviewed, discussed and analyzed at PLC meetings and results will assist in directing instruction.		Ronnia Cockrell	05/21/2018
<i>Notes:</i>					
4	8/24/17	4. MMD will administer a Universal screener in the areas of Math and Reading to students in grades 3-8. This will occur three times per year. Results and reports will be shared with students and parents.		Ronnia Cockrell	05/21/2018
<i>Notes:</i>					
5	9/14/17	5. Interventions will be put in place that will be used to assess student performance and their rate of learning. This will be done by staff identifying students with learning challenges. Benchmark testing and the universal screener will be utilized as the main identifier. The following steps will be used in this process: Tier 1- MMD staff will analyze student assessment results and align instruction based on student needs. Student progress is discussed in PLC meetings so teachers can share strategies. Tier 2 - Students that do not meet the benchmarks are placed in small groups and instruction is delivered that will focus on their specific needs. Tier 3 - Teachers will utilize a detailed At-Risk Plan that is tailored to address the student's specific weaknesses and potential of failing for the school year. All stakeholders with the teacher being the lead, will collaborate to implement, monitor and amend when necessary. Instruction is provided to groups of 3-5 students and/or by tutors.		Ronnia Cockrell	01/14/2019
<i>Notes:</i>					
6	9/14/17	6. MMD will create a PLC schedule for teachers to discuss student response to instructional practices and make a plan to adjust accordingly and utilize district provided PLC agenda and their forms to document instructional adjustment and student response to it.		Ronnia Cockrell	01/14/2019
<i>Notes:</i>					

KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The teachers make themselves available to listen to the students as they bring concerns to them from outside of the building. The teachers will listen, console, and may make recommendations to our Counselor as well as our Social Workers. If the student needs further attention, the team will come together along with the Principal to discuss the direction of the student. Also our teachers monitor our students' academic, attendance, and behavioral status. We have arranged At-Risk plans for our students, so we can address any issues that are causing our students from not being successful at Milton M. Daniels. Communication with our parents through our parent contact logins, address any areas of concerns. Teachers make themselves available to listen to learners' as needed. Teachers not only listen, but direct the student toward an appropriate solution to the problem or direct them to the proper person who can help. The counselor is contacted if needed as well as parents.	Limited Development 10/12/2016		
<i>How it will look when fully met:</i>		Teachers will help students learn the skills we all need to handle ourselves, our relationships, and our work effectively and ethically. Teachers provide a healthy classroom culture. Classroom culture consists of how the teacher organizes the classroom and established and reinforces its rules and procedures. Teachers should be kept well informed about what supports and services are available and how best to connect at-risk students to appropriate prevention or intervention services in a timely manner. Teachers should be prepared to provide extra support during and after traumatic community events such as the death of a student or a natural disaster.		Claudia Collins	01/14/2019
Action(s)	Created Date		0 of 1 (0%)		
1	9/14/17	Teachers will help students learn: 1-how to recognize and manage our emotions 2-how to develop care and concern for others 3-how to establish positive relationships 4-how to make responsible decisions 5-how to handle challenging situations constructively and ethically 6-how to get calm when angry 7-how to make freinds 8-how to resolve conflicts respectfully 9-how to make ethical and safe choices		Claudia Collins	01/14/2019
<i>Notes:</i>					

