

FOREST HILLS MIDDLE SCHOOL

HOME OF THE MIGHTY BUCKS



**STUDENT/PARENT HANDBOOK
2016-2017**

Forest Hills Middle School
1210 Forest Hills Road NW
Wilson, NC 27896
(252) 399-7913

TELEPHONE DIRECTORY

NEED HELP?

PHONE (252) 399-7913 FAX (252) 399-7894

Administration

Ms. Cheryl Baggett, Principal
Vanessa Love, Assistant Principal

Extension

6801
6802

Office Staff

Mrs. Penelope Ellis, Receptionist
Mrs. Vicki Osborn, Secretary/Bookkeeper
Angela Coley, Data Manager

Extension

6800
6805
6809

Counselor

Ms. Colleen Raper

Extension

6857

Other

Athletic Director
Cafeteria
Media Center
SRO
Workroom
Mr. Deepak Sharma (Technology Facilitator)

Extension

6861
6818
6849
6812
6811
6867

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MISSION AND VISION STATEMENTS

School Wide Rule

Respect Self, Others, and Property.

Wilson County Schools Mission Statement

The mission of Wilson County Schools is to provide an educational environment which creates success for all students through the community working together.

Wilson County Schools Vision Statement

Wilson County Schools is a place where students participate in an educational environment in which they are engaged and empowered in their learning and graduate as responsible citizens prepared to compete in the global economy. Collectively, students, educators and community members commit to becoming lifelong learners and ensuring students are prepared for success and equipped with the skills to pursue their dreams.

Forest Hills Middle School Vision Statement

We envision a school dedicated to providing a quality education and creating productive citizens who can compete in a global society.

We believe in:

- rigorous instruction
- the meaningful use of technology
- celebrating diversity
- character development

Forest Hills Middle School Mission Statement

We strive to develop students in realizing their full potential as responsible and productive members of society.

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GENERAL INFORMATION

Student Arrival and Early Release (Tardies)

The instructional hours of the school day begin at 8:30 am. and ends at 3:30 pm. Students who are tardy must have a tardy slip in order to enter their classes. Students are tardy beginning at 8:31 am. **Every third tardy during a grading period will result in one day of After School Detention (ASD).** Students must be in attendance until 12:00 pm to be counted present. Students who must leave before 3:15 pm must be signed out in the office by their parent or legal guardian. Early departure results in a tardy, which affects Renaissance participation. **Students may not leave the FHMS campus without permission from administration.**

Early Release Days

The district has scheduled six early release days this school year. School will dismiss at 1:30 pm. **The dates are September 30, 2016, October 31, 2016, December 21, 2016, March 8, 2017, April 13, 2017.** All students must be off campus by 2:00 pm. Any student remaining on campus after this time will be counted as tardy. In addition, if your child will go home using a different mode of transportation on these days, **please notify the school in writing.** Be mindful that Forest Hills Road becomes very congested during these times and students are discouraged from crossing the road to be picked up.

Parent Conferences

Parents are encouraged to visit with the teachers and administrators whenever necessary. Please send a note with your child or call the office at 399-7913 to arrange an appointment. Unscheduled, unannounced, and drop-in conferences interrupt the instructional day and **will not be allowed.** Please see an administrator if a situation arises that needs immediate attention. Additionally, check the teacher's' web pages for daily planning times.

North Carolina Assessments

All grades are to be recorded in number form in the PowerSchool reporting system. Listed below are testing and reporting requirements for each grade. In addition to the required tests, a regular testing program throughout each nine weeks period will be established by each teacher. Students will be required to take a county wide assessment in reading and mathematics a minimum of twice during the school year.

North Carolina End of Grade Testing

State End-of-grade testing will commence during May as determined by the North Carolina Department of Public Instruction division of Testing and Accountability. Students must score a Level III, IV or V on the Reading and Mathematics End of Grade Tests and 8th Grade Science End of Grade Test in order to be promoted to the next grade level. The NC Board of Education has ruled that the eighth grade End-of-Grade Tests in Reading and Mathematics will replace the old Competency Test to determine graduation from high school.

The Board of Education is dedicated to high standards and high achievement for all students. The student accountability standards in this policy shall be used in determining student

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promotion or retention at the end of each school year. The purpose of these standards is to improve teaching and learning, to enable all students to achieve grade-level competencies and to engage parents in school improvement through shared accountability.

The ultimate responsibility for promotion/retention decisions is assigned to school principals by G.S. 115C-288. Such decisions shall be made in accordance with federal, state and local regulations and the standards provided below.

5530 Academic Expectations For Students

The Board of Education is dedicated to high standards and high achievement for all students. The academic expectations for students establish the Wilson County Schools' expectations for students in specific grade levels. The purpose of these expectations is to improve teaching and learning, to enable all students to achieve grade-level competencies and to engage parents in school improvement through shared accountability.

The ultimate responsibility for promotion/retention decisions is assigned to school principals by [G.S. 115C-288](#). Such decisions shall be made in accordance with federal, state and local regulations and the expectations provided below.

5530.1 Attendance Expectations

Regular and consistent student attendance is critical for success at all grade levels:

Grades	Attendance Expectations	Minimum Attendance for the Entire School Year/Semester
1-5	85 percent of days enrolled	153 days
6-8	90 percent of days enrolled	162 days
9-12	91 percent of days in each class	164/82 days per class

5530.4 Academic Expectations for Students – Sixth, Seventh and Eighth Grade

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Students are expected to meet minimum proficiency standards on the EOG Tests in Reading and Math, as well as earning satisfactory grades on student report cards. Eighth-graders also are expected to meet the minimum proficiency standard as measured by the EOG Test in Science.

