

NHS Greenhouse Stewards Meeting November 20, 2014

IN ATTENDANCE; Rich Boardman, Alison Boudreau, Lauren deConstant, Brenda Eaves, Pam Hopkins, Joel Hurvitz, Carolyn Kelly, Rachel Robie, Peter Sweet

MISSING; Brad Gregg, Bob Hamilton

OPENING:

Rachel volunteered to set the agendas for future meetings and to run the meetings. Pam volunteered to take notes, send them to Brenda for review, and then email them to all committee members.

PURPOSE:

Rachel restated the purpose of this committee:

To support the school and assure that the greenhouse is being used in the most meaningful ways.

ASSISTANCE:

Rachel also restated that non-staff members on the committee are willing to help out in any way needed. Joel Hurvitz volunteered to join the committee and share his expertise/experience.

CURRENT SNAPSHOT:

Each committee member was provided with a copy of the staff's brainstormed possibilities, stating how each grade level hoped to utilize the new facility the first year. It was suggested that all teams receive this copy as well.

DECISION MAKING:

It was decided by the group that decisions regarding the use of the greenhouse would be made collectively by the committee. It is hoped that a Greenhouse Manager would be hired down the road. Presently John Gamache is the overseer of the greenhouse facility.

FLOOR PLAN:

A sub-group, composed of Brenda, Joel and Alison will meet to plan out how the space will be used. They will consider adding furnishings and grow lights. The school's science account has at least \$2,000 available for purchasing items.

HEAT/THERMOSTAT:

Peter will check with Brad about the thermostat and what, if anything, needs to be done to regulate the heat.

OPERATING CALENDAR:

The committee decided (for this school year) to keep the greenhouse open for the full year, right through the winter. Lauren will send an email announcing this to the staff.

CAFETERIA:

The committee reiterated that a portion of the greenhouse could be used to supply produce to the cafeteria. Rachel will help Paula get an herb garden started. Paula will maintain this crop.

OTHER:**GOOGLE CALENDAR -**

Alison offered to set up a Google Calendar so classrooms could schedule time to use the greenhouse.

NOTEBOOK -

Lauren is going to put together a notebook for teachers to sign in and out and give information about what was accomplished. She will set up a checklist of To Do's when using the greenhouse. She suggested that there would be a section in the back where teacher's could include brief lesson plans. This information could be used by other teachers in planning their lessons to insure continuity from one grade to the next to avoid duplicate lessons among grades.

SUPPLIES -

Pam will check weekly to see what supplies are needed and will report to Maribeth.

OUTDOOR GARDEN -

The plan is to move the outdoor garden (from East side of the school) to an area close to the greenhouse.

NEXT MEETING is scheduled for Tuesday, December 16 at 3 pm.

Volunteers will report on the progress of their initiatives.