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December 2011 Facilities Report

January 5, 2012

#### Custodial:

- ❖ Worked on detailed cleaning during the holiday break. Work performed consisted of deep cleaning in restrooms, window and window blind cleaning and changing burnt out classroom and hallway lights.
- ❖ Performed numerous setups for choral and band holiday concerts and tables for the book fair.

#### Maintenance Work Orders:

- ❖ Completed 100% of staff work requests (14) consisting of lighting, carpentry and plumbing.

#### CIP Projects:

- ❖ Facilities Committee is looking into future CIP planning. We discussed our current roof and window issues and will prepare a fiscal year CIP spreadsheet for the Capital Improvement Committee.

#### Other Projects:

- ❖ The Wellness Committee finished redecorating the cafeteria.
- ❖ Dowling Corp replaced 2 valves and actuators in room 50 & 63. They also replaced the unit ventilator fan motor in room 220.
- ❖ A few scoreboard bulbs, gym ceiling lights and 3 ballasts were changed by using the Genie lift borrowed from SAU 90.
- ❖ Received a proposal from CSNH and for roof repairs to section above the cafeteria.
- ❖ Rewired exterior light fixture outside main entrance. Adjusted sensitivity and added new bulbs.
- ❖ Continued replacing old EXIT signs with updated energy efficient LED signs.

#### Upcoming Month:

- ❖ ASAP Fire will inspect our wet & dry sprinkler system.
- ❖ Receive an estimate from Bourassa Construction for a proposal to repair & resurface our west side parking lot.
- ❖ Meet with Glass Pro to receive a proposal to replace malfunctioned windows throughout the facility.
- ❖ Dowling Corp will diagnose the cause of boiler #2 occasionally showing flame failure when the HVAC automation system is calling for heat.
- ❖ Siemens will perform diagnostics and repairs to our WinDSX automation system. This system controls our interior and exterior doors controlled by security and personnel access information.

#### Other:

- ❖ The School truck was used by the 6<sup>th</sup> grade recycling committee to transfer materials to the North Hampton Recycle Center. The truck was also used for trips to Home Depot for maintenance supplies. Total miles for the month were 14.