A4.12		The school provides all high school students with opportunities for content and credit recovery that are integrated into the regular school day to keep them on track for graduation.(5130)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Through the use of Edgenuity, MMD is able to easily track student progress and assist students in acceleration to the correct grade level.	Limited Development 09/14/2017		
<i>How it will look when fully met:</i>		MMD will implement consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.		Mark Holley	01/14/2019
<i>Action(s)</i>	<i>Created Date</i>				
<i>Notes:</i>					
KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		MMD has a written plan provided by WCS.	Limited Development 09/14/2017		
<i>How it will look when fully met:</i>		MMD develops and implements consistent intentional and on-going plans to support student transitions for grade to grade and level to level. Work with central office staff to create an application process that is clear and concise on how to get a student enrolled at MMD.		Mark Holley	01/14/2019
<i>Action(s)</i>	<i>Created Date</i>		0 of 3 (0%)		
1	10/2/17	MMD will work with the base school to help with the transition from the regular setting to the alternative setting.		Mark Holley	06/08/2018
<i>Notes:</i>					
2	10/2/17	Hold a yearly orientation for students transitioning to MMD.		Mark Holley	06/08/2018
<i>Notes:</i>					
3	10/16/17	Work with the staff of WECA and WAAT to gather enrollment information for our 8th graders. Find out when information sessions for MMD student's base schools will be held and make sure they are invited to the information meeting.		Claudia Collins	06/08/2018
<i>Notes:</i>					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Our school has a small staff that represents as our Support & School Improvement Team. Our Support and Improvement Team is always addressing the needs of our school and how we can reach the needs of our students by accomplishing the components of the Alternative Accountability Model.	No Development 10/12/2016		
<i>How it will look when fully met:</i>		The executive Directorss will hold monthly trainings to give district coaches support and guidance. Coaches will make comments on the school plans at least twice a month and attend School Improvement meetings at least twice per year. Coaches will monitor plans for effectiveness and ensure deadlines are met and agendas and minutes are kept. They will assist school teams in setting SMART goals, creating tasks in order to meet the goals, and monitoring progress to meet the goals. In the event that goals aren't met, the district team will provide additional resources and support for improvement. We will lead the necessary change for improvement. Each scool will have a School Improvement Coach who serves as the Indistar process manager. In addition, our priority schools will have a School Improvement Grant Coach who will also play a vital role by ensuring the School improvement grant goals ar achieved		Mark Holley	06/01/2018
Action(s)	Created Date				
Notes:					

KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Our Leadership team meets twice a month to review implementation of effective practices through analyzing data in our PLC meetings, addressing areas of classroom management and any other business that needs addressing. These meetings focus around our small staff. This year our focus is to hold everyone accountable for our student and school success. Several staff members are delegated leadership roles in each Instructional team meeting that's conducted.	Limited Development 10/12/2016		
<i>How it will look when fully met:</i>		The MMD's leadership team will be made up of all certified staff and administrators. The team will meet twice per month. Operate with agendas, keep minutes, stay focused and follow through on plans made. Maintain a common purpose, vision, and goals. Create a culture of discourse. Consist of 6-12 members. Share leadership		Jeff Flowers	05/31/2018
<i>Action(s)</i>	<i>Created Date</i>		0 of 4 (0%)		
2	9/14/17	1. The MMD's leadership team will be made up of all certified staff and administrators. It will consist of 6-12 members.		Mark Holley	05/31/2018
<i>Notes:</i>					
3	9/14/17	2. The team will meet twice per month for at least one hour.		Jeff Flowers	05/31/2018
<i>Notes:</i>					
4	9/14/17	3. The team will operate with agendas, keep minutes, stay focused and follow through on plans made.		Jeff Flowers	05/31/2018
<i>Notes:</i>					
5	9/14/17	4. The team will maintain a common purpose, vision, and goals while creating and maintaining a culture of discourse.		Jeff Flowers	05/31/2018
<i>Notes:</i>					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Each teacher is accountable for specific duties in the areas of student academic monitoring, analyzing school data, & providing in- house staff professional development. Our Principal has created a team structure that delegates assignments for each teacher to provide evidence to address areas of our school’s data walk plan. These assignments promotes leadership amongst our staff without conflicting with our teachers instructional planning. All teachers are aware of each staff member’s assigned duty and are expected to manage and provide successful information during our staff meetings.	Limited Development 10/12/2016		
<i>How it will look when fully met:</i>		Administration with input from staff has established a master schedule allowing a balance of responsibilities that do not put extra coverage on any particular staff member. A rotation of coverage in common areas during entry and dismissal of students provides students with a warm greeting as well as staff/student interaction by all staff members. In the event of a staff emergency that requires staff coverage a rotation is established and is equally undertaken by all staff. As necessary these duties are routinely reviewed by administration and staff in an effort to provide measures to ensure orderly movement and safety of students throughout our school. Procedures will be put into place for sending a student to ISS as well as student/teacher expectations in the ISS class. MMD will include a crisis plan among team structure with all staff members aware of their duty.		Mark Holley	05/31/2018
<i>Action(s)</i>	<i>Created Date</i>		0 of 4 (0%)		
1	2/6/17	1. The master schedule will provide a daily planning period for each teacher. This time will be utilized by teachers for educational duties such as lesson plans, grading, class preparation of materials and subject matter and meeting with administration. .		Mark Holley	05/31/2018
Notes: The master schedule may change since MMD operates of semesters, not a full year.					

