

# **WINCHESTER SCHOOL DISTRICT**

**MARCH 2011**

## **ANNUAL REPORT**



### **Red Ribbon Week**

**"Learning without thought is labor lost; thought without learning is perilous." ~~ Confucius**

**WINCHESTER ANNUAL SCHOOL DISTRICT REPORT  
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The Independent Audit Report from Vachon, Cluklay & Co., P.C is available if you would like the completed report please call 352-6955 Ext 413.

**NOTICE OF NON DISCRIMINATION**

The School Districts of School Administrative Unit No. 38 (Hinsdale School District, Monadnock Regional School District, and the Winchester School District) do not discriminate in their educational programs, activities or employment practices on the basis of race, color, national origin, age, sex, sexual orientation, religion, pregnancy, marital status, physical or mental disability, or any other protected characteristic under state or federal law, under the provisions of Title VII of the Civil Rights Act of 1964, as amended; Title VI and Title IV of the Civil Rights Act of 1964; the Age Discrimination in Employment Act of 1976; the Equal Pay Act of 1963; the Civil Rights Act of 1866; the Rehabilitation Act of 1973, including Section 504; the Older Workers' Benefit Protection Act; the New Hampshire Law Against Discrimination, RSA 354-A; Title IX of the Education Amendments of 1972; the Education of All Handicapped Children Act of 1975; the Individuals with Disabilities in Education Act of 1990; the Americans with Disabilities Act of 1990; and any other federal or state human rights laws. Any persons having inquiries concerning School Administrative Unit No. 38's policies of compliance with the regulations implementing these laws may contact:

SAU No. 38, 600 Old Homestead Highway, Swanzey Center, NH 03446 (603) 352-6955  
FAX (603) 358-6708

The School Districts of School Administrative Unit No. 38 will provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988 and its implementing regulations.

Revised: January, 2005

## **OFFICERS OF THE WINCHESTER SCHOOL DISTRICT**

Mr. Henry Parkhurst	Moderator	2013
Mrs. Linda LaPointe	Treasurer (appointed)	2011
James Tetreault	Clerk	2013

## **WINCHESTER SCHOOL BOARD MEMBERS**

Mr. Gary O'Neal, Chair	2011
Ms. Wendy Hildreth, Vice Chair	2011
Ms. Colleen Duquette	2012
Ms. Jennifer Gile	2012
Mr. Kevan Whippie	2013

## **SCHOOL ADMINISTRATIVE UNIT #38 OFFICERS**

Richard Thackston III, Chair	Monadnock School District
James Carnie, Vice Chair	Monadnock School District
Patricia Bauries, Treasurer	Monadnock School District

## **WINCHESTER SCHOOL DISTRICT UNIT # 38 STAFF**

David A. Crisafulli, Ed D	Assistant Superintendent
Thomas P. O' Connor, CPA	Assistant Business Manager
Ann Marie Diorio	Administrative Assistant

## **SCHOOL ADMINISTRATIVE UNIT #38 STAFF**

David Hodgdon, Ph.D.	Interim Superintendent
Karen Craig	Assistant Superintendent
Jane Fortson	Business Manager
Christopher W. P. Boyle	Director of Technology
Judith Bischoff	Director of Student Services
Brian Gallagher	Interim Director of Human Resources
Marie Braley	Administrative Assistant
Misty Bushee	Administrative Assistant
Ann DeTurris	Student Services Assistant
Richard Matte, Ph. D.	SPED Coordinator
Daniel Most	Financial Manger
Dayle Nelson	HR Coordinator
Norita Pacanza	AP/Purchasing Assistant
Kathy Schnyer	AP/Purchasing Manger
Jean Snow	Payroll Coordinator
Karrie Tidlund	Payroll Coordinator
Kathryn Wyman	SPED Coordinator
Ann Zeller	Administrative Assistant

FINAL VERSION: This version of the Warrant reflects the changes approved at the First Deliberative Session on February 10, 2011. The Changes are [bracketed] for easy references.

**STATE OF NEW HAMPSHIRE  
WINCHESTER SCHOOL DISTRICT  
WARRANT FOR 2011-2012**

To the inhabitants of the Town of Winchester in the County of Cheshire and the State of New Hampshire, qualified to vote in school affairs:

You are hereby notified to meet at the Winchester School Gymnasium at 7:00 PM on **Thursday, February 10<sup>th</sup>, 2011**, to consider the following articles in deliberative session, pursuant to RSA 40:13. The official voting of the business of the School District as determined at the deliberative session and the election of School District Officers will be held at the Winchester Town Hall on Tuesday, March 8<sup>th</sup>, 2011 with the polls open between the hours of 8:00 A.M. and 7:00 P.M.

**ARTICLE ONE:** Shall the Winchester School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **[\$11,089,128]**? Should this article be defeated, the default budget shall be \$11,112,784, which is the same as last year, with certain adjustments required by previous action of the Winchester School District or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI to take up the issue of a revised operating budget only.

**ARTICLE TWO:** To see if the Winchester School District will vote to approve the cost item included in the collective bargaining agreement reached between the Winchester School Board and the Winchester Teachers Association which calls for the following increases in salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2011 – 2012	\$37,306
2012 – 2013	\$57,495
2013 - 2014	\$71,722

and further to raise and appropriate the sum of **\$37,306** for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. [NOTE: Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.] The school board and the budget committee recommend this appropriation.

**ARTICLE THREE:** To see if the Winchester School District will vote to approve the cost item included in the collective bargaining agreement reached between the Winchester School Board and the Winchester Support Staff Association which calls for the following increases in salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2011 – 2012	\$8,338

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**ARTICLE FOUR:** Shall the Winchester School District, if articles #2 and/or #3 are defeated, authorize the governing body to call one special meeting, at its option, to address articles #2 and/or #3 cost items only? (Majority vote)

**ARTICLE FIVE:** Shall the Winchester School District receive the reports of its agents, auditors, committees and officers?

**ARTICLE SIX:** Shall the Winchester School District vote to transact any other business as may lawfully come before the meeting?

**STATE OF NEW HAMPSHIRE  
WINCHESTER SCHOOL DISTRICT  
WARRANT FOR 2011-2012**

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**ARTICLE FIVE:** Shall the Winchester School District receive the reports of its agents, auditors, committees and officers?

**ARTICLE SIX:** Shall the Winchester School District vote to transact any other business as may lawfully come before the meeting?

Given under our hands at said Winchester, this 20<sup>th</sup> day of January, 2011

Gary O'Neal



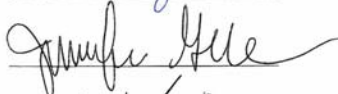
Wendy Hildreth



Colleen Duquette



Jennifer Gile



Kevan Whippie



**THE STATE OF NEW HAMPSHIRE SCHOOL  
WARRANT FOR ELECTION OF OFFICERS  
WINCHESTER SCHOOL DISTRICT**


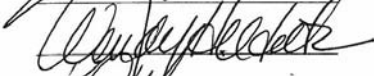

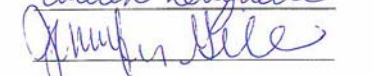

To the inhabitants of the school district of the Town of Winchester qualified to vote in district affairs.

YOU ARE HEARBY NOTIFIED TO MEET AT THE WINCHESTER TOWN HALL IN THE DISTRICT ON THE EIGHTH (8<sup>TH</sup>) OF MARCH 2011 AT 8:00 A.M. TO CAST YOUR BALLOTS FOR CANDIDATES FOR THE FOLLOWING OFFICES. POLLS OPEN AT 8:00 A.M. ON MARCH 8, 2011 AND CLOSE NOT EARLIER THAN 7:00 P.M. ON MARCH 8, 2011.

To elect Two (2) member to the School Board of the District for a three (3) year term

To elect ONE (1) person as Treasurer of the District for a two (2) year term

Given under our hands at said Winchester, this 20<sup>TH</sup> day of January, 2011.

	Gary O'Neal
	Wendy Hildreth
	Kevan Whippie
	Colleen Duquette
	Jennifer Gile



**SCHOOL BUDGET FORM**  
BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: WINCHESTER, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2011 to June 30, 2012

**IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.


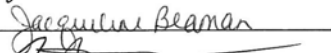

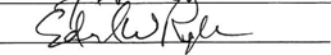
1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.


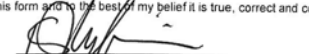
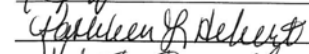
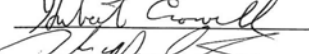
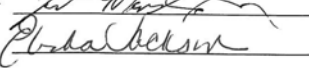
This form was posted with the warrant on (Date): 1-27-11

**BUDGET COMMITTEE**

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

  
Jacqueline Beaman  
  
  


**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## Budget - School District of WINCHESTER, FY 2011-2012

FINAL VERSION FOR POSTING

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32.3.V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/09 to 6/30/10	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
<b>INSTRUCTION</b>								
1100-1109	Regular Programs	1	3565352	3549795	363292		3492283	146599
1200-1299	Special Programs	1	3102834	3233041	3667219		3468768	158461
1300-1399	Vocational Programs							
1400-1499	Other Programs	1	34639	22887	51636		17587	34049
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr.College Ed. Programs							
1800-1899	Community Service Programs							
<b>SUPPORT SERVICES</b>								
2000-2199	Student Support Services	1	503444	468852	309394		378394	
2200-2299	Instructional Staff Services	1	98353	107417	106620		106620	
<b>GENERAL ADMINISTRATION</b>								
2310-2319	School Board Contingency							
2310-2319	Other School Board	1	36639	49542	40924		40924	
<b>EXECUTIVE ADMINISTRATION</b>								
2320-2310	SAJ Management Services	1	301615	253169	491678		376413	116266
2320-2399	All Other Administration							
2400-2499	School Administration Service	1	277688	379264	279757		273516	6241
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant	1	657378	630232	696864		675863	20001
2700-2799	Student Transportation	1	587837	493751	517751		511519	6232
2800-2899	Support Service Central & Other	1	164976	89037	222024		137942	84082
<b>NON-INSTRUCTIONAL SERVICES</b>								
3100	Food Service Operations							
3200	Enterprise Operations							
				93270935	9275087	10022139	0	9478819
								MS-27
								Rev. 6/1/10
								612320

MS-27 Budget - School District of WINCHESTER FY 2011-2012								
1	2	3	4	5	6	7	8	9
Act#	PURPOSE OF APPROPRIATIONS (RSA 323.3.V)	OP Bud WARR ART #	Expenditures for FY 2010 to 6/30/10	Appropriations Current Year As Approved by DUA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>								
4100	Site Acquisition							
4200	Site Improvement							
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
<b>OTHER OUTLAYS</b>								
5110	Debt Service - Principal	1	175000	175000	175000		175000	
5120	Debt Service - Interest		118125	109375	90181		86181	
<b>FUND TRANSFERS</b>								
5220-5221	To Food Service	1	190648	150000	200000		200000	
5222-5229	To Other Special Revenue							
5230-5239	To Capital Projects	1	643780	550000	750000		550000	200000
5284	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
<b>SUPPLEMENTAL</b>								
<b>DEFICIT</b>								
	<b>Operating Budget Total</b>		1048408	10296402	11243320	0	10500000	812320

or notes;  
on the

[illegible]

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[illegible]

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
<b>REVENUE FROM LOCAL SOURCES</b>					
1300-1349	Tuition		15000	15000	15000
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		2000		
1600-1699	Food Service Sales		40000	50000	50000
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		10000	100000	30000
<b>REVENUE FROM STATE SOURCES</b>					
3210	School Building Aid		61928	61928	61928
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		316635	375000	375000
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>					
4100-4539	Federal Program Grants		550000	750000	750000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		110000	150000	150000
4570	Disabilities Programs				
4580	Medicaid Distribution		65000	100000	100000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec. Rev. Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				
			1170563	1601928	1531928