Grade	EOG Math	EOG Reading	EOG Science	Teacher Grades	Attendance
6	Level III	Level III		60 or Above in Reading, Math, Science and Social Studies	90 percent
7	Level III	Level III		60 or Above in Reading, Math, Science and Social Studies	90 percent
8	Level III	Level III	Level III	60 or Above in Reading, Math, Science and Social Studies	90 percent

5530.6 Transfer Student Requirements

Promotion and graduation requirements of students who transfer into the Wilson County School system will be determined by the superintendent or his/her designee on an individual basis. The requirements will be determined by the units earned at the time of enrollment and the number of opportunities to earn credits toward the expected year of graduation.

5530.8 Review of Promotion Decision

Parents dissatisfied with the principal's promotion decision may request reconsideration by the principal. The principal shall provide a written decision within five working days. Parents dissatisfied with the principal's decision following reconsideration may appeal to the Superintendent, by submitting a request for review within five working days of receiving the principal's written decision. The Superintendent shall review relevant facts and circumstances and render a decision in writing. The Superintendent will overturn the principal's decision only upon a finding that the principal's process for arriving at the promotion decision was improper.

5530.9 Student Accountability Expectations for Students with Disabilities

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The Board believes that students with disabilities can achieve at the same levels as students without disabilities. To the extent possible, and consistent with applicable law governing students with disabilities, students with disabilities will be held to the same expectations as all other students. Except as provided below, all students with disabilities shall participate in the statewide student testing program for elementary, middle and high school levels. All intervention and other opportunities, benefits and resources that are made available to students without disabilities shall be made available to students with disabilities. Such opportunities will be in addition to the special education services provided to the student.

Students with disabilities may be exempted from the statewide student testing requirements by the Individual Education Program (IEP) Team, including the principal or school district representative, if it is determined by the Team that the student does not have the ability to participate in the state Standard Course of Study. However, such exempt students must be enrolled in a functional curriculum and demonstrate acceptable evidence of progress on alternate assessments.

5530.10 Student Accountability Expectations for Students with Limited English Proficiency

The Board believes that students with limited English proficiency can achieve at the same levels as other students. To the extent possible, and consistent with applicable law governing students with limited English proficiency, students with limited English proficiency will be held to the same expectations as all other students. All intervention and other opportunities, benefits and resources that are made available to other students shall be made available to students with limited English proficiency.

5530.11 Notification of Parents

If retention is a possibility because of poor classroom performance or poor performance on benchmark assessments, **two written notices must be given to the parent(s) or guardian(s)**. The first written note must be sent no later than the end of first semester. A conference must be scheduled within two weeks following the date of the first notice. The second written notice must be sent within two weeks after the end of the third grading period for elementary students **and the fourth grading period for middle grade students**.

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The Superintendent shall develop administrative procedures for this policy.

Legal Reference: [G.S. 115C-47, -81, -276, -288](#)

Adopted: August 4, 1995

Revised: February 19, 2001

Revised: December 14, 2009

Revised: November 8, 2010

Revised: December 12, 2011

Revised: November 12, 2013

Grading System

Grades in all areas will be determined by the student's performance on tests, class participation, homework completion, and attendance.

The grading system used is:

90 -- 100	=	A
89 -- 80	=	B
79 -- 70	=	C
69 -- 60	=	D
59 -- 0	=	F

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Honor Roll

All subjects that receive a letter grade will be included in the average.

- A -- 4 points "A" Honor Roll (3.7-4.0)
- B -- 3 points "B" Honor Roll (3.0-3.6)
- C -- 2 points
- D -- 1 point
- F -- 0 points

Make-Up Work

Students are allowed to make up work. Students who are absent for any reason (excused, unexcused, or suspended) are responsible for all makeup work. Upon returning to school, the students should ask the teacher for detailed assignments covering the work missed and arrange to make up the work promptly. **After returning from an absence, students will have two days for each day missed in order to make up work that was unannounced. The responsibility for completing make up work rests entirely with the student.**

Homework

Homework is an important extension of the school day. Homework will be assigned by teachers as a method to assess student ability. It is the responsibility of each student to record homework and turn in all homework assignments. The average homework time for middle school students is 60-90 minutes per night.

Progress Reports

Progress reports will go out twice during each nine weeks grading period. Progress reports must be signed by a parent and returned the next school day. Progress reports are used as a positive tool to notify parents of attendance, student achievement, improvement, and/or outstanding student performance.

Report Cards

Report cards are given to students at the end of each nine weeks. These reports are used to notify parents of the student's progress. **It is the student's responsibility to take the report card to the parents and return the signed report card envelope to school.** The signed envelope should be returned the next school day.

Books/iPads

Library books are the property of the state and school and should be treated accordingly. The following guidelines will be used in assessing the value of a lost book:

1. New book.....Full price
2. One year old book.....80% of the price
3. Two or more years old.....60% of the price

Assessment for damaged books will be made on each damaged book.

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Each student and parent must read the **Chromebook Student Handbook** and sign the consent form at the back of the handbook. The rules for Chromebook possession and use are stated in the handbook.

Assemblies

Assemblies are to be held in an orderly manner. Students must give complete attention to the program. Each program will be carried on in a dignified manner. Seating assignments will be made by grade levels and classes. Students will sit with assigned classes attending the assembly. Students are encouraged to submit to the Student Government Association any suggestions they would like to have considered for an assembly program.