2	3/3/17	<p>2. All staff members will be assigned a duty that will be performed throughout the year. Each middle school staff member will be assigned morning duties that will be performed during the unloading of buses as students are entering the building, at breakfast and in the halls during the change of classes. The high school staff will monitor their individual students during breakfast, at lunch and transition periods including arrival and dismissal.</p> <p>1A. The Administration will assign staff members to duty stations depending on the location of their classes , if they teach high school or middle school and will rotate them each semester.</p>		Ronnia Cockrell	05/31/2018
<p><i>Notes:</i> The Administration will use the master schedule to help in establishing a time for all staff members to plan for their students.</p>					
3	9/14/17	3. Procedures will be put into place for sending students to ISS as well as student/teacher expectations in the ISS class.		Mark Holley	05/31/2018
<p><i>Notes:</i></p>					
4	9/14/17	<p>4. A note book will be created and kept that includes a crisis plan for evacuations, lockdowns, and shelter emergencies. This book will also contain all emergency medical plans for any student requiring one as well as a full roster of all MMD staff and students. All staff will maintain a red emergency backpack.</p>		Mark Holley	05/31/2018
<p><i>Notes:</i> Rosters will be updated each 9 weeks.</p>					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The principal uses Cognito as one of the tools to monitoring the teachers. The principal goes into each classroom announced and unannounced throughout the year to make sure that the curriculum is being taught. The principal uses pre and post conferences for feedback that will enhance the teacher’s approach to meeting the needs of all students. The data from PLC’s, observations, and meetings gives the principal and the school improvement team members a general idea as to what professional development workshops are needed to help the teachers individually and collectively.	Limited Development 10/12/2016		
<i>How it will look when fully met:</i>		Lesson plans will be turned in weekly. They are due on Monday mornings by 8:00. Lesson plans will be reviewed by administration and feedback provided. Administration will provide weekly walk-through observations (twice a week) to monitor effective teaching practices. Administration will follow up with effective feedback to each teacher. Introduction of TOTS (Teachers Observing Teachers & Sharing out) This effective strategy will be lead by only the teachers, so they can build collaboration for providing instructional feedback. These will not be considered as an observation that are incorporated with Administration or NCEES. Utilize TOTS ((Teachers Observing Teachers & Sharing out) will be shared during the PLC meetings. Pre-conferences for NCEES Observations for NCEES Timely post conferences for NCEES		Mark Holley	05/31/2018
Action(s)	Created Date		0 of 6 (0%)		
1	10/12/16	1. Lesson plans will be turned in weekly (electronically) to Mr. Holley and to Mrs. Cockrell. They are due on Monday mornings by 8:00. Feedback will be provided focusing on rigor in instruction and assessments.		Mark Holley	05/17/2018
<i>Notes:</i> Classroom walkthroughs (twice a week) TOTS (Only for teachers)					
2	9/14/17	4. Administration will provide weekly walk-through observations (twice a week) to monitor effective teaching practices. Administration will be visible throughout the school building (class changes, lunch, arrival, dismissal, etc.) Administration will follow up with effective feedback to each teacher in order to be directly involved in leading the school's educational program.		Mark Holley	05/31/2018
<i>Notes:</i>					

3	9/14/17	5. TOTS (Teachers Observing Teachers & Sharing out) will be reviewed and utilized. This effective strategy will be lead by only the teachers, so they can build collaboration for providing instructional feedback. These will not be considered as an observation that are incorporated with Administration or NCEES.		Charles Wairia	05/31/2018
<i>Notes:</i>					
4	9/14/17	2. Pre-conferences for NCEES Observations for NCEES Timely post conferences for NCEES ALL IN ALIGNMENT WITH WCS CALENDAR.		Mark Holley	05/17/2018
<i>Notes:</i>					
5	9/14/17	3. A summative evaluation will be conducted by 5-17-18.		Mark Holley	05/17/2018
<i>Notes:</i>					
6	9/14/17	6. Administration will model the importance of teaching and and knowledge of the curricular program of the school by being directly involved in the design and implementation of the instructional program. MMD utilizes an on line program, Edgenuity.		Ronnia Cockrell	05/31/2018
<i>Notes:</i>					