MS-27

## Budget - School District of WINCHESTER FY 2011-2012

FINAL VERSION FOR POSTING

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
<b>OTHER FINANCING SOURCES (Cont.)</b>					
5252	Transfer from Expendable Trust Funds			225000	225000
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance				
	Fund Balance to Reduce Taxes		454620		
	<b>Total Estimated Revenue &amp; Credits</b>		<b>1625183</b>	<b>1626928</b>	<b>1756928</b>

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	10259462	11243320	10500000
Special Warrant Articles Recommended (from page 4)	0	0	0
Individual Warrant Articles Recommended (from page 4)	0	45644	45644
<b>TOTAL Appropriations Recommended</b>	<b>10259462</b>	<b>11288964</b>	<b>10545644</b>
Less: Amount of Estimated Revenues & Credits (from above)	1625183	1626928	1756928
Less: Amount of State Education Tax/Grant	4660185	5333750	5333750
Estimated Amount of Local Taxes to be Raised For Education	3974094	4128286	3454966
Change in Estimated Amount of Local Taxes to be Raised For Education		154192	-673320

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
(See Supplemental Schedule With 10% Calculation)

MS-27  
Rev. 10/10

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**(For Calculating 10% Maximum Increase)  
(RSA 32:18, 19, & 32:21)**VERSION #2: Use if you have Collective Bargaining Cost Items**

LOCAL GOVERNMENTAL UNIT: WINCHESTER SCHOOL DISTRICT      FYE: 6/30/2012

Col. A

	RECOMMENDED AMOUNT		
1. Total <b>RECOMMENDED</b> by Budget Committee (see budget MS7, 27, or 37)	\$10,545,644		
LESS EXCLUSIONS:			
2. Principal: Long-Term Bonds & Notes	\$175,000		
3. Interest: Long-Term Bonds & Notes	\$ 96,181		
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b			
5. Mandatory Assessments			
6. TOTAL EXCLUSIONS (Sum of rows 2-5)	<\$271,181>		
7. Amount <b>recommended</b> less recommended exclusion amounts (Line 1 less Line 6)	\$10,274,463		
8. Line 7 times 10%	\$1,027,446		
9. Maximum allowable appropriation prior to vote (Line 1 + 8)	\$11,573,090	Col. B	Col. C (Col. B-A)
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	Cost items recommended \$45,644	Cost items voted	Amt. voted above recommended

MAXIMUM ALLOWABLE APPROPRIATIONS VOTED

At meeting, add Line 9 + Column C.

\$ \_\_\_\_\_

Line 8 plus any amounts in Column C (amounts voted above recommended) is the allowable increase to budget committee's recommended budget. Enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed supplemental schedule to the back of the budget form.

MBA 10%  
Rev. 06/08

**Winchester School District  
Opening Day Enrollments**

<b><u>GRADE</u></b>		<b><u>2006-07</u></b>	<b><u>2007-08</u></b>	<b><u>2008-09</u></b>	<b><u>2009-10</u></b>	<b><u>2010-11</u></b>
<b><u>Winchester School</u></b>						
Pre-School		27	24	24	20	29
Kindergarten		59	47	42	30	52
First		45	56	47	49	37
Second		54	47	58	48	50
Third		43	51	45	57	45
Fourth		41	47	49	49	51
Fifth		46	39	44	55	49
Sixth		55	43	36	35	53
Seventh		44	60	37	40	36
Eighth		55	44	61	38	46
<b>Total Winchester School</b>		<b>469</b>	<b>458</b>	<b>443</b>	<b>421</b>	<b>448</b>
<b><u>Keene High School</u></b>						
Ninth		58	68	41	61	39
Tenth		48	61	56	44	67
Eleventh		54	56	56	58	42
Twelfth		52	55	49	49	58
<b>Total High School</b>		<b>212</b>	<b>240</b>	<b>202</b>	<b>215</b>	<b>206</b>
<b>Total Enrollment</b>		<b>681</b>	<b>698</b>	<b>645</b>	<b>636</b>	<b>654</b>



## Winchester School Professional Staff 2010-201

<u>Name</u>	<u>Position</u>	<u>Ed.</u>	<u>College</u>
James Lewis	Principal	C.A.G.S.	University of New Hampshire
Pamela Bigelow	Assistant to the Principal	M. Ed.	Antioch University New England
Emily Abbott	Kindergarten	B.S.	Keene State College
Sandra Allen	Kindergarten	M. Ed.	Antioch University New England
Megan Ames	4th Grade	B. S.	Keene State College
Linda Balk	Kindergarten	M.Ed.	Cambridge College
Janet Berthiaume	Reading Recovery	B.S.	Keene State College
Anna Brunk	Pre-School	B.S.	Keene State College
Jane Cardinale	Special Education	B.S.	Keene State College
Linda Chase	3rd Grade	B.S.	Keene State College
Regan Collette	Special Education	B.A.	Boston College
Alyssa Collins	Special Education	M. Ed.	Lesley University
Patrick Dorcus	7th/8th Grade Science	B.S.	University of Rhode Island
Timothy Durr	6th Grade	M.A.	Keene State College
Kathleen Felton	1st Grade	B.A.	State Univ. of N.Y. at Fredonia
Joan Franklin	First Grade	M. Ed.	Antioch University New England
Hannah Gagnon	2nd Grade	B. S.	Keene State College
Joanne Gardner	Media Specialist	M.Ed.	Utah State University
Rotina Gong	Special Education	B.A.	Fordham University
Kristin Haines	School Nurse	RN	Mt Wachusett Com. College
Amy Hill	5th Grade	B.S.	University of Maine
Brenna Iselin	4th Grade	B.S.	Keene State College
Angella Joslyn	Special Education	M.A.	Keene State College
Kristen Landry	2nd Grade	B. S.	Keene State College
Elizabeth Lounder	7th/8th Grade Writing	B.A.	Keene State College
Thea Marsh	5th Grade	B.S.	Keene State College
Ellen Mendelson	Social Worker	M.S.W.	Univ. of New Hampshire
Jolene Miner	6th Grade	M.Ed.	Antioch University New England
Jennifer - Lynn Neumann	Special Education	M. A.	Keene State College
Ashlee Nicholson	Physical Education	B.S.	Keene State College
Amanda Nordberg	3rd Grade teacher/Title One	B.S.	Colby Sawyer College
Heather Pelkey	4th Grade	M.Ed.	Plymouth State University
Ruby Perrin	1st Grade	B.S.	Keene State College
Diana Salonen	3rd Grade/ Curriculum Coordinator	M.S.	Univ. of New Hampshire
Hannah Smeltz	K- 3 Music, Band	B.M.	Oberlin Conservatory
Judith Smith	3rd Grade	B.S.	University of So. Maine
Diane Steeves	Technology Coordinator	B.S.	Franklin Pierce
Rhonda Taylor	Special Education Coordinator	B.S.	Keene State College
Dawn Terrien	Special Education	M.Ed.	Fitchburg State College
Stephanie Tommilla	7th/8th Grade Social Studies	M.Ed.	Plymouth State University
Blanche Truesdell	Title 1	B.S.	Keene State College
Jennifer Weisenberger	Guidance	M.Ed.	Slippery Rock University
Nina Wellen	Art	B.A.	Bennington College
Carole Whipple	4th/6th Grade Music Chorus	B. A.	University of New Hampshire
Valerie Wilber	Fifth Grade	B. S.	Keene State College
Shella Zabko	7th/8th Grade Math	M. Ed.	University of Massachusetts

# **WINCHESTER SCHOOL SUPPORT STAFF 2010-2011**

## **Para Educators**

Rick Allen  
Patricia Ambrose  
Jill Beaman  
Lori Boniface  
Charles Brady  
Sandra Card  
Ailliea Carle  
Ruth Cinsaruli  
Diane Cote  
Rogerio Da Silva  
Barbara Depew  
Shelia Depew  
Andrea Domitrovich  
Robin Dunham  
Pamela Dunton  
Deana Eliopoulos  
Lauren Elliot  
Jenny Fiola  
Trudy Fleming  
Crystal Fletcher  
Julene Gilmore  
Christine Greenleaf  
Rose Guson  
Angela Harman  
Cheryl Helie  
Joanne Hobbs  
David Hughes  
Jane Huntress  
Lisa Hoffman  
Jessica Jandreau  
Susan Kingsbury  
Tami LaClaire  
Mari Larsen  
Alexcina Leel  
Danielle Milde  
Shannon Miner  
Amanda Parker  
Kathy Patenaude  
Monica Poole  
Laurie Pride  
Susan Rice  
Rebecca Roberts-Crowell  
Maria Royce  
Christina Stuart  
Diana Taul  
Rebekah Taylor  
Trudy Taylor-Lawrence  
Sara Beth Welch  
Carole Whipple  
Paula Willson

## **Custodial Staff**

Donald Chamberlain- Head Custodian/Facilities Director  
Rena Adams  
Tammy Foster  
Wesley Foster  
Brian Heath  
Robert Queen

## **Office Personnel**

Patricia Kasal, Administrative Assistant  
Diane Willis, Secretary

## **Library Aide**

Virginia Felch

## **Food Service**

Erin Whitcomb- Director  
Patricia Byrne  
Nancy Dziedzic  
Linda Eddy  
Kerry O' Connell  
Joan Qualters

## **SAU Support Staff**

William Siammon, Psychologist  
Janet Feuring-Russell- Speech/language Pathologist  
Kathryn Haeberle - Speech/language Pathologist  
Jennifer Heise- SPED Case Mgr/ Keene High School Liason  
Lauri Olson Porter, Occupational Therapist  
Michelle Bemis- Occupational Therapist Assistant  
Rebecca Truesdell- Speech/Language Assistant

## **Technology**

Chris Boyle  
Diane Steeves

## **Crossing Guard**

George Whittle

## **Title One Staff**

Kathleen Michaud  
Melanie Harrison  
Jeff Hewitt  
Ruth Joslin  
Steven Piscitello  
Tracy Stone

## **Report of the Winchester School Board 2010- 2011**

Goodbye SAU 38, hello SAU 94. We can look to a tighter organization as Winchester, Surry and Hinsdale begin the work of being independent, yet working together. There will be shared costs and revenue that will look very different than it has in the past. The budget for the services from the larger supervisory union will show up in the regular school budget. There will be additional personnel. There will be more required services for the students. This was an issue that was addressed with the New Hampshire Board of Education, successfully. After a year of work with a special committee of community members, the state commissioners approved Winchester's bid to be School Supervisory Union 94, in just a few minutes. There will be no changes apparent to the students. The business of running a school as a public institution will be enhanced.

The Winchester School continues to improve. When the school was evaluated by a team from the State, the report was positive. Learning is about finding what works and doing it better. One of the programs that really works has to do with technology. That program is now housed in Winchester. Summer school now makes the school year able to serve the need of some students, who struggle and some students who just want to help themselves grow, by taking on special challenges. The regular and special education the school offers stands up well according to the NH Board of Education. In one cautionary note, it wrote in its report that all the work in bringing progress forward, often there was not always the support of the student's family unit. We are the village where these students need to be encouraged to learn. We have many groups and program that provides support throughout the year. Still more can be done.

All the effort of all the people involved with the education of the Winchester students, is expensive. The school is one of the largest employers in the community. If the school was a regular business many of the programs we provide would be eliminated. If the school was a private, parochial, or charter school, even more services would be eliminated. We are required to educate every student that comes to our door. We even educate some students the court system tells us, are our students. Mandates from the federal and state governments are paid for by our taxpayers. Our employees are in the forefront of the job we do for the students, and they too have state required costs. We are something of a regulated utility, with regulations we are required to maintain. The cost of education comes to us on an annual basis almost fully grown. We must do the best we can, with all the requirements we have. We have a good school that is getting better, and we have a new 100% local business plan with

SAU 94. What we need is a new financial model that doesn't bankrupt the community.