Emergency Information

Each student and parent should supply the school with information pertinent to emergencies. This would include unusual health problems, how to contact parents, preferred doctor or clinic, and a third party to call if parents cannot be contacted. Home and workplace telephone numbers are helpful if available on the student information card. It is the responsibility of the parent/guardian to bring all medications to school if the student is required to take them during the school day. Medications must be in the original container with the prescribed dosage and the time it is to be taken.

Renaissance/PBIS (Positive Behavior In School)

Students are rewarded for good grades, attendance, and behavior. Each nine weeks, students will participate in Renaissance/PBIS celebrations.

Attendance Policies and Procedures

6000 Attendance

Attendance in school is central to educational achievement and school success. Attendance and participation in class form an integral part of the teaching-learning process, and thereby may be part of the grade earned. Additionally, regular attendance develops patterns of behavior essential to success in later life, both personal and business. While there are times when students must be absent from school due to

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physical inability to attend, it must be understood that parents or legal guardians have the responsibility for ensuring that students attend and remain at school daily.

6000.2 Principals shall adhere to all conditions of the North Carolina Compulsory Attendance Law, and shall notify parents or guardians of their responsibility under the same law.

The principal or his designee shall notify the parent, guardian, or custodian after the child has accumulated three (3) unexcused absences (as defined in Policy [6111](#)) in a school year. After not more than six (6) unexcused absences, the principal shall notify the parent, guardian, or custodian by mail that he may be in violation of the Compulsory Attendance Law and may be prosecuted if the absences cannot be justified under Policy [6110](#). Once the parents are notified, the school social worker shall work with the child and his family to analyze the causes of the absences and determine steps, including adjustment of the school program or obtaining supplemental services, to eliminate the problem.

After ten (10) accumulated unexcused absences in a school year, the principal shall review any report or investigation prepared by the school social worker in accordance with [N.C. Gen. Stat. § 115C-381](#) and shall confer with the student and his parent, guardian, or custodian if possible to determine whether the parent, guardian, or custodian has received notification pursuant to this section and made a good faith effort to comply with the law. If the principal determines that parent, guardian, or custodian has not, he shall notify the district attorney. If he determines that parent, guardian, or custodian has, he may file a complaint with the juvenile intake counselor under N.C. Gen. Stat. § 7A-561 that the child is habitually absent from school without a valid excuse.

Students must be in regular attendance to do their best work. We encourage our students to attend school regularly. Students with perfect attendance are recognized and awarded. When students are absent they must bring a note from their parent/guardian explaining the reason for the absence. Students must turn their notes into the homeroom teacher. Students without notes are marked unexcused. In the state of NC, the only valid/lawful excuses for absences are **(see new policy under student accountability in regard to attendance):**

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- Illness or injury.
- Quarantine.
- Death in the immediate family.
- Medical or dental appointments (doctor's note).
- Court proceedings (with document).
- Religious observance (prior approval).
- Educational opportunity (prior approval from principal).
- Work on the family farm

Carpool

Arrival and dismissal from school are busy times of the day for our students. Safety is our priority. Parents are expected to drop off and pick students up in the load/unload lane (the lanes turn into double lanes as indicated by the cones placed). We ask parents to pull their cars up to the end of the sidewalk to drop off and pick up their children. To ensure the safety of every child, students are to exit from the right hand side of the car onto the sidewalk. Students are to cross at the crosswalk. Parents are encouraged to refrain from parking across the street and asking students to meet them. If parents wish to do so, please park and walk up to the school to pick up students. However, it is the school's expectation that all students cross at the crosswalk and pay close attention to the crossing guard on duty (staff member or resource officer). If parking, parents are asked to use the parking lot at the rear (nearest Forest Hills Road). The parking lot nearest the building is for teacher and staff parking. Additionally, to ensure student safety, parents are strongly encouraged to use the car pickup line at all times. Dropping students off in the parking lot is extremely dangerous. It is important that parents follow traffic patterns that have been set up by the school.

No students are allowed on campus before 7:50 am unless enrolled in the Wilson County Schools Before-School Care Program. Students should be picked up by 4:00 pm. In the event of an early dismissal, students should be picked up within the same 30 minute window (i.e. dismissal at 1:30 p.m., pick up by 2:00)

Band Instruments

Students may transport instruments on a bus, as long as no safety hazards are created, and may keep them in the band room during the school day. Reasonable efforts will be made to safeguard the instruments during the school day; however, the student should put the instrument in the proper place in the band room. All instruments should be taken home at the end of each day. Forest Hills Middle School is not responsible for the loss or theft of any band instrument.

Valuables and Money

Students should bring only enough money to school for breakfast, lunch, or admission to games. We ask that students do not bring large amounts of money to school. Money brought for fundraisers or other special activities should be turned in to the appropriate personnel as soon as the student arrives at school. Jewelry and any other valuables should be left at home. iPod, MP3 players, video games, and any other electronic devices including cell phones will be confiscated and kept for parents/guardians to pick up (see policy regarding wireless communication/electronic devices). **Forest Hills Middle School is not responsible for the loss or theft of any valuables or electronic devices.**

Telephone Use

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The telephones at Forest Hills Middle School are for school business only. **Students will not be allowed to use the phone without permission.** Permission is only granted in emergencies. Students will not be called to the telephone to speak to anyone. Any emergency messages may be given to the secretary and will be forwarded to the student. Students must schedule transportation prior to coming to school.

Cafeteria

Breakfast and lunch are served each day at FHMS. **All food and drink must be consumed within the cafeteria. No food may be taken out of the cafeteria.** Students will only be allowed to go through the lunch line **once**. Students must clean off and wipe down their own area. School policy prohibits any commercially prepared food taken into the cafeteria to be eaten.