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The principal uses Cognito as one of the tools to monitor teachers. The principal goes into each classroom announced and unannounced throughout the year to make sure that the curriculum is being taught. The principal uses pre and post conferences for feedback that will enhance the teacher's approach to meeting the needs of all students. The data from PLC's, observations, and meeting provides the principal and the school improvement team members a general idea as to what professional development workshops are needed to help the teachers individually and collectively.	Limited Development 10/12/2016		
<i>How it will look when fully met:</i>		MMD will look at school performance data on a regular basis as scheduled in a yearly calendar. MMD will use the data as a basis for instructional decisions, needed resources and professional development.		Mark Holley	01/14/2019
Action(s)	Created Date		0 of 2 (0%)		
1	9/14/17	MMD will create and implement a yearly meeting calendar to help focus the direction of the school in using available data. These set times to meet with align with assessment dates. The available information will be used to make wise decisions on where to use resources, decide what professional development is needed and where strengths are in order to celebrate successes.		Ronnia Cockrell	05/31/2018
<i>Notes:</i>					
2	9/14/17	MMD will utilize data (research, share, and test new practices) in order to help teachers integrate better practices into their classrooms in a sustainable manner.		Mark Holley	01/14/2019
<i>Notes:</i>					

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		This Indicator is addressed by our Human Resource and Organizational Development Department.	Limited Development 10/12/2016		
<i>How it will look when fully met:</i>		MMD will comply with procedures and guidelines provided by WCS Human Resources Department. MMD will participate in the WCS Job Fair. MMD will provide feedback from walkthrough/observations. MMD will provide feedback to teaching staff during the observation process to help increase the number of teachers reaching accomplished on the NCEES system.		Mark Holley	01/14/2019
Action(s)	Created Date		0 of 1 (0%)		
1	9/15/17	1. MMD will comply with procedures and guidelines provided by WCS Human Resources Department.		Mark Holley	05/31/2018
<i>Notes:</i>					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Milton M. Daniels (MMD) will provide an outlet for parents and community members to have opportunities to learn about Milton M. Daniels' staff and students in order to facilitate collaboration between all stakeholders. Thus, providing an effective learning environment. MMD hosts parent nights, maintains parent sign-in logs and activity sign-ins. MMD provides invitations for stakeholders to come to school in order to share their resources with MMD provides parent Involvement activity and awareness flyers. Teachers maintain individual parent involvement educational conference logs. The parent and community support committee will serve as a catalyst towards developing the culture of Milton M. Daniels. Our school webpage along with our parent portal and parent liaison staff is used to keep the parents abreast of current activities and events at the school. During parent nights, the parents are informed of our crisis procedures, early release, behavioral and academic expectations and much more. Each student is provided with a student handbook.	Limited Development 10/12/2016		
<i>How it will look when fully met:</i>		MMD will conduct a parent open house prior to school opening. MMD will conduct at least two parent nights this school year. MMD will increase the number of community volunteers to at least 10. MMD will continue to send home a phone call to parents each Sunday evening to include upcoming events and academic expectations. Edgenuity percentages will be reviewed. Teachers at MMD will keep a log of all contacts with parents.		Evonne Dantzler	05/31/2018
Action(s)	Created Date		0 of 5 (0%)		
1	9/15/17	1. MMD will conduct a parent open house prior to school opening.		Mark Holley	06/08/2018
		<i>Notes:</i>			
2	9/15/17	2. MMD will conduct at least two parent nights this school year.		Evonne Dantzler	05/31/2018
		<i>Notes:</i> conduct at least one parent night each semester			
3	9/15/17	3. MMD will increase the number of community volunteers to at least 10.		Ronnica Cockrell	05/31/2018
		<i>Notes:</i>			

4	9/15/17	4. MMD will continue to send home a phone call to parents each Sunday evening to include upcoming activities and academic expectations.		Mark Holley	05/31/2018
<i>Notes:</i>					
5	9/15/17	5. Teachers at MMD will keep a log of all contacts with parents.		Ronnia Cockrell	05/31/2018
<i>Notes:</i>					