Respectfully submitted,

*Gary O'Neal*

Board Chair

**Report of the  
Assistant Superintendent of Schools  
2009-2010**

**Your New School Administrative Unit #94**

After studying the option should Winchester form its own school district, the Withdrawal Committee and School Board recommended the formation a separate school district and to withdraw from School Administrative Unit #38. On November 10, 2011 the NH Board of Education approved unanimously the withdrawal plan. After 3 hearings in Winchester explaining the rational and reasons for the need to withdraw, the voters of Winchester finalized the plan on December 7, 2011. The Winchester School Board would like to thank all the citizens for their support and look forward to the change and more direct services to the students of Winchester.

**Educational Update**

Now in my fourth year as the Winchester Assistant Superintendent of Schools I would like to commend the Winchester community for their continued support of Winchester School. The goal of the administration and school committee has been to work hand and hand to help identify those areas needing improvement, create positive relations with the Keene Schools and administration and to have staff as active participants in the development of quality instructional programming. Working collaboratively with all members of the school community and town boards there is a spirit in place where all stakeholders understand the expectations and the need for the district to improve. We are engaged in short and long term academic improvements for the Winchester students. The issues which covered a broad spectrum stemming from setting higher student standards, staff expectations and the need to implement new programming and standards. The administration and school board has embraced and welcomed these challenges and have supported the changing program that will make Winchester students productive members in the technological world that faces them.

The Winchester communities continued support is necessary as we attempt to raise the academic standards for students and teaching expectations for staff. These processes are complex and the related strategies and implementation are already underway. All the members of the school community understand that this is ongoing process and we will need to continue to demonstrate progress each year as designed by the NH Department of Education. The administrative team appreciated your efforts to work with us in a collective manner to improve the Winchester School and to meet the challenges to the current organizational and educational structures.

The current staff development program and implementation of new instructional materials, upgrade technology by placing SMART Boards in each classroom have coincided with the information and feedback received from students NECAP (New England Comprehensive Assessment Program) results. The SMART Board initiative was the net result of AARA Grant award and the administration setting this as one of the most important endeavors to improve instruction.

Based on our discussion with the school board, administration and staff one of the most important instructional initiatives is to utilize the existing NECAP results to evaluate current programming. It is important to align the current curriculum structure with the state standards in each content area. This process will encourage stronger academic standards and increase student instructional rigor. Some of these activities will reflect major changes in the current organizational structure, staffing expectations and realignment, and new programs to better meet student needs. This report is a blueprint of the process now underway.

#### **The Vision for Instructional and Program Improvements of the Hinsdale schools for Meeting AYP**

- *Common Planning and Differentiation:* This year additional staff was trained to help better understand the importance of mutual planning time. The need for discussion time to review instructional data is the essence for understanding student performance and progress. Introducing the school to the Professional Learning Community model (DuFour, 2006) requires time to organize and work cohesively. The master schedule will be changed to provide two critical elements: a) common planning time for grade level colleagues; and b) parallel core curriculum (i.e., mathematics and language arts classes happen at the same time at each grade level to allow for strategic grouping of students between rooms). Bi-weekly meetings with the instructional teams (same grade level teachers, special ed., Title, and support staff) will review progress, assessment data, and make any instructional adjustments needed to improve achievement. The grouping practices in reading, writing, and math will be reviewed and adjusted as necessary to create a spiral movement of students based on their ability to master instructional content.
- *Significant Changes in Special Education:* With a thirty (30%) special education population there is a need for special education coordinator to serve at WES to provide leadership. This role has been a great help to support our special education efforts and to monitor staff and student progress in this area. This additional layer has allowed the principal to focus on the overall management and supervision of staff. The strategy has been adopted wherein case managers will be responsible to support instructional classroom teachers

and to be in classrooms when math and reading activities take place. This direct instructional model provides students with less time out of the classroom and better integrates special education learning services with classroom content instruction set by the teacher

- *Revising the method of delivering instruction to regular educational students*  
The rationale is complex and will need to start with not only the way staff teaches, but the understanding and feedback of test data and current methodology and what is not working. Again the data is indicating that we do not have a 50 to 70% level of students scoring in the proficient or distinction category. We are closer to 50 to 60% category. The problem is twofold, but most importantly it now needs to be addressed and greater teacher accountability put in place. One issue is the staff's understanding of the NECAP and the second is accountability of instruction and that they are the solution if student instruction is to improve. Below is a summary of the 2009 NECAP Results;

#### **Reading**

- ◆ AYP in reading for Winchester School (86.6) was not met by reaching the state target index score of 91 nor through the Confidence Interval (the range above and below the target score similar to the margin of error in an election), but through the Safe Harbor option (10% improvement over last year's score) for the entire population of students taking the test. The school saw an improvement for the entire student population from 2007 (82.6).
- ◆ Winchester School had a large enough pool of students with educational disabilities (special education) - 11 students per school - to affect AYP for the school.
- ◆ The school made AYP in this subgroup through the Safe Harbor option.
- ◆ The school's index score in this area was 64.9 (an increase of 4.9 points from 2007).
- ◆ Winchester School had a large enough pool of economically disadvantaged students to affect AYP.
- ◆ Winchester School met the average target index score for the economically disadvantaged population through the Safe Harbor option with a score of 82.7 (an increase over 2009 at 79.5).
- ◆ The Partially Proficient level was 18% of the population for Winchester School.
- ◆ The percentage of students in the level of Substantially below Proficient was 12%.
- ◆ Winchester saw an improvement for the whole school and the subgroups of economically disadvantaged and special education.

### **Math**

- ◆ AYP in math for Winchester School (82.4) was not met by reaching the state target index score of 88 nor through the Confidence Interval (the range above and below the target score similar to the margin of error in an election), but through the Safe Harbor option (10% improvement over last year's score) for the entire population of students taking the test. The school saw an improvement for the entire student population from 2009 (78.2).
- ◆ Winchester School had a large enough pool of students with educational disabilities (special education) - 11 students per school - to affect AYP for the schools in math.
- ◆ Winchester School did not make AYP in the category of educational disabilities by meeting the target score, the Confidence Interval, nor Safe Harbor option or 10% rule. The index score was 58.5, an increase from 56.5 in 2009.
- ◆ Winchester School had a large enough pool of economically disadvantaged students to affect AYP.
- ◆ The school did not make AYP, having a target score of 77.4, higher than the 2009 score of 75.3.
- ◆ There were more students in the Substantially below Proficient level in the district for math (45) than for reading (29). The percentage of students in this category was 18%.
- ◆ The number of students in the district in the Partially Proficient level in reading (45) was close to math (44). The district had 18% of the tested student population scoring at this level

### **Revising the method of delivering special education services to our students and revisiting our current out of district private and public special education programming**

When reviewing the NECAP data nearly 80 to 90% of our students fall into the substantially or partial proficient category with the majority in the substantially below. Currently, we utilize a resource model for instruction with additional support coming from a number of paraprofessionals. The model is not working for the following reasons;

- The need to set higher expectations that even those students who demonstrate some learning disabilities could do well on the test.
- The movement toward an instruction model with students receiving the bulk of instruction in reading and math with the special educator jointly teaching with the classroom teacher in the classroom setting.
- Greater acceptance of the professional staff that these students are part of their classroom



- The need to continue the development of “in house” Winchester special education programming on the K-8 level

To meet the challenges listed the Winchester staff has engaged in professional development activities to support and improve instructional practices in the classroom for all students. Through the combined efforts of our curriculum coordinator, the building principals and special education staff, they have identified a program that will meet the needs of the regular education and special education students.

One of the major professional development efforts last summer was the Response to Intervention (RTI) training. Response to Intervention (RTI) is a multi-tier approach to the early identification and support of students with learning and behavior needs. The RTI process begins with high-quality instruction and universal screening of all children in the general education classroom. Struggling learners are provided with interventions at increasing levels of intensity to accelerate their rate of learning. These services may be provided by a variety of personnel, including general education teachers, special educators, and specialists. Progress is closely monitored to assess both the learning rate and level of performance of individual students. Educational decisions about the intensity and duration of interventions are based on individual student response to instruction. RTI is designed for use when making decisions in both general education and special education, creating a well-integrated system of instruction and intervention guided by child outcome data.

For RTI implementation to work well, the following essential components must be implemented with fidelity and in a rigorous manner:

- *High-quality, scientifically based classroom instruction.* All students receive high-quality, research-based instruction in the general education classroom.
- *Ongoing student assessment.* Universal screening and progress monitoring provide information about a student’s learning rate and level of achievement, both individually and in comparison with the peer group. These data are then used when determining which students need closer monitoring or intervention. Throughout the RTI process, student progress is monitored frequently to examine student achievement and gauge the effectiveness of the curriculum. Decisions made regarding students’ instructional needs are based on multiple data points taken in context over time.

- *Tiered instruction.* A multi-tier approach is used to efficiently differentiate instruction for all students. The model incorporates increasing intensities of instruction offering specific, research-based interventions matched to student needs.
- *Parent involvement.* RTI provides parents information about their child's progress, the instruction and interventions used, the staff who are delivering the instruction and the academic or behavioral goals for their child.

**Organization and the need for additional management staff to assess program progress, staff rigor and implementation of new programs to raise the current instructional levels**

Last year we expressed the need to expand the current administration if we are to continue to grow as a school. The intent was to create a structure to provide greater assistance to the principal. Again the administration needs to explore the following organizational changes and curriculum development structure if we are to move forward instructionally as a district. Furthermore, we will need to work closely with Keene High School to better understand the academic and social expectations as student's transition from Winchester to Keene High School. The role of a part time curriculum director and a Special Education Coordinator has been most successful to accomplish these ends. Building on the internal capacity and hiring from within have created strong advocates for the school and helping to make decisions that are moving the school forward.

**Plan of Action:**

- The need to develop a school K-8 curriculum in order to assist in the;
  1. monitoring of content instruction in classrooms
  2. implementation of related professional development activities
  3. review and analysis of NECAP or other student assessment information
  4. review of curriculum materials and its relationship to the standards incorporated into the NECAP testing
  5. review of the current test items and student understanding of the NECAP questions
  6. implementation of teaching strategies and pedagogy that will assist in the improvement and quality of the teaching/learning cycle
  7. the monitoring of our DINI (District in Need of Improvement) plan

8. coordination of district grants that facilitate staff development, school improvement activities and enhance direct instructional services to students
- the continued support for the Fast For Word reading program and the lab to accommodate students who are struggling readers
  - exploration of other instructional strategies that would maximize student instruction with the school day, after school and the development of a summer program to assist students who are not meeting their potential as learners

### **Closing Statement**

The Winchester School is immersed in an improvement plan to provide greater instruction options and stronger programming for students. In addition, a large portion of the students attending Keene High School and data provided by them as to student progress, level of program participation and demographic information on student discipline, attendance and involvement in extra curricula activities acts as an important barometer for the Winchester staff. This information acts as a driving force for the staff to aggressively move forward to meet the needs of Winchester Students at the Winchester School and Keene High School. We cannot as professional educators move forward without the communities' understanding of the Winchester's School philosophy and direction. Your financial support is needed to meet current state changes to regular education initiatives to higher standards and for schools to be in compliance with current special education laws and programming for our disadvantaged learners.

Respectfully submitted,

*David A. Crisafulli,*

*Dr. C.*

Assistant Superintendent

**WINCHESTER SCHOOL  
PRINCIPAL'S ANNUAL REPORT  
2010-2011**

I am honored to present my second annual report for the Winchester School. Our school has changed in many ways during the last year with the sole focus of improving education for the students of Winchester.