Fire and Tornado Drills

Fire and tornado drills will be conducted throughout the school year. Students must follow the directions of the adults at all times. All people should move to their designated areas quietly and quickly. During a fire drill, everyone must exit the school building.

Restroom Facilities

Students must have a pass from their teacher to use the restroom during regular block time. Any student discovered or caught defacing or damaging school property may be suspended and must pay for the removal of the writings off the walls or the damage to property. Additionally, misuse of bathroom supplies may result in a suspension.

Hall Passes/Student Location

Students must have a hall pass when not with a teacher. Some areas are off limits to students: the teacher workroom, copier rooms, and the teacher's lounge. Passes are necessary for the media center, bathroom, office, guidance, gym, cafeteria, and any other part of the building when a student is not accompanied by an adult. It is the school's expectation that students do not leave the classroom without a pass/and teacher's permission.

Extracurricular Activities

Students in grades seventh and eighth are encouraged to participate in sports. Basketball, softball, cheerleading, football, volleyball, soccer, baseball, and cross country are offered at Forest Hills. The following requirements are mandatory for each athlete:

- Students are eligible to participate if they do not turn fifteen (15) on or before **August 31st of the current year.**
- Students must have a current physical examination on file with the school before he/she will be allowed to begin practices/tryouts.
- Students must meet all local promotion standards from the previous semester.
- Students must be in attendance 85% of the semester prior to the activity (no more than 13 days).

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- If a student is assigned a detention or **out of school suspension he/she may not practice or play on that day.**

Parents of students participating in any athletic activity must adhere to the student contract. Students must be picked up within fifteen (15) minutes of an activity's end. At Forest Hills, one of our main goals is to ensure the safety of all students. If a student is not picked up within the proper amount of time, the student will not be allowed to attend upcoming events. **Admission to all middle school athletic events is \$5 for adults and \$3 for students.**

FOREST HILLS MIDDLE SCHOOL
Coaching Assignments

Fall Sports

Football- Ben Ellis
Volleyball-Melissa Hensley
Boys' Soccer-Jody Truett
Cheerleading-

Winter Sports

Boys' Basketball-Benjamin Ellis
Girls' Basketball-Janice Gaetano/Sheri Sammons
Cheerleading-

Spring Sports

Baseball-Jacob Cobb
Softball-Meredith Stott
Cross Country-Ben Ellis
Girls' Soccer-Jody Truett

FOREST HILLS MIDDLE SCHOOL
Clubs and Sponsors

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SGA: Sharon High-Jones

Principal Advisory: Vanessa Love

Beta Club: Nikki Upchurch/Leigh Anne Howard

FBLA: Lucille Anthony

Men of Honor: Jimmie Harris

FCA: Lillie Dunican

Yearbook: Dana Skinner & Sandra Tipps

Envirothon: Craig Adams

Club Unify: Colleen Raper/Jody Truett

Battle of the Books: Katherine Taylor

Chess Club: Craig Adams

Titus: Katherine Taylor

In order to participate in any club or extracurricular activity, students must maintain satisfactory academic and conduct standards. In addition, attendance will be closely monitored.

School Visitors

Parents and guardians are welcome to visit Forest Hills Middle School. Each visitor must report to the main office prior to entering the main part of the building in order to sign in and obtain a visitors pass. Visitors will not be allowed to visit classrooms without consent from an administrator during the instructional day. Failure to gain consent may result in banishment from school property or charges.

Volunteers

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Forest Hills Middle School needs concerned, caring individuals with a special interest in children and education. **All volunteers must be cleared through Volunteer Tracker. Please see the front office for information to sign up.** Volunteers are a ray of sunshine to our students! Furthermore, we need you to assist with testing, field trips, games, dances, and other educational activities. Volunteers sign in our front office and receive a visitors/volunteer tag. Forest Hills Middle School recognizes our volunteers each year. We hope we can recognize you! **PLEASE VOLUNTEER!!!**

Volunteer Tracking

Please be advised that a change has been implemented to the Volunteer Tracker:

- A criminal background check is now required for **ALL volunteer applicants, regardless of the level of activities chosen** (i.e., levels 1, 2 or 3). Last school year, a criminal background check was only required for level 3 activities.
- Please note that a criminal background check will **NOT** be required for any volunteer who applied for level 1 and/or level 2 activities, during the 2015-2016 school year. However, if these volunteers decide to change their activities, during this school year, then a criminal background check will be required.
- Volunteer applications **expire after 3 years** and have to be renewed. The system will send a volunteer expiring email which will notify them that their background check is set to expire within 30 days and will need to be renewed. If they wish to continue volunteering, the email will contain further instructions on what they need to do.

6401 Student Dress and Appearance

The Wilson County Board of Education respects a student's right to choose his or her style of dress or appearance. However, students are expected to adhere to standards of cleanliness and dress that are compatible with the requirement of a good school environment. If a student's dress or lack of cleanliness is such that it constitutes a threat to health or safety, the principal or principal's designee may require the student and student's parent or guardian to take appropriate action to remedy the situation. In addition, if a student's dress or appearance is so unusual, inappropriate or lacking in

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cleanliness that it clearly disrupts class or learning activities, the student may be required to change his or her dress or appearance.

Student violations of this policy shall be handled by the principal or principal's designee. Violation of this policy shall be a Level One violation of Policy [6400](#) and the penalty shall be the same as any other Level One violation.

STUDENT DRESS, APPEARANCE

Principals will maintain guidelines to assist students in determining appropriate dress and appearance for school, copies of which will be made available to parents and students. Items listed below shall be included in all school guidelines and shall apply to all students. Reasonable accommodations will be made by the school principal or principal's designee for those students who, because of a sincerely held religious belief, cultural heritage or medical reason, request a waiver of a particular guideline for dress or appearance. The superintendent shall establish appropriate procedures and regulations for requests and disposition of waiver requests. Accommodations shall be made by the principal to accommodate students involved in special duties, vocational classes and projects, special events or other activities that would allow for nonconforming dress on a school campus.

- Clothing and appearance must be age appropriate, not disruptive to the teaching-learning process and cannot be provocative, indecent, vulgar or obscene.
- Hats, sweatbands, bandannas or sunglasses will not be worn inside the school buildings.

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- Shorts must be of adequate length to reach the ends of one's fingertips when the student is standing and the arms are by one's sides.
- Skirts and dresses must be no higher than three (3) inches above the top of the knee.
- Clothing will not be allowed which promotes alcoholic beverages, tobacco or the use of controlled substances, depicts violence, profanity, vulgarity or obscenity, is of a sexual nature or is of a disruptive nature.
- Shirts and blouses must cover the waist and midriff and go past the waistline. Tank tops or spaghetti-strap tops may not be worn as an outer garment.
- Footwear is required. Bedroom shoes are not allowed. Students in laboratory or shop environments must wear closed-toe shoes. Students in physical education classes must wear athletic shoes. Shoes that have laces must be laced and tied.
- Clothing is not to be sheer or mesh and cannot have excessive holes.
- Undergarments are not to be visible.
- Clothing must be worn appropriately (nothing inside-out or backwards, no rolled-up pant legs or unfastened bibbed overalls, no sagging pants, belts must be buckled and worn at the waistline, etc.).
- Clothing will not be allowed that is intentionally shredded or torn.

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- Tight clothing such as knit or spandex bicycle/biker pants or overly tight pants is not allowed. Leggings and jeggings will be allowed if a top is worn and it falls at a minimum of fingertip level.

- Students shall not wear clothing articles with the intent to convey membership or affiliation in a gang.

No cammies or uncovered holes in your pants

Holes must be covered



Do not wear shirts that are too short.



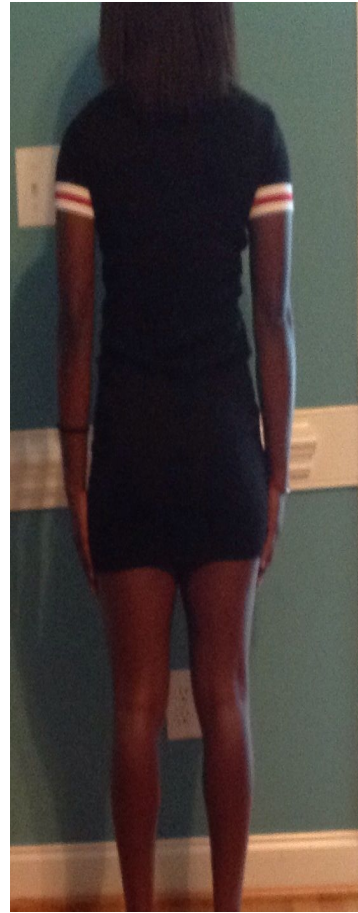
“Excellence in Everything.”

This is the proper way to wear shirts that are long enough with leggings.



This dress is too short.

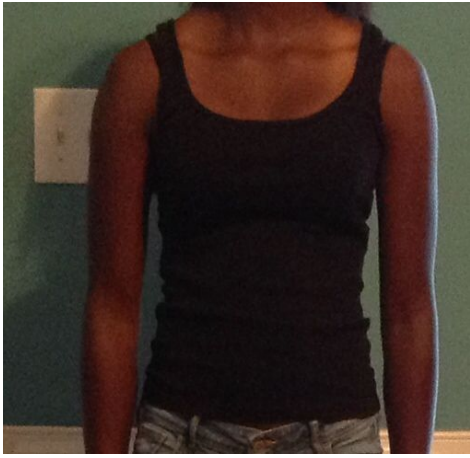
“Excellence in Everything.”



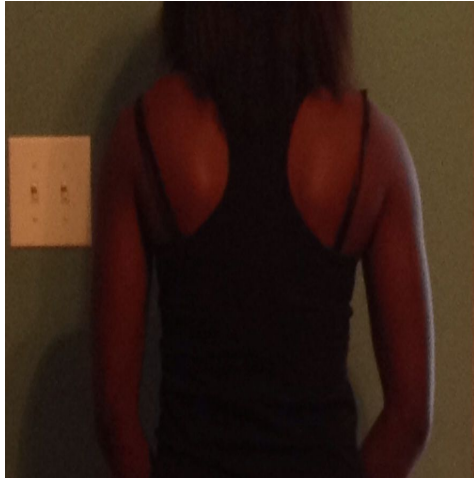
These dresses are just right 3 inches above the knees.



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No tanks tops or racerbacks.

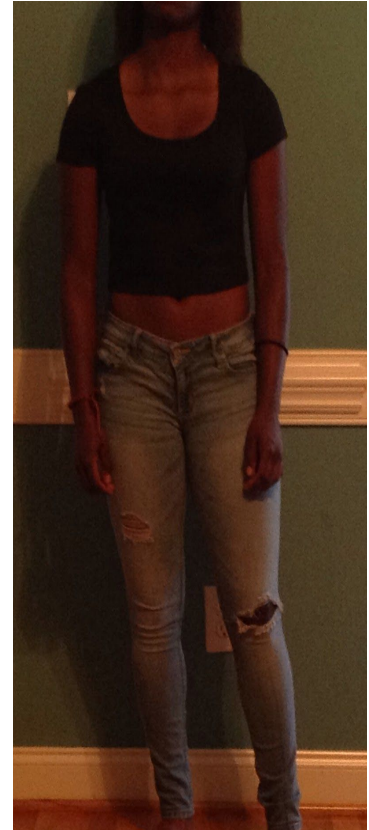
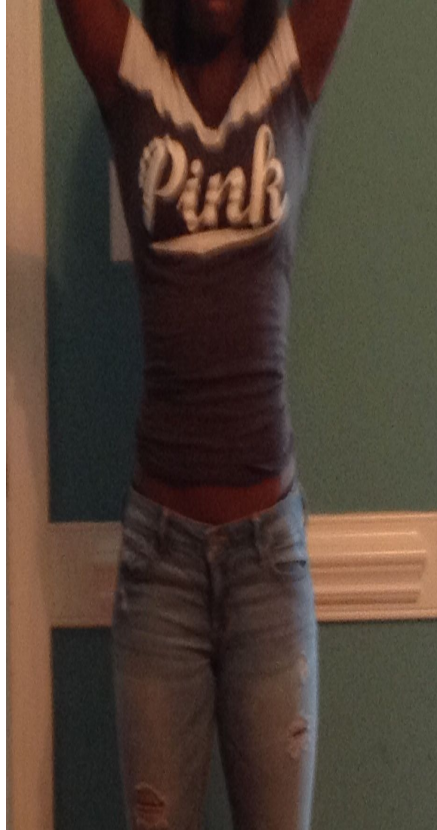


**No soccer shorts allowed at all.
All shorts must be fingertips length.**



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Be careful that your shirts don't rise when you raise your hands. No belly shirts allowed.



Boys do not look like this when you come to school.



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UNIFORM STUDENT CLOTHING

The Board of Education authorizes schools to implement programs in which students are required to wear uniform clothing at school during the regular school day. The required wearing of uniform school clothing is intended to allow students to focus on instructional objectives of the school, favorably impact student attitude, promote harmony among students and enhance the image of the school. Each school's plan for uniform school clothing must be developed and approved according to the procedures and timeline set forth in this policy. The Superintendent must approve all such plans before they are implemented at the school level.

Approval Process

When a principal and School Leadership Team (SLT) have decided to develop a plan for uniform school clothing for their school, the principal shall notify the Superintendent that their school has begun this process and submit a proposed timeline.

When the proposed plan has been finalized by the SLT and principal, but before surveys are conducted, the principal must submit the proposed plan to the Superintendent for a preliminary review.

Upon completion of the survey, the principal shall forward the survey results to the Superintendent. The Superintendent shall review and approve proposed plans that meet the requirements of this policy.

School plans will be implemented at the beginning of the school year. Final approval by the Superintendent of the proposed plan must be obtained a minimum of six months prior to the first day of the school year in which the plan will be implemented. Notification of parents of the implementation of a plan for uniform student clothing must be provided to parents within five (5) days of the Superintendent's approval.

Planning

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Each SLT and principal shall work together to develop the school's proposed plan.

The proposed plan must address the expected effects of the plan on:

- Safety

- Student discipline

- School identity

- Other effects

The proposed plan must address the following elements of uniform clothing design:

- Colors

- Logos (may be added to individual articles of clothing)

- Particular articles of clothing (e.g. skirts, shorts, slacks, shirts, vests, jackets, accessories)

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The proposed plan must address the following:

- How clothing will be made available for low income students
- Accommodations for students for whom wearing particular attire is part of their religious practice
- Accommodations for students whose health would be adversely affected by wearing the uniform clothing
- Procedures to allow students to wear or display accessory items that do not contribute to disruption or interfere with discipline or the rights of others
- Connection with the school's discipline and character education plans
- Penalties for non-compliance
- Involvement of various parent groups in promoting the plan
- Timing of implementation

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Parent Surveys

After developing the proposed plan according to this policy, parents must be surveyed.

The parents/guardians of each student currently enrolled in a school must be given the opportunity to agree or disagree with the implementation of the proposed plan through a paper survey form. One survey form per family will be provided regardless of the number of children enrolled in the school.

In order for the proposed plan to proceed forward in the approval process, 70% of the potential respondents must register a response and, of those who respond, 65% must indicate their agreement with the proposed plan. Failure to obtain a response level or level of agreement equal to or greater than the percentages above stops the process for that school year. Principals and school leadership teams may consider developing a plan for uniform clothing each year.

Review of Plans

The principal and SLT of schools that implement uniform school clothing plans will evaluate the plans and will survey parents/guardians at least every 5 years to determine if continued interest in the plan exists. In order for the plan to continue, 70% of the potential respondents must register a response and, of those who respond, 65% must indicate their support for continuing the plan.

Legal References: [G.S. 115C-36](#), [-47](#), [-288](#), [-307](#), [-392](#)

Adopted: April 15,
2002

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Revised: June 8,
2009

Revised: November 21, 2011

Revised: June 17,
2013

6402 Gangs and Gang Related Activities

The Wilson County Board of Education does not support or condone gang membership or gang activity. The Superintendent shall regularly consult with law enforcement officials to identify gang-related items, symbols and behaviors, and provide each principal with this information. Principals shall advise the Superintendent of any suspected gang activity in the schools. When principals have been given cause to suspect that a student may be involved in gang activity, the principal shall share his concerns with the student's parents and request the parents' assistance in addressing the student's involvement in gang activity.

No student shall commit any act that furthers gangs or gang-related activities. A gang is any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of criminal acts and having a common name or common identifying sign, colors or symbols. Conduct prohibited by this policy includes:

1. Wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblems, badges, symbols, signs, visible tattoos and body markings, or other items, or being in possession of literature that shows affiliation with a gang, or is evidence of membership or affiliation in any gang or that promotes gang affiliation;

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2. Communicating either verbally or non-verbally (gestures, handshakes, slogans, drawings, etc.), to convey membership affiliation in any gang or that promotes gang affiliation;
3. Tagging, or otherwise defacing school or personal property with gang or gang-related symbols or slogans;
4. Requiring payment of protection, money or insurance, or otherwise intimidating or threatening any person;
5. Inciting other students to intimidate or to act with physical violence upon any other person;
6. Soliciting others for gang membership;
7. Conspiring to commit any violation of this policy or committing or conspiring to commit any other illegal act or other violation of school district policies that relates to gang activity.

Acts of misconduct prohibited by this policy shall be addressed pursuant to Board of Education Policies [6400](#) and [6401](#). A student may receive a warning and be allowed to immediately cover gang-related tattoos or change or remove gang-related attire for a first offense of displaying the tattoo or wearing the attire (when not involved in any kind of altercation) before invoking further discipline.

Legal Reference(s): [G.S. 115C-36](#), [-47](#), [-288](#), [-307](#), [-390](#), [-391](#), [-392](#)

Adopted: July 18,
2005

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Revised: August 22,
2011

Revised: March 18, 2013

6403 Wireless Communication

The Board of Education recognizes that the possession of wireless communication devices is a matter of convenience and safety for students and parents, but the use of these devices can also be a disruption of the instructional process. Through this policy, the Board of Education provides students the privilege of possession of wireless communication devices on school property, subject to the following provisions.

6403.1 No student shall use, display, transmit, or have in the “on” position on school property any wireless communication device, including but not limited to, cellular telephones, paging devices, two-way radios, or any similar device until after the conclusion of the instructional day. Exclusions to this policy include devices such as handheld computers issued by the school.

6403.2 The device must be in the off position and stored out of sight during the instructional day. Students should keep the device secured in their vehicle, locker, book bag or other location approved by the principal. The school will not be responsible for wireless communication devices that are lost or stolen.

6403.3 The consequences for possessing a wireless communication device in violation of this policy will be:

A. First offense: A warning will be issued to the student. The wireless communication device will be confiscated by school personnel and returned to the student at the end of the day.

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B. Second offense: The wireless communication device will be confiscated and **held until a parent conference is conducted**. The student will be assigned disciplinary consequences pursuant to [Policy 6400](#), *Student Conduct and Discipline*.

C. Third offense: The wireless communication device will be confiscated and held until the end of the school year. The student will be assigned disciplinary consequences pursuant to [Policy 6400](#), *Student Conduct and Discipline*.

D. Fourth and subsequent offenses: The wireless communication device will be confiscated and held until the end of the school year. The student will be assigned disciplinary consequences pursuant to [Policy 6400](#), *Student Conduct and Discipline*.

Legal References: [G.S. 115C-391](#) and [G.S. 115C-36](#)

Adopted: December 11,
2006

Revised: July 27, 2009

****At Forest Hills Middle School, this includes all personal electronic devices and listening devices****

Wilson County Schools Selected Policies

The aim of public schools is to educate all students to their maximum potential. The effectiveness of public schools is determined by the maintenance of discipline and a safe and orderly climate. The Board of Education solicits cooperation of students, parents, and the community in its effort to maintain order and safety in the Wilson County School System. This document presents system-wide policies on the proper conduct and behavior of students in the Wilson County School System.

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Definitions

- A. Student – any person attending any school of the Wilson County Public School System
- B. Board – Wilson County Board of Education
- C. Principal – the school principal or any school professional to whom the principal may officially delegate authority
- D. Parent – natural parent, legal guardian, or person serving in loco parentis
- E. Short-term Suspension – suspension from school, school activities, and school grounds for a period up to ten (10) days
- F. Long-term Suspension – suspension from school, school activities, and school grounds for more than ten (10) days
- G. Expulsion – permanent exclusion from the Wilson County Public School System

SPECIAL FHMS CONSEQUENCES FOR FAILURE TO FOLLOW THE STUDENT CODE OF CONDUCT OF WILSON COUNTY

Students are considered to be under the jurisdiction of school authorities while in school and when going to and from school. While under school jurisdiction, all students are expected to conduct themselves in an orderly, courteous, dignified manner. In the maintenance of good order and discipline in our school and on the school grounds, the authority of all teachers shall extend to all students, whether or not the student has the teacher in class.

After School Detention (ASD) begins promptly at 3:45 pm and ends at 5:00 pm. Any student arriving more than five minutes late shall be

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considered and marked absent from After School Detention (ASD). The penalty for failing to appear at an assigned ASD is a discipline referral that elevates to the next appropriate level according to the Wilson County Code of Student Conduct. Students are expected to leave their last class and proceed directly to the assigned ASD classroom. **Going outside or to another area of the school grounds before the assigned ASD is strictly prohibited.** Students are expected to bring appropriate materials such as books and/or homework in order to focus on academics the entire assigned ASD period. Students are expected to stay the entire one hour and fifteen minutes and remain in an orderly manner according to the Wilson County Student Code of Conduct. Failure to do so will result in a referral that elevates to the next appropriate level. Students are to be picked up promptly.

FOREST HILLS MIDDLE SCHOOL
BE A BLUE BUCK WITH BUCK PRIDE

Blue Bucks will:	Assemblies	Classroom	Hallways	Bathroom	Cafeteria	Bus
BE Positive	Be courteous Be polite to others	Be courteous Be polite	Be courteous Be polite	Be courteous Be polite	Be courteous Be polite	Be courteous Be polite

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	Be a good example	Be a good example	Be a good example	Be a good example	Be a good example	Be a good example
BE Respectful	Be a good listener Be a good student Be sure to ask appropriate questions Level 0 voice	Be a good listener Be seated Be a good student Be a good friend	Be calm Be sure to walk quietly on the right side Be respectful of others personal space Level 1 voice	Be aware of other's privacy Be sure to flush toilet and wash hands Be quiet Be quick Level 1 voice	Be sure to only talk with students at your table Be a good listener to staff Level 2 voice	Be seated Be calm Be a good listener Be a good friend Level 1 voice
BE Responsible	Be on time Be prepared Be engaged	Be prepared Be engaged & on-task Be a problem-solver Be careful with Chromebook	Be careful with Chromebook Be punctual and in your assigned area Be attentive in line Be safe and orderly Be sure to have a pass	Be sure to turn off all faucets before leaving Be sure to report any issues to your teacher	Be prompt Be clean by throwing your trash away when dismissed	Be punctual Be attentive Be sure to use appropriate language

Forest Hills Middle Bell Schedule 2016-2017

Daily Schedule 2016 - 2017

HR – 8:20 - 8:30

Block 1 – 8:30 - 9:35

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Block 2 – 9:37 - 10:37

Block 3 – 10:39 - 11:39

Block 4 – 11:41 - 1:14

Block 5 – 1:16 - 2:16

Block 6 – 2:18 - 3:18

Homeroom 3:20 - 3:30

Lunch Schedule 2016 – 2017 (25 min. lunches)

Block 4: 11:43-1:13

11:43 – 12:08 – Wetherington, Truett, Lamm, High-Jones

11:48 – 12:13 – Best, Finn, New Teacher for Daniel

11:53 – 12:18 – J. Daniels, S. Davis,

12:07 – 12:32 – Adams, Singh, Hartsfield

12:12 – 12:37 – Vines-Cobb, Barkley, S Taylor

12:17 – 12:42 – K. Haynes, Sammons, Ellis

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12:32 – 12:57 – Dutt, Leonard

12:37 – 1:02 –McBrayer, Childress

12:43 – 1:09 – Gaetano, Cobb, Anthony

12:48 – 1:13 – Lyons, Smith, Maloney

Early Release Schedule – 2016- 2017

HR – 8:30 – 8:40

Block 1 – 8:42– 9:22

Block 2 – 9:24 – 10:04

Block 3 – 10:06 – 11:16 (Lunch)

Block 4 – 11:18 – 11:58

Block 5 – 12:00 – 12:40

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Block 6 – 12:42 – 1:22

Homeroom 1:24 - 1:30

**2016-2017
Middle and High School
Progress Reports and Report Card Schedule**

1st Nine Weeks

Progress Reports ----- **September 19, 2016**

Progress Reports----- **October 10, 2016**

Ends: **October 28, 2016**

Workday: **Nov. 8, 2016**

Report Cards Go Home: **November 3, 2016**

2nd Nine Weeks

Progress Reports ----- **November 28, 2016**

Progress Reports-----**December 19, 2016**

Ends: **January 19, 2017**

Workday: **January 20, 2017**

Report Cards Go Home: **January 26, 2017**

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3rd Nine Weeks

Progress Reports ----- **February 13, 2017**

Progress Reports ----- **March 6, 2017**

Ends: **March 24, 2017**

Workday: **March 27, 2017**

Report Cards Go Home: **March 30, 2017**

4th Nine Weeks

Progress Reports ----- **April 25, 2017**

Progress Reports-----**May 16, 2017**

Ends: **June 8, 2017**

Workday: **June 10, 2017**

Report Cards Go Home: **June 12, 2017**

Grading Percentages by Class

<u>Language Arts</u>		<u>16-17</u>
Homework		20%
Class work/Quizzes		30%
Tests/Projects		50%
<u>Mathematics</u>		<u>16-17</u>
Homework		20%
Class work/Quizzes		30%
Tests/Projects		50%
<u>Science/Social Studies</u>	<u>1</u>	<u>16-17</u>
Homework		20%
Class work/Quizzes		30%
Tests/Projects		50%

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Electives**16-17**

Elective Teachers shall determine a grading system and communicate (in writing) to the students and give a copy to the principal for approval.

Grading Scale

100-90 = A

89-80 = B

79-70 = C

69-60 = D

59-0 = F

Weighted Grades

50% - Test

30% - Classwork and Quiz

20% Homework

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2016-2017 School Calendar

August	
29	First Day of School
September	
5	Holiday
30	Early Release
October	
31	Early Release
November	
3	Report Cards
8	Teacher Workday
11	Holiday
23-25	Fall Break
December	
21	Early Release
22-30	Winter Break
January	
2	Winter Break
16	Holiday
20	Teacher Workday
26	Report Cards
February	
8	Teacher Workday
March	
8	Early Release
27	Teacher Workday
30	Report Cards
April	
13	Early Release
14-21	Spring Break
May	
29	Holiday
June	
8	Last Day of School
10	Graduation
12	Report Cards

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	E	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	E					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	RC	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	E	22	23	24
25	26	27	28	29	30	31

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	RC	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	E	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	RC	31	

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	E	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	G
11	RC	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

LEGEND	
#	No school
E	Early Release
G	Graduation
RC	Report Cards

Wilson County Schools

www.wilsonschoolsnc.net

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