Classroom Expectations

Elm City Middle School

Mrs. Kopka

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1. **Entering the classroom:** Sharpen pencils before the tardy bell. Enter quietly and find your seat. Please take out your homework and your notes.

2. **Tardy:** Any student not seated at the tardy bell will be considered tardy. If you are tardy to your homeroom class, you are required to bring a tardy slip from the office before coming to class.

3. **End of class:** At the end of class, please pick up any trash around your desk and sit quietly until dismissed by the teacher.

4. **Listening to/responding to questions:** Everyone has the right to be respected when they are speaking. If you would like to ask a question or make a comment, please raise your hand and wait to be called. Everyone will have the opportunity to talk.

5. **Getting materials**: If you need to move around the room, please raise your hand and wait to be acknowledged. If this is not an emergency, please wait until instruction or class discussion has ended.

6. **Restroom:** You will be given several opportunities to use the restroom throughout the day. Please take advantage of these times. Leaving the classroom during class will be limited to emergencies.

7. **Classroom language:** Please use appropriate language in the classroom. Speak positively!

8. **Lockers:** You will be assigned a locker and a lock. Do not share your combination with anyone. Backpack are to be left in your locker. Be sure you have what you need. We do not go to lockers during or between classes.

9. **When you finish early**: Read quietly, work on Accelerated Math or work on an assignment you need to finish.

10. **Make up work:** It is the student’s responsibility to get their missed assignments when they are absent. Please review the student handbook for school policy.

11. **Communication:** The best way for a parent to get in touch with me is via email. Our ability to take phone calls is extremely limited. I will get back in touch with you as soon as possible by or a return phone call if you prefer.