- During the summer of 2010, twenty-seven SmartBoards were installed in classrooms throughout the school. A SmartBoard is an interactive board that is, essentially, a state-of-the-art computer screen large enough to display information to an entire classroom. However, a SmartBoard actually responds to human touch (not unlike an iPhone, for example). Both teachers and students can manipulate projected three-dimensional shapes and data, as well as display: web links, video streaming, and of course, word processing skills, by simply touching the board. Basically, a SmartBoard can do anything a computer can do by simply touching the appropriate area of the screen. By the end of the first quarter, teachers were commenting that having a SmartBoard has improved the overall “effectiveness of presentation” to their students. The students have also been pleased! They have offered commentary revolving around the fact that they think the boards are very engaging, and they have indicated they are very appreciative the school was willing to pursue obtaining them. The citizens of Winchester can be excited about this equipment, too. As advanced as these boards are, most of them were purchased and installed (including a week-long training seminar for the teachers) by a government grant. As whiteboards replaced chalkboards years ago, this move is the next step in the evolution of our school. In the year 2011, we need to keep up with the technological expectations of our students as we prepare them for a global economy.
- Our “Fair, Firm, and Friendly” positive-incentive behavior policy is continuing to be effective in deterring inappropriate behavior at the Winchester School. Proper behavior engenders an atmosphere where learning is the expected priority. Students have a right to learn, and teachers have a right to teach. The rules of the school are clearly articulated through our behavioral matrix

and the follow-through is consistent. In addition, positive behaviors are reinforced in a consistent manner. For example, occasionally we shall unexpectedly have a brief extra recess for all students who have demonstrated appropriate behavior for the previous two-week period. The brief interruption of curriculum pays huge dividends by creating an atmosphere where there are fewer overall incidents, hence more quality time for instruction. Statistically, from September of 2009 to September of 2010, we have reduced the number of behavioral infractions by more than 50%.

- After analyzing the data we collected from last year, we realized that several of the behavioral incidents in our school either began on the playground before school, or were a direct result of an issue which occurred on the playground before school. Also, a common concern was the limited amount of time staff has with the children to teach the required subject matters. To address each concern I introduced the “*Academic Jumpstart*” program. *Academic Jumpstart* provides an opportunity for students to come directly into the school when they arrive in the morning rather than heading to the playground and wait for the day to begin. Inside students are expected to organize themselves in their classroom or even practice various concepts under the watchful eye of certified staff members. This also provides extra time for teachers to work with students and develop deeper relationships. *Jumpstart* was initiated last spring in the middle school grades to assist with the day’s preparation, but within a few weeks, teachers in other grade levels were requesting the same program. This year we began with the program in place on the first day of classes throughout the school. Unquestionably, *Academic Jumpstart* has been another successful piece of the behavior improvement plan at the Winchester School.
- Also at the beginning of the 2010-2011 school year, as a result of analyzing more data from last year, the school introduced the attendance-promoting “*Abacus Award*.” The *Abacus Award* is distributed to all students who have had perfect attendance during each quarter. Naturally, we don’t want students coming to school

if they are ill, hence we permit a child who has one excused absence to still qualify for the award. The purpose of the *Abacus Award* is to improve attendance rates, and we have already seen success this school year. (An abacus is a calculating tool used primarily in parts of Asia on which people *count*. We distribute the Winchester School *Abacus Award* to students on whom we can “count” to be in school every day.)

- Safety continues to be the top priority at the Winchester School. In addition to our regular fire and emergency drills, this year the school will be pursuing an all-school off-campus evacuation. Although we hope never to be in a position when we have to leave the school grounds due to an emergency, we shall be prepared just in case. Also this year, we conducted fire extinguisher training for staff members. Although most people know what a fire extinguisher is, significantly fewer people have actually used one. Our training, which was offered in December, provided the staff with the opportunity to actually discharge an extinguisher.
- The Winchester School offered a community-wide Talent Show last May in the Winchester Town Hall. The show was so successful we are going to make it an annual event. The show is scheduled for Saturday, April 30<sup>th</sup> at 6:30 p.m. in the Winchester Town Hall. We have plenty of open slots for performances. Anyone interested in taking part in the show should call the school, or send an email to [jlouis@WNHSD.com](mailto:jlouis@WNHSD.com), and state they are interested in performing.

Presently at the Winchester School morale is high and the feeling of attaining success is prevalent. We spend the necessary time to effectively collect data and determine where we can improve. We are proficient at addressing the areas of need and we are consistent in celebrating our successes.

I am proud of the progress the Winchester School is making, and I am eager to share the latest news with all community members. Each Friday I offer a newsletter with updates of the latest activities at your school. The newsletter is available on the school's webpage, [www.WNHSD.org](http://www.WNHSD.org), or it can be e-mailed

directly to you. Please contact the school to be added to our email distribution list.

Respectfully submitted,

*James Lewis*

Principal

**Winchester School District  
Special Education Report  
2010- 2011**

This school year the Winchester school community has been involved in several initiatives designed to strengthen practices for improving achievement and learning for students with educational disabilities.

Over the last few years the Federal government has spearheaded an initiative to redefine the way we support struggling students. Instead of moving students directly into Special Education, proactive steps called Response to Intervention (RTI) has gained momentum as a way of providing support *prior* to placing them into a Special Education track. Through a systematic process of progress monitoring students receive additional help which often reduces or in some cases eliminates the need for intensive Special Education programming. To assist the Winchester Elementary School in their RTI efforts, a two day workshop using the AIMSWEB tracking software system will be provided in January 2011. Coordinated through Kathryn Wyman, Special Services Coordinator, selected staff will be offered this training using IDEA grant money. Ms. Wyman will be available in the ensuing months to assist teachers as they assign students and track their progress.

Four years ago IDEA grant money was used to provide training for school based staff in Crisis Prevention Intervention (CPI). Dr. Richard Matte, SAU #38 Special Services Coordinator once again arranged and coordinated a three day training program for school based trainers this past July. Mr. Lewis attended as school representative. Mr. Lewis is certified to provide regular workshops to staff in safe and effective techniques for dealing with students in crisis.

Another major area of work this year centered on the 2008 revision of Section 504 of the Vocational Rehabilitation Act of 1973. A newly designed manual and book of procedures and forms was produced by the Special Services office in conjunction with the law firm of Drummond and Woodsum. It is fully compliant with the new federal regulations. The Winchester school district now has copies of the manual and forms. Training for staff, guidance and nurses in the use of the new procedures occurred this past spring.

At the elementary school, two familiar faces have taken on the shared role of LEA/Special Education Coordinator, a position held solely by Donald LaClair last school year. Rhonda Taylor is part time teacher and part time coordinator for the preschool to fourth grade students. Jennifer Heise is the part time LEA/Special Education Coordinator for the fifth through eighth grade students.



Ms. Heise has also expanded her role to include school liaison for those 9th grade Special Education students attending Keene High School. This role was created to assist these students with the transition from the elementary school to the high school. Ms. Heise acts as “go to” person for information on past history, academic standing or accommodations. This support has been well received by administration, staff, parents and the students themselves.

With Winchester’s vote to withdraw from SAU #38, the focus this school year has been and will continue to be on coordinating efforts for a smooth transition to the new SAU. The Special Services Department has developed a plan for the transfer of personnel, equipment, records and data. All will be ready for the new staff on the start date of July 1<sup>st</sup>, 2011

As SAU #38 comes to a close, so does my career as an educator. For 33 of my 40 years in teaching, I have had the privilege to work with a countless number staff, administrators and students within the SAU#38 catchment area. It is my hope that in my various roles: Vision Teacher, Preschool Coordinator, Vocational Evaluator, Special Services Coordinator and lastly Director of Student Services my skills and service has made a difference to the students and staff in the Winchester school community. For me personally, working so closely with these fine professionals has certainly contributed to my professional growth and the overall richness of my life.

Respectfully submitted,

*Judith E. Bischoff, M.Ed.*

Director of Student Services  
School Administrative Unit # 38

NAME:	WINCHESTER	DIST LOC	Acct	(1)	(2)	DOE-25 2009-2010	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE LINE	No									
<b>DETAILED EXP DATA FOR SPECIAL EDUCATION (Data for Culturally Deprived, Bilingual and Gifted/Talented) (All Funds)</b>											
ACTIVITY				100	200	300,400,500	600	700	800,900		
CULTURALLY DEPRIVED				Salaries	Employee Benefits Purchased Services		Supplies	Property	Other	Total	
Elementary	22	1									0.00
Middle/Junior High	22	2									0.00
High	22	3									0.00
Subtotal (Lines 1 thru 3)	22	4		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BILINGUAL											0.00
Elementary	22	5									0.00
Middle/Junior High	22	6									0.00
High	22	7									0.00
Subtotal (Lines 5 thru 7)	22	8		0.00	0.00	3,949.56	0.00	0.00	0.00	0.00	3,949.56
GIFTED AND TALENTED											0.00
Elementary	22	9									0.00
Middle/Junior High	22	10									0.00
High	22	11									0.00
Subtotal (Lines 9 thru 11)	22	12		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL (Lines 4, 8, 12)	22	13		0.00	0.00	3,949.56	0.00	0.00	0.00	0.00	3,949.56
<b>DETAILED EXPENDITURE DATA REGARDING TUITION (All Funds) - DO NOT INCLUDE CHARTER SCHOOLS</b>											
Description			Object	(1) Elementary	(2) Middle/Jr. High	(3) High	(4) Total				
Regular Program Tuition to LEAs within NH	22	14	591			1,611,169.84	1,611,169.84				
Regular Program Tuition to LEAs outside NH	22	15	592			0.00	0.00				
Regular Program Tuition to Public Academies/JMA	22	16	592			0.00	0.00				
Regular Program Tuition to Private and Other Sch	22	17	564			0.00	0.00				
Special Program Tuition to LEAs within NH	22	18	561	27,437.62		1,024,052.98	1,051,490.60				
Special Program Tuition to LEAs outside NH	22	19	562			0.00	0.00				
Special Program Tuition to Public Academies/JMA	22	20	563			0.00	0.00				
Special Program Tuition to Private and Other Sch	22	21	564			0.00	0.00				
Special Program Residential Costs	22	22	561	925,603.29		236,142.86	761,751.15				
Vocational Program Tuition to LEAs within NH	22	23	561			0.00	0.00				
Vocational Program Tuition to LEAs outside NH	22	24	562			0.00	0.00				
Vocational Program Tuition to Public Academies/J	22	25	563			0.00	0.00				
Vocational Program Tuition to Private & Other Sch	22	26	564			0.00	0.00				
<b>*See Brown, Pinkerton and Prospect Mtn only</b>											

NAME:	DIST	LOC	Acct No	(1)	(2)	(3)	(4)	(5)	(6)	(7)
Winchester School District						DOE 25 2008-2009				
TITLES	PAGE	LINE	No							
DETAILED EXP DATA FOR SPECIAL EDUCATION										
(Data for Handicapped/Disabled Only) (All Funds)										
INSTRUCTION				100	200	300,400.00	800	700	800/900	
Elementary	21	1		Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
Middle/Junior High	21	2		855,505.00	194,829.00	826,285.00	2,121.00			1,876,720.00
High	21	3								0.00
Subtotal (Lines 1 thru 3)	21	4		855,505.00	194,829.00	1,102,942.00	953.00	0.00	0.00	1,103,895.00
RELATED SERVICES						1,929,207.00	3,074.00			2,982,615.00
Elementary	21	5								
Middle/Junior High	21	6								
High	21	7				289,854.00				289,854.00
Subtotal (Lines 5 thru 7)	21	8		0.00	0.00	35,622.00	0.00	0.00	0.00	35,622.00
ADMINISTRATION										
Elementary	21	9								
Middle/Junior High	21	10								
High	21	11				52,422.00				52,422.00
Subtotal (Lines 9 thru 11)	21	12		0.00	0.00	23,552.00				23,552.00
LEGAL										
Elementary	21	13				75,974.00	0.00	0.00	0.00	75,974.00
Middle/Junior High	21	14								
High	21	15				167.00				167.00
Subtotal (Lines 13 thru 15)	21	16		0.00	0.00	75.00				75.00
TRANSPORTATION										
Elementary	21	17				242.00	0.00	0.00	0.00	242.00
Middle/Junior High	21	18								
High	21	19				187,019.00				187,019.00
Subtotal (Lines 17 thru 19)	21	20		0.00	0.00	84,023.00				84,023.00
TOTAL (Lines 4,8,12,16,20)	21	21		855,505.00	194,829.00	2,601,941.00	3,074.00	0.00	0.00	3,655,349.00
Total by Instructional Level										
Elementary	21	22		(1) Instruction Lines 1,2,3	(2) Related Svcs. Lines 5,6,7	(3) Administration Lines 9,10,11	(4) Legal Lines 13,14,15	(5) Transportation Lines 17,18,19	(6) Total	
Middle/Junior High	21	23		1,876,720.00	289,854.00	52,422.00	167.00	187,019.00	2,408,182.00	
High	21	24		0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL	21	25		2,982,615.00	35,622.00	23,552.00	75.00	84,023.00	1,247,167.00	
						75,974.00	242.00	271,042.00	3,655,349.00	

**WINCHESTER SCHOOL BOARD  
DELIBERATIVE SESSION  
FEBRUARY 4, 2010  
WINCHESTER GYMNASIUM**

Moderator, Henry Parkhurst called the meeting to order at 7:00 pm.

