

## PAL Chairperson(s)

The PAL Chair(s) oversees the workings of PAL. This leadership position requires a two year commitment. The primary responsibilities include: setting the meeting dates & times, providing an agenda, facilitating the monthly PAL meetings, communicating regularly with the PAL executive board and other PAL chairs and coordinators, managing the budget, writing articles for the town newsletter and NHS's Report Card, writing the bi-annual PAL newsletter, meeting monthly with school administrators, filling vacant PAL positions each year, maintaining a visible role at each PAL sponsored event, and being the primary contact person for all PAL related issues, inside and outside the NHS community.