School Board Members, Administration, Town Officials and the School Board Attorney were introduced.

H. Parkhurst informed the group that a member of the press was there. The Body agreed to let her sit in.

H. Parkhurst reviewed the rules of the meeting. Advised non-residents must sit in the back of the gymnasium.

**C. Duquette MOVED to approve the Warrant for 2010-2011 as printed;  
SECONDED by: Kevan Whippie,**

C. Duquette asked if she could make an amendment to the Motion.  
M. Upton advised yes.

C. Duquette deferred the amendment to Kevan Whippie.

**K. Whippie MOVED to amend the school budget to \$10,006,293;  
SECONDED by: C. Duquette,**

H. Parkhurst asked the Secretary to read the Amendment, which she did. He then opened it up for discussion.

K. Whippie advised he made this motion to recognize the hard work, difficult decisions and prudent use of tax funds by the School Board and Administration in crafting a budget that the School Board recommended before there were additional cuts made by the Budget Committee. He feels the School Board and the SAU officials are experts in dealing with the funding requirements and the teaching desires of the School District. As such he values their input with a little bit higher standard because they are hands on and it is their job specifically as opposed to the Budget Committee's oversight over all of the Town-generated budgets. K. Whippie thinks their feel for the budgetary needs in this school district are probably a better read and he endorses their significant efforts to even offer a budget that was lower than last year before any additional cuts were made by the Budget Committee. Feels they should be

applauded for doing the most with less and it's also about value. Can spend less every year, but won't gain. If we spend a little more, and kids are gaining, although standardize tests aren't perfect, but feels kids are gaining on those yardsticks they are held to. As staff is held to meeting those yardsticks, need to give the school every opportunity to make those necessary gains that it is possible for us to do.

Richard Horton advised he is a member of the Budget Committee and the person who made the motion to cut an additional \$259,000 out of the budget. Advised last year \$604,000 was returned. The numbers that he came up with put money into the Sped account at \$150,000. Advised that Warrant Article has changed and will be voted on later. Every year for the last three or four years, on average, after the Sped account has been funded, the School returns about \$300,000. Feels they are loaning the money to the school every year and it is effecting taxation. Thinks it is time, economically, to make some changes.

Patricia Kasal works at the school and helped put the budget together. She said she knows for a fact that many teachers did not give her anything that they wanted to buy this year because they were hoping to keep the budget lower so we wouldn't have to be here and do this. Advised Winchester is a small school like in Hinsdale where she went as a child and feels basically both are trying to get through, trying to make children succeed and trying to make sure that they leave our Town and go out and be a success. If going to take money away from them, and take Music or Phys Ed away from them how can you do that and send them out into the world based on a couple of figures that we gave back. Feels people should be thankful that we gave back money. Loves to see money come back from her mortgage company, but to say we got \$600,000 back one year or \$300,000 another year, that's not saying anything. That's saying we saved some money somewhere. Feels could save a lot more money if we put our heads together and all came together as a district and not just separate schools.

Stephanie Tommilla advised the average that has been given back by the SAU to alleviate taxation has been about \$288,000 a year. She explained when you look at what the Board cut doing their due diligence, it was two hundred and seventy something thousand dollars. She feels to take another \$259,000 out that the Budget Committee proposed, is doubling it; making the same cut twice. Truly believes as a taxpayer in this community, that the Board worked very hard to come up with the budget of \$10,006,000. Feels it is an appropriate and reasonable budget and it proves again that they were able to cut and that we will come in lower for another year. She believes we also came in lower last year than the year before. Feels the School Board worked very hard. As Ms. Castle said the staff was very conservative and prudent. S.

Tommilla advised she just wants some rulers for her classroom. Feels the Board did their due diligence and feels it is a very appropriate and meaningful budget that is reasonable to ask the community for.

Joan Franklin advised she was at the last meeting as some others were. She feels it is very irresponsible to cut money from a budget after the School Board has already worked with our school to cut money and the School Board has worked really hard to cut those dollars. Advised Mr. Horton really couldn't tell her at the last meeting exactly where that money would come from. Advised she did credit him that he did try to tell her where it was coming from. But she is talking about actual effect on the students of Winchester. Thinks it is irresponsible to cut money when you can't exactly say where it's coming from.

Sherman Tedford advised there is no recommendation either way by the School Board on Article One and he wonders how they felt on the recommendation of the Budget Committee. Sees on Article Four and Five, they made recommendations on that expenditure, but there is no recommendation either way for the School Board on Article One. He asked if they could shed some light on the subject. Was the vote 5-0?

T. O'Connor advised the wording of the Article One Operating Budget on the Warrant is written according to the Department of Revenue Administrations form of the Operating Budget Warrant Article for an SB2 town. That said, he explained there are no printed recommendations on Article One of the Warrant. However, the companion form that must be posted, and was posted with the Warrant to duly warn the citizens of Winchester, shows the School Board recommended Operating Budget amount and that will appear on Page 6, Budget Summary, of the MS-27.

S. Tedford advised that didn't answer his question. He wanted to know how the School Board felt about the \$9,747,000 budget. Did they revisit it after the Budget Committee cut it?

C. Duquette advised the School Board voted to present the original budget that the School Board had come up with to the townspeople. She advised they did not vote with the Budget Committee's recommendation. Never had a meeting after that, she doesn't believe. Advised someone could correct her if wrong.

B. Moser advised he would answer S. Tedford's question. The vote was 4-1. He voted against the original budget and he does support the Budget Committee's budget. He believes that was the question.

C. Duquette advised if Mr. Tedford is talking about as the Warrant is printed for the Town how they have the numbers? That petition was never put forth for the School Warrant so they are not required to put the vote on our ballot. S. Tedford advised he wanted to know how the Board felt.

G. O'Neal advised the Board felt very strongly that the budget the way it was initially presented to the Budget Committee was the one they felt comfortable going forward with.

H. Parkhurst – Is that the one that received the 4-1 vote?

G. O'Neal – yes.

H. Parkhurst asked S. Tedford if that was helpful. Advised he is trying the best he can. Mr. Tedford's response was not audible.

Theresa Sepe asked if any money was allotted to the Special Education fund before the rest of it was returned to the Town and how much was it?

G. O'Neal advised \$100,000 was returned to that fund.

T. Sepe - And then the rest of the money came back to the Town for taxation?

G. O'Neal – yes. B. Moser advised that is not completely true. There was more money. H. Parkhurst advised T. Sepe to finish what she was saying.

T. Sepe advised she wanted to try to make a sound decision before she voted on Article One and Article Four because if more money was given back to Special Education before the rest of it came back to taxation, she is trying to make a decision that she would vote for Article One and not for Four. So just wanted to know exactly what money was given back into the Special Education fund.

B. Moser advised the number we gave in the Special Education Fund he can't answer to; he believes that number is correct. There was more money, spent some money at the end of the year from the surplus before we turned it in. It wasn't just what was turned in and what went to Special Ed. There was also the money they spent at the end of the year.

T. Sepe asked if someone could explain what money was spent.

T. Sepe asked the moderator to ask anyone on the Board what expenditures were made. G. O'Neal deferred to T. O'Connor.

T. O'Connor asked T. Sepe to clarify her question.

T. Sepe advised her understanding was that \$100,000 went into the Special Education fund and based on the statements made by members of the School Board, there was other money spent. Want to know specifically what that was. Advised she doesn't know T. O'Connor; is taking him on his word. She knows members of the Board and if any of them want to jump in she would

like to hear from them because she voted for them. She would like them to confirm what T. O'Connor says.

T. O'Connor advised last year at this meeting and at the voting in March, there was a Warrant Article to put aside \$150,000 into the Special Education Trust Fund. The source of that money was to come from surplus. The voters of Winchester approved that Article and there was, at the end of the fiscal year June 30, 2009, a sufficient unreserved fund balance to put up to \$150,000 as the Article from the last meeting read. That was done. The balance in the Special Education fund after that was done was \$203,000. In this meeting on this Warrant, once again there is a request to set aside from a fund balance, which may exist June 30, 2010. T. O'Connor explained we don't know the fund balance yet, it is this coming June's fund balance; the source of the funding of an additional \$100,000 as requested in Warrant Article 4. That would, if it transpired, bring the Special Education Trust Fund balance up to \$303,000 approximately.

C. Duquette believes T. Sepe's question is the other money with which the School Board voted to purchase oil and paid off some computer leases and bought 39 computers as well.

T. Sepe asked instead of having Article Four, why wouldn't the School Board just take that money and just explain that's what you are going to put in Special Ed so we wouldn't have to vote on another Article? Asked why the Board would do that; that's a lot of money. For 39 computers? T. Sepe explained she served on the Board, understands need oil, but asked why they didn't save a little bit more and either give it back to taxation or take the money instead of putting... Voted for the \$150,000 to go on; accurate with that information. Asked why they didn't take some of the extra money and put it toward the Special Education fund right now so you wouldn't have to have Article Four and they wouldn't have to be worried about voting for it right now. She feels it would be more likely that the operating budget would pass.

C. Duquette explained as she recalled the way the Warrant read last year, they could only put in up to \$150,000; no more. They are not able to put in anymore to increase the Special Education fund. She asked for verification. She explained they are not able to by law; only up to what the Warrant reads.

H. Parkhurst asked C. Duquette to repeat that louder.

Advised not able to; explained can only put in up to what the Article reads and in that case it was \$150,000.

B. Moser asked if they had \$203,000 and added \$150,000 that comes up to \$353,000 not \$303,000. Would like to know how they got the math to have a different number than that. T. O'Connor explained the fund balance prior to



the \$150,000 was \$50,000. So \$50,000 plus \$150,000 is \$200,000. An additional \$100,000 this year would then bring the fund up to \$300,000. G. O'Neal explained the additional money that was spent for fuel oil was because they didn't know where pricing would go on that and they wanted to top it off for this year. So we are not spending as much on it this year with that expenditure of money at that time. So this year's funding for fuel is less than it would have been if we didn't spend it then.

K. Whippie advised the other thing he forgot to mention earlier is that the irresponsible thing to do, is after the teachers and staff members have submitted their individual departmental requests in September, they can go buy all of the stuff they asked for. They have the money; it was approved. The more prudent thing to do is the School Board holds off on the wants, buys the needs and if there is money at the end of the school year then they can buy some of the wants. End up with holding off on things so we don't run into a deficit because we spent all the money the first couple of months of the year on things we would kind of like, but don't necessarily need. Then if we have some drastic budgetary thing going on, not going to run into a deficit and roll that over. K. Whippie feels by being prudent with the budget, the School Board is almost always going to come up to the end of the year where they are in a safe zone; they're not going to have any big hits now and can start getting the wants after they have purchased the needs. It looks like the School Board waited until the last minute to buy the stuff but he feels that is a good thing. That means they didn't bring to us a budget saying they carried over a deficit of minus \$100,000 that we're going to have to fund in this year's budget. Necessity versus want. Buy the necessities when you need them and you get the wants when you are sure you can afford it.

H. Parkhurst advised he thinks there is a monthly School Board meeting; citizens are allowed to go and give input. Advised citizens that might be a good place to make some of the wonderful suggestions. Individuals can check with School Board members and they can advise people of dates and times.

James Tetreault asked the School Board about the money that was spent at the end of the year, was that money that was budgeted that would have taken place as of July 1<sup>st</sup>? Was there money already allocated in the budget for those things that the Board spent it on?

G. O'Neal advised there were not additional monies to spend at that time.

James Tetreault asked so the fuel oil that was bought was not budgeted as of July 1<sup>st</sup>? G. O'Neal asked to defer the question to Mr. O'Connor.

James Tetreault also asked about computers that were bought. Were those budgeted for as of July 1<sup>st</sup>? G. O'Neal deferred that question to Mr. O'Connor.

T. O'Connor explained the fuel oil purchase was actually related both to the current fiscal year in which it was done and also the upcoming fiscal year, which is the current year we are operating under. Advised we did budget this year for fuel oil and did budget last year for fuel oil. Budgeted for less fuel oil last year in terms of gallons. Purchased a smaller pre-buy contract last year because the price per gallon was extremely high over that summer, not this summer but the summer before. Explained they made a small purchase intentionally at that higher rate. Then toward the end of the year, spent approximately \$12,000 when the prices had settled down; above and beyond the amount that we had contracted for in the pre-buy. We had already purchased all the pre-buy gallons at a higher rate than we had paid and then decided to purchase an additional amount at that point in time, above and beyond the pre-buy.

T. O'Connor explained in terms of the computers, we had purchased computers the year before and we had entered into a three-year lease agreement. So in this current operating year we did have dollars in the budget for a subsequent year of the least payments. The School Board made the decision to pre-pay the balance of those leases and that was a move to save money in terms of finance costs on those leases recognizing that the operating budget appropriation for 2008-2009 had not been fully spent. He explained in talking in terms of the computer leases, didn't have the number in front of him, but seems to recall and can check it with Board members, the balance on the computer leases was somewhere on the order of \$35,000. So whatever the leasing cost or the finance cost of that, for the subsequent years, would be avoided by making that payment and it seemed like a good management thing to do.

James Tetreault – So by paying \$12,000 for fuel oil, does that now create a \$12,000 surplus in the line item for the upcoming fiscal year of \$12,000?

T. O'Connor advised not sure he sees the exact connection.

J. Tetreault – If you spend \$12,000 in the previous fiscal year and you are allotted a certain amount of money as of July 1<sup>st</sup> in a certain line item, to him that says that they have already created a surplus in that line item for fuel oil of \$12,000.

T. O'Connor explained that would be the case if he had budgeted for the full amount of fuel usage in the prior year in which the money was actually spent. But he had not because of the extremely high price per gallon at that time. Explained he shorted the budget in that 2008-2009 year. When the prices

came down, he made up for the lack of gallons by buying those additional gallons, which were needed at the time. The subsequent year, this year's budget, was based on the number of gallons that we would anticipate using this year times the expected cost of a pre-buy contract in the fall of 2009.

J. Tetreault – So what T. O'Connor is basically saying is that you are not creating a surplus in the line item?

T. O'Connor advised no. He was not creating a line item surplus.

Rick Horton – Advised he has some figures that he has had to sit on his hands and not say anything. Explained that unfortunately, the School Board has given false figures when they talk about how much.

H. Parkhurst advised R. Horton to say other figures not false figures.

R. Horton advised the amount the School Board had as surplus that they spent from that for the oil and computers leases was \$87,000. That would add a fund balance to the current budget that we are in. Being in front of Mr. O'Connor and a few other members that was talked about. The money is budgeted; they didn't have that figure in their budget. There is a surplus now. The money was already spent and appropriated. Explained it is a very emotional budget that they have to work on. It is our kids, he has a son in the school and he is in the school's care more than he is in his. Cares deeply about his education but also knows he cares deeply about his taxes and being able to afford a home for him to stay in to be part of this district. Everybody has to pinch pennies and tighten up. That's part of 2010, 2009, 2011 and continuing on. As a volunteer on the Budget Committee he feels he has done his due diligence for the people that are here who don't have students in the school. Advised there are a half a dozen parents here tonight. Feels that is sad that they are letting people who don't have students in the school vote for them. And most of them work in the school. Feels it is very disappointing.

H. Parkhurst advised always proud to have any parents and always proud to have any citizen here with or without issue.

**C. Duquette MOVED the question; SECONDED by: K. Whippie;**

H. Parkhurst advised voting on Article One and it has been amended.

H. Parkhurst advised no, voting on moving the question.

H. Parkhurst asked the Secretary to read the Amendment as presented by Mr. Whippie.

K. Whippie MOVED to amend the School Budget to \$10,006,293;  
SECONDED by: C. Duquette, VOTED: **A member of the Body had a question about the vote. H. Parkhurst asked Attorney Upton to explain.**

**M. Upton advised all we are doing right now is looking for a vote to move on to the very Amendment itself. This is just to cut off further debate and to move to the question of the Amendment. Explained that is what this vote is for.**

**Someone else asked for clarification.**

**M. Upton explained you are just voting to have the question; we will vote now. Explained the vote is to stop further debate on the Amendment. Then we will go to vote on the Amendment if it passes.**

**After a voice vote, The Moderator advised the Vote on the Motion of Moving the Question – PASSED.**

**H. Parkhurst advised we would now vote on the Amendment. He asked the Secretary to read the figure so there would be no question.**

**The Secretary read the amount of \$10,006,293.**

**B. Moser advised that the Moderator just said they were going to vote on Article One – the original motion was the whole Warrant.**

**M. Upton explained what was happening was they were voting on Mr. Whippie's Amendment. That's what was explained.**

**After a voice vote, M. Upton asked the Moderator if the Amendment passed. The Moderator responded that he had to declare that the amendment passed. M. Upton advised on Article One the Moderator has declared the Amendment - PASSED.**

**M. Upton advised at this point the entire Warrant has been moved. Article One has been amended to \$10,006,293.**

**H. Parkhurst explained what he is asking the Body to do is to consider the whole Warrant.**

**M. Upton advised that was correct. That was the main question.**

**H. Parkhurst advised if the Body voted yes we are through. If they vote no, will have discussion and go on from there.**

**H. Parkhurst asked All in Favor of Moving the Warrant as amended to go to the printers as amended, say aye. The Moderator declared the vote in the positive.**

**H. Parkhurst asked M. Upton if he was correct; wouldn't want to make any mistakes.**

**M. Upton advised the Warrant's been moved and accepted.**

**H. Parkhurst advised the Body had approved the Warrant for 2010-2011.**

**H. Parkhurst thanked everyone for being courteous.**

**Announced School Board Candidates:**

**School Board 3-yr. Term – Kevan Whippie and Brian Moser**

**Moderator -Henry A.L. Parkhurst**

**School Clerk – James Tetreault**

**H. Parkhurst asked if any further business to come before the meeting.**

**There was no response.**

**H. Parkhurst thanked all parents, teachers, custodians, everyone in the Winchester Academic Community. We are a wonderful Town.**

**H. Parkhurst read an invitation to the Public to attend the Winchester School and Community Awards Evening at a date to be announced at the Winchester Gymnasium to honor Winchester students who go to Keene High School.**

**The meeting adjourned at 7:45 pm.**

**Respectfully submitted,**

***Peggy Higgins***

**Peggy Higgins**

**STATE OF NEW HAMPSHIRE  
WINCHESTER SCHOOL DISTRICT WARRANT FOR  
MARCH 9, 2010**

**To the inhabitants of the Town of Winchester in the County of Cheshire and the State of New Hampshire, qualified to vote in school affairs:**

You are thereby notified to meet at the Winchester Elementary School Gym at 7:00 PM on **THURSDAY, February 4<sup>th</sup>, 2010**, to consider the following articles in deliberative session, pursuant to RSA 40:13. The official voting of the business of the School District as determined at the deliberative session and the election of School District Officers will be held at the Winchester Town Hall on Tuesday, March 9th, 2010 with the polls open between the hours of 8:00 A.M. and 7:00 P.M.

FOR SCHOOL  
BOARD MEMBERS 3 YEAR TERM VOTE FOR ONE

Kevan D. Whippie 431\*                      Brian Moser                      311

FOR MODERATOR  
3 YEAR TERM VOTE FOR ONE

Henry A.L. Parkhurst                      658\*

FOR DISTRICT CLERK  
3 YEAR TERM VOTE FOR ONE

James M. Tetreault                      683\*

FOR DISTRICT TREASURER  
3 YEAR TERM VOTE FOR ONE

\* declared elected

<b><u>Yes: 615</u></b> No: 152
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**ARTICLE TWO:** Shall the Winchester School District raise and appropriate as an operating budget, not including appropriations by special warrant articles, and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,006,283 Should this article be defeated, the default operating budget shall be \$10,279,359, which is the same as last year, with certain adjustments required by previous action of the Winchester School District or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI to take up the issue of a revised operating budget only. (**Note: this operating budget warrant article does not include appropriations contained in ANY other warrant articles.**)

**Yes: 372** No: 366

**ARTICLE THREE:** Shall the voters of Winchester School District adopt a school administrative unit [SAU38] budget of \$1,983,215 for the forthcoming fiscal year in which \$258,230 is assigned to the school budget of this [Winchester} school District? This year's adjusted budget of \$1,926,006 with 253,169 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voting in this School Administrative Unit. The operating budget for the SAU includes operating expenses for four school districts.

**Yes: 437** No: 305

**ARTICLE FOUR:** Shall the Winchester School District create a planning committee in accordance with RSA 194 C:2 to study the withdrawal from School Administrative Unit #38 and the organization of a single district School Administrative Unit or to join another existing School Administrative Unit?

Yes: 266 **No: 469**

**ARTICLE FIVE:** To see if the Winchester School District will vote to raise and appropriate "up to" **\$100,000** to be placed in the Special Education Expendable Trust Fund, with such amount to be funded from the June 30 unreserved fund balance available for transfer on July 1? The school board recommends this appropriation. The budget committee does not recommend this appropriation

Yes: 308 **No: 462**

**ARTICLE SIX:** To see if the Winchester School District will vote to approve the cost item included in the collective bargaining agreement reached between the Winchester School Board and the Winchester Teachers Association which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2010 – 2011	\$45,060
2011 – 2012	\$50,601
2012 - 2013	\$34,273

and further to raise and appropriate the sum of **\$45,060** for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. **[NOTE: Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.]** The school board recommends this appropriation. The budget committee does not recommend this appropriation.

Yes: 305 **No: 426**

**ARTICLE SEVEN:** Shall the Winchester School District request approval from the New Hampshire Department of Education to change the name of the Winchester School to Julia B. Thayer School? **[NOTE: This article is advisory only.]**

**Yes: 669** No: 66

**ARTICLE EIGHT:** Shall the Winchester School District receive the reports of its agents, auditors, committees and officers?

**Yes: 564** No: 166

**ARTICLE NINE:** Shall the District vote to transact any other business as many lawfully come before the meeting



STATE OF NEW HAMPSHIRE  
WINCHESTER SCHOOL DISTRICT WARRANT FOR 2010-2011

To the inhabitants of the Town of Winchester in the County of Cheshire and the State of New Hampshire, qualified to vote in school affairs:

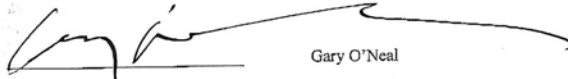




You are hereby notified to meet at the Winchester School Cafeteria at 6:30 PM on **Thursday, October 28<sup>th</sup>, 2010**, to consider the following articles in deliberative session, pursuant to RSA 40:13. The official voting of the business of the School District as determined at the deliberative session will be held at the Winchester Town Hall on Tuesday, December 7<sup>th</sup>, 2010 with the polls open between the hours of 8:00 A.M. and 7:00 P.M.

ARTICLE ONE:

"Shall the school district accept the provisions of RSA 194-C providing for the withdrawal from a school administrative unit involving school districts of SAU 38, Hinsdale, Monadnock and Winchester, in accordance with the provisions of the proposed plan?"

Yes \_\_\_\_\_ No \_\_\_\_\_

Under our hands at said Winchester, this 18th day of October, 2010.

	Gary O'Neal
	Wendy Hildreth
	Colleen Duquette
	Jennifer Gile
	Kevan Whippie

<b>Yes: 147</b> No: 2
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ARTICLE ONE: "Shall the school district accept the provisions of RSA 194-C providing for the withdrawal from a school administrative unit involving school districts of SAU 38, Hinsdale, Monadnock and Winchester, in accordance with the provisions of the proposed plan?"

**WINCHESTER SCHOOL DELIBERATIVE SESSION  
OCTOBER 28, 2010  
WINCHESTER SCHOOL CAFETERIA**

Board Members Present: Jennifer Gile, Colleen Duquette, Gary O'Neal,  
Kevan Whippie  
Absent: Wendy Hildreth

Committee Members Present: Bill McGrath - Chair, Colleen Duquette - School  
Board Rep, Sue Rice, Marcia Ammann, Nick Raymond  
Absent: Wendy Hildreth - School Board Rep, Hubert Crowell  
Admin Present: David Crisafulli, Tom O'Connor  
Kerry Miner, Deputy School District Clerk.

Moderator Henry Parkhurst called the meeting to order at 6:30 pm. He read  
the warrant the way it will go on the ballot:

"Shall the school district accept the provisions of RSA 194-C providing for the  
withdrawal from a school administrative unit involving school districts of SAU  
38, Hinsdale, Monadnock and Winchester, in accordance with the provisions  
of the proposed plan?"

He advised that there is no authority, outside of the ballot to alter the Warrant  
Article.

G. O'Neal thanked everyone for coming tonight and explained why we are  
here. Advised we did not have a say in the amount of votes we had at the SAU  
as Monadnock did. Could never carry a vote. Explained this is why we are  
doing this.

H. Parkhurst advised on December 7th voters will be given a ballot. The  
question will be identical to what you see, minus the signatures.

H. Parkhurst introduced D. Crisafulli and allowed him to sit with the Board  
tonight.

D. Crisafulli advised this is one of the last pieces of the seven month process.  
He read a letter from the State Board of Education and explained tonight is the  
Deliberative Session to ask questions. The final vote is December 7th. Need  
60% majority of voters who vote that day.

H. Parkhurst confirmed with the Board that it is a 60% majority vote from  
voters who are there and voting that day.

B. McGrath advised that the committee started meeting at the end of April.  
They gathered data that was originally put to the voters last March.

Monadnock School Board was controlling the meetings. It didn't matter how  
the other Districts voted; couldn't have equality within the SAU. When they  
looked at all the information, it looked like we would almost break even. It

comes down to what the School Board votes for staff and how we fund them. Surry, Hinsdale and Monadnock all have been given permission to withdraw. That leaves us on our own, anyway.

**C. Duquette MOVED the Article as printed; SECONDED by: K. Whippie,**

Ken Gardner asked about the last sentence of the Article; what is the proposed plan? He asked if there is a set-in-stone set up for our own SAU or is there another plan?

C. Duquette advised there is no other plan now. Winchester is to be it's own SAU. We have had talks with Hinsdale to share costs, i.e., insurance, etc. while still being our own SAU.

Ken Gardner - Options are on the table. If this passes, there is not one set-in-stone plan. C. Duquette advised could share Superintendent with another District. Being our own SAU doesn't preclude us from sharing with other Districts. K. Whippie advised we are not locked into any particular hiring pattern yet. G. O'Neal advised we will not need a Human Relations Coordinator. We are looking at pairing down a number of people doing jobs in the new SAU.

Sherman Tedford asked if the vote passes, when will it take effect and in what budget? C. Duquette advised it would be the July 1, 2011 budget. After the vote, the School Board would begin discussions and possibly post for positions at that time.

B. McGrath - Not locked in stone for a particular format. The RSA requires we have a Superintendent, not other positions.

H. Parkhurst advised there will be a Public Hearing on this on November 18th.

Diane Shawski asked about how meetings are organized. A meeting regarding the withdrawal took place the same night as Keene's Open House. She has concerns over communication. Feels this plan would help the students at the High School. They are still part of the community; they need to be considered.

S. Tedford advised there are three signatures on the Warrant Article from the School Board. Why was it not signed by everyone? Why is there a Public Hearing after this Deliberative Session?

C. Duquette advised Wendy Hildreth son was hurt and she wasn't able to sign it.

K. Whippie advised he was unavailable to sign it in the time frame allowed.

C. Duquette advised the vote was unanimous to approve the Warrant Article.

Dr. Crisafulli advised the Public Hearing was requested by Attorney Upton.

Need another opportunity to discuss this per the Statute.

D. Crisafulli advised that every day he deals with Keene students. Explained there was a timeline we had to fit in to. The meeting was set for another night, but we needed to change it, the days were counted as to when everything had to be done.

D. Skawski asked how is this plan going to improve communication?

Dr. Crisafulli explained everything will be directed right here. Advised he tries not to miss a beat dealing with both Districts, but it is harder dealing with two or three.

D. Skawski asked will the office be here in the school.

D. Crisafulli advised yes, it will be a school setting.

K. Whippie feels staff working close with Administration will benefit the children of Winchester greatly.

Tom Nolan asked why we are doing this. What will the benefits be? What will students get out of it? K. Whippie referenced page 12 and explained. We don't hire our own staff now; we will make those decisions; maybe with Hinsdale, too. Will get people more frequently whose hearts and minds are in Winchester.

C. Duquette reviewed Page 6; we would have more control over curriculum decisions having staff onsite to work with teachers and administration on the building level. Had a lot of discussion on the Committee level.

B. McGrath advised there would be benefits to students, i.e., better communication, staff and Administration in building. Education wise; not much change.

Tom Nolan asked does this affect the high school at all?

B. McGrath explained it would probably have very little impact because they are going to Keene.

T. Nolan asked are we getting economies of scale from this?

D. Crisafulli explained. Board of Education took a very firm stand; advised they wouldn't leave Winchester alone.

T. Nolan asked if we would lose services.

Dr. Crisafulli had assured the Board of Ed that there are layers in place to allow us to provide educational pieces necessary for students.

D. Crisafulli advised we have done things here in the first quarter. KHS Freshmen from Winchester are doing very well this year; grades are reversed from last year. This will allow the Superintendent to be more directed here. Won't have fewer services. Meet with Keene every day.

Dr. Crisafulli advised monumental changes no; but hopefully can carry on what has already been done.

T. Nolan asked could this be undone?

B. McGrath explained it could if some other District wants to join another SAU. Today we are faced with four School Boards who withdrew within the current SAU. We're alone anyway, but needed to withdraw. Explained was told there could be some legal ramifications for one district left alone somewhere down the road.

S. Tedford asked was the Committee unanimous to present this withdrawal?

B. McGrath - unanimous.

K. Gardner asked about the cost savings.

D. Crisafulli advised they took all positions needed to run the SAU and tried to present you with a cost analysis and onetime costs. Estimated the best we could; he referred to page 15 and 16 and reviewed. The last page is a summary. Looks like a little additional cost to where we were. Won't have the same issues. This is a estimate. The School Board has some choices regarding collaboration with other Districts.

Kim Gordon asked that someone explain the role of the Business Manager.

D. Crisafulli advised T. O'Connor is a certified member; understands all the financial information we do, outside of the local budget, too. He is the supervisor of Payroll, Accounts Receivable, etc. Might pick up another piece when we are our own District.

K. Gordon asked would it be full time or shared with Hinsdale?

C. Duquette advised no decision has been made yet. The Committee did their best to determine the needs of Winchester. Now it is up to the School Board to decide what is needed. It could be one year before we know what we need.

G. O'Neal advised the Board met with Hinsdale once and will continue to meet when putting together the new budget year.

H. Parkhurst read the information on Page 6 regarding the Business Manager position.

S. Tedford asked if Winchester stands-alone, what kind of start-up issue would we have for cash flow? County monies are due in the second half of year at the same time.

D. Crisafulli explained having someone here, only down the street, will make for good communication. Everyone wants to work together to make it work.

S. Tedford knows we work together, but was this thought about?

D. Crisafulli advised the question is to withdraw. How you set up the business office is a logistical question. Would need the School Board, Budget Committee, etc. to discuss. S. Tedford disagreed. D. Crisafulli advised you just posed the question for the first time.

B. McGrath explained this was not part of our decision-making process. What you said is fairly new. He sees no change. The cash flow issue will not change. He is sure it will be worked out. S. Tedford doesn't think B. McGrath understands.

D. Skawski asked if this information can be prepared prior to the vote? Feels would help if voters can be reassured that this was discussed.

H. Parkhurst advised people will be here on November 18th and the Board will bring information to discuss.

Jeff Pride asked about County taxes. Asked if they are taken out with property taxes. K. Gardner advised a portion of it, but if all taxes are not paid, the money is not there.

J. Pride - With this plan, are we hiring more people or moving people around? Dr. Crisafulli thinks items we'll see in the budget, potential people, up to the Board to decide what is their hiring process. It is the Board's decision and legal to do. Not looking to explain the budget unless they see something they need and haven't addressed.

K. Whippie explained the current SAU doesn't change that process at all. If there is a cash flow problem now, it will be done exactly the same in the future. We will be closer and more readily available to handle now.

C. Duquette advised the SAU has a significant fund balance; if we can prevent a stronghold from spending, we may get a small amount back, maybe the \$16,000+. Would need to use some for the audit, etc. Not sure if proportioned back, but significant amount left; will be discussing it.

B. McGrath explained financial projections; almost the same - could be \$20,000+ or \$20,000 minus. The only difference is a one-time start up cost. That is our best guess.

K. Gordon asked about the Curriculum Coordinator position. Is there someone at the SAU or the school?

D. Crisafulli advised at the school. Explained the SAU wasn't open to sharing before except between Hinsdale and Winchester. Providing at the school very little services from the SAU.

C. Duquette advised we pay a portion of the SAU Curriculum Coordinator and they are not used here. We receive some consultation only.

K. Gordon - For students going to KHS our curriculum here should be the same as in Keene. Is Hinsdale's curriculum the same?

D. Crisafulli advised no, basically elementary levels ....with the high school???

Constantly looking at how kids are doing with Keene.

D. Shawski asked where the \$56,000 would be coming from.

D. Crisafulli thinks it will be projected in the next budget; explained the budget process.

K. Whippie explained when you see the school budget, it will be larger because the SAU budget will be rolled in.

J. Pride thought it was said that there could be extra money; was he not correct?

C. Duquette explained there is a fund balance, but not sure how it will come back to us and we do have some costs.

J. Pride asked if there is this money left, wouldn't it be used for this? C. Duquette - It would come back to the school.

K. Whippie advised the SAU will be meeting in November to discuss how to proportion it out, but essentially we have no vote as it is a weighted vote system at the SAU.

S. Tedford doesn't believe you can use an unreserved fund balance if it was voted on for something else.

T. O'Connor explained there are ways to structure an unreserved fund balance. Can ask voters if they would like to transfer an amount to another fund. If there is a fund balance sometime in the future and looking to distribute that balance, the School Board could make a recommendation through a Warrant Article to do something with that money rather than give it back to offset the tax rate.

Dr. Crisafulli introduced Business Manager, T. O'Connor.

Tom Nolan asked if he was clear that if we don't do this we are at risk of standing alone?

Dr. Crisafulli explained the process that has taken place over the last 6-7 months. He compared it to a baseball game, seven innings are played and the game is rained out; whoever is winning thinks it is a good thing and whoever is losing is not happy. He explained we did this for a reason to be independent, have more local control, etc. For those reasons they ask the voters to allow them to do it on their own, rather than by default

K. Gordon asked if we stayed in the SAU 38 building in Swanzey would we retain the furniture, etc?

C. Duquette advised no; the Monadnock School District owns the building and

the stuff inside. Discussions have not been had regarding that.

J. Pride asked where will our SAU meet?

B. McGrath explained offices are available; there are a couple of options.

H. Parkhurst thanked Colby and Jesse Pride for coming tonight as well as Nick Raymond, Committee member for all his work.

**S. Tedford MOVED the question; SECONDED by: C. Duquette**

H. Parkhurst requested the vote by a show of hands.

**S. Tedford amended the Motion to include by a show of hands;  
SECONDED by: K. Whippie**

H. Parkhurst read the question again.

The Moderator asked for a standing vote and a show of hands.

After the vote, H. Parkhurst advised it was an enormous positive vote; plan to move forward.

The meeting adjourned at 7:45 pm.

H. Parkhurst thanked Donald Chamberlain for setting up the room and tape equipment.

Respectfully submitted,

*Peggy Higgins*

Peggy Higgins

School Board Secretary



**WINCHESTER STATE/FEDERAL/PRIVATE GRANTS  
FY 2010-2011**

The Winchester School District has approved to spend a total of \$616,707.43 due to the efforts of the Assistant Superintendent for Winchester, Principal, and staff who wrote the following grants:

21 <sup>st</sup> Century	Project Access	\$143,988.30
Title I	Winchester Title I Program	228,902.98
Title II A	Increase Kindergarten	47,109.93
ARRA Funds		
Title I	Title I Programming	128,733.22
IDEA B	Special Education Programming	67,973.00
		\$616,707.43

**DOE -25  
Per Pupil Cost  
2009-2010**

<b>Per Pupil Cost</b>	<b>Elementary</b>	<b>High School</b>	<b>Total</b>
Current Expenditures	\$7,057,750.44	\$3,113,676.96	\$10,171,427.40
Less: Food Service Revenue	51,377.84		51,377.84
Less: Transportation Costs	410,547.51	177,711.89	588,259.40
Less: Supplemental Expenditures	772,432.55	2,901,547.20	3,673,979.75
Pupil cost	5,823,392.54	34,417.87	5,857,810.41
Average Daily Membership	428.18	207.35	635.53
<b>Cost Per Pupil</b>	<b>13,600.34</b>	<b>165.99</b>	<b>9,217.21</b>

**Report of the  
Winchester Access Program  
2010-2011**



Keeping kids safe, helping families, & inspiring learning.” Throughout the 2009-2010 school year the Winchester ACCESS Program (*serving students in grades K-12*) has made major strides towards the fulfillment of this motto. ACCESS (All Children Cared for Educated Supported & Successful) is comprised of two 21<sup>st</sup> Century Community Learning Centers in Winchester as well as two in Hinsdale, one in Troy and one in Gilsum, NH.

I would like to take this opportunity to thank AmeriCorps VISTA members, Mark Schofield, Christine Greenleaf, Jason Etheridge & Elizabeth Harvey as well as Summer AmeriCorps Member Nick Raymond & Kristina Mercure for their service to the children & families of ACCESS as they end their terms of service and I would like to welcome Cara Bedore, our new Finance Coordinator; as well as Mia Huslander, our new All Stars Prevention Coordinator; & Emily Melhorn our new A\*VISTA member. Each of the aforementioned individuals has chosen to give a year of their lives through National Service with ACCESS serving with either the AmeriCorps or A\*VISTA Program. These wonderful individuals have chosen to live in financial poverty for a year while providing quality enrichment experiences for the children & families of the Winchester.

It has been our goal at ACCESS, to not just settle for the status quo in extended learning & out-of-school programming but to help set the standard; and in pursuit of this we have accomplished the following:

**Additional Funding**

In the 2008-2009 ACCESS became a founding member of the We’ve Got Your Back Coalition (WGYB). With a mission for “Raising our children into positive thinking and healthy choice-making teens”. ACCESS saw this as a natural partnership & coalition to take part in. In 2009-2010 ACCESS played a key role in obtaining a Drug Free Communities grant to support the work of WGYB, which will strengthen the partnership between the school, community, ACCESS, ELMACC, the Winchester Police Department & a

number of other organizations & civic groups both in town as well as across the region. By working together & pooling our resources we all will be able to increase our capacity to support children, youth & families over the course of the next five (5) years. As a result of WGYB's collaborative efforts, ACCESS is offering families who participate in WGYB programs such as Guiding Good Choices, All Stars, & other key parenting & family-building programs, a scholarship opportunity for course completion. These scholarships range from two (2) days to 36 day scholarships. Please contact the Site Coordinator, Angie Dorcus for further information. Angie can be contacted at: 603.239.4381 x 265 or [adorcusaccess@gmail.com](mailto:adorcusaccess@gmail.com) & our Finance Coordinator, Cara Bedore at [cara3589@gmail.com](mailto:cara3589@gmail.com) ACCESS also received a grant from MVP in collaboration with Creating Positive Change in the eastern Monadnock Region, which afforded each of the ACCESS sites & the ELMCC Summer Program to provide training & curriculum to implement All Stars, Guiding Good Choices, Media Power Youth & Project Venture programming. These programs are not only in direct alignment with our goals & current programming structure, but have already seen successful implementation in a number of Winchester venues.

#### **Scholarship opportunities**

ACCESS is currently working with NH Dept. of Health & Human Services to provide assistance to families facing financial challenges. Families who are currently enrolled in or qualify for NHDHHS: State Child Care Assistance will be awarded scholarships. Please contact the appropriate Site Coordinator or the Finance Coordinator for assistance. For those who don't qualify but are still experiencing financial challenges ACCESS also provides a scholarship process where individuals can meet with our Financial Coordinator, to identify an affordable option for their family.

#### **Overall Rating of Proficient**

While ACCESS achieved a "Proficient" rating in its last CIPAS (Continuous Improvement Process for After School) assessment in 2009 we are now working to not only sustain that rating but to increase it to the highest level by expecting all clubs & activities to meet the "Exemplary Level" rating. In order to strengthen the connection between enriching experiences & school day learning ACCESS has developed a process where program management meets with the principal & identifies challenge areas in Math, Reading/Language Arts, & Social Skills on an annual basis to ensure that clubs & activities tie back to those challenge areas. From there the Site Coordinator meets with each club leader to identify their strengths & areas for growth & works with the leader to meet these areas for growth in their professional development plan in a manner that works for students & leaders alike, which includes but is not limited to activity observations, reflective practice, direct feedback, quarterly student satisfaction surveys & quarterly staff surveys. An

additional effort to increase program quality to the “Exemplary Level” has led to ACCESS Administration, Director & Ass’t Director, performing monthly site audits to ensure that each site is making progress towards “Exemplary” status. This initiative on the administrative level also includes program observations, direct feedback, semi-annual performance appraisals of the Site Coordinators and partners from various sectors of the program & community as well as quarterly youth development & quarterly staff development surveys. This process assesses the program in several categories covering programming, staff training, community & family involvement, policy & advocacy, finance, management & administration, and research & evaluation as well as several programming subcategories including math, language arts/literacy, social studies, science & technology, youth development & leadership, arts & humanities as well as health & wellness. With each of the four ratings being: basic; emerging; proficient; exemplary, again ACCESS achieved “Proficient” in each of the categories & subcategories, but is striving to achieve “Exemplary” in the CIPAs process in the 2011-2012 school year.

### **Safety**

At ACCESS & in response to our parent feedback & in partnership with the school day program,

Safety is our highest priority and we are proud of our strong sign-out & parent/guardian communication practices. If you would like to learn more please contact our Site Coordinator.

In regards to programming & daily communication, students & parents continue to be surveyed regularly on participants’ safety, needs & interests while the Site Coordinator maintains regular communication with the building level administration, faculty and staff to insure the highest level of communication & coordination. The director & site coordinator have worked with district staff & administration to continue a monitoring system that assures each center’s practices are aligned with district policies & procedures. To keep communication open & for the safety of each child, we have a extension line to the afterschool program. Parents & guardians can contact the ACCESS at sign-out between the hours of 3:00 – 6:00pm by dialing 239-4381 ext 270.

Parents, guardians, community members & staff have informed us that they found the Site Coordinators to be very accessible over the course of the day and most especially during program time.

### **Help Families**

Based on increased enrollment Winchester ACCESS continued to offer programming before school from 6:30-8:30am for elementary aged children while both the elementary & middle school clubs/programs offered extended learning opportunities including home work assistance from 3:00 –6:00pm during the days school was in session. An added benefit of the program is that

participants have the opportunity to receive a healthy, nutritious breakfast and pm snack daily

In an effort to lighten the financial burden for families and develop the sustainability of the program, Winchester ACCESS continues to partner with the NHDOE: 21CCLC, NHDHHS: Child Development Bureau, and 4-H to provide scholarship opportunities for participants. Thanks to these partnerships many children were able to continue participating in the program.

Regarding the Summer Campership Program, ACCESS continues to offer summer camp to all Winchester & Ashuelot children at greatly reduced rates (in most cases 90% less than the actual cost) for children and families ranging from outdoor adventure and science based activities to the humanities and athletics. This is thanks to our 12 partners throughout New England who provide summer camp scholarships.

This year ACCESS worked in collaboration with the ELM MCC School Vacation Programs & Summer Camp Program by providing Americorps & AVISTA Members to the program free of charge as well as partnering on a grant that afforded staff training & the ability to implement Project Venture & Media Power Youth Programming. Moving forward ACCESS & the ELM MCC will be continuing to collaborate on vacation & summer camp programming. Affording children, youth & families the highest level of exciting & enriching opportunities.

#### **Inspire Learning**

In 2009-2010 the ACCESS sites in Winchester offered over 100 different clubs & activities serving 277 children & youth and has already served 275 children from July 2010 through Dec 2010 through programs such as: homework support, woodworking, “Hometown Heroes”, snowshoeing, “Things that go”, Media Power Youth, health & CATCH, Book Club, teambuilding & leadership, art, reading, farming, conservation work, biking, service learning, fishing, entrepreneurship, summer enrichment programming, etc...

In collaboration with faculty & staff from the Winchester School & a Learn & Serve America grant, ACCESS was able to offer a “Summer of Service Program” that provided middle school aged youth the opportunity to learn about & manage their own garden, which they harvested in order to cook & bake delicious meals; as well as opportunities for students to survey Gardener Mountain & map it with advanced equipment & software to learn about Winchester’s past. This resulted in an opportunity for our students to make a presentation to the NH Land Surveyors’ Association. The presentation was so well received that members of the association stated that they will work to sustain this program & see that our youth in this club have opportunities to grow their skills as land surveyors.

In regards to the types of individuals who volunteered & staffed our program, we saw individuals from all walks of life at each site which included

school day staff and faculty, community members, Keene State College students, Conservation Commission Members, 4-H Leaders, woodworkers, farmers, knitters, Keene High School students, AmeriCorps/A\*VISTA members, and a number of other professionals who enthusiastically shared their interests, talents, and hobbies with the children of our community. Because of these and our 70+ partners we were able to offer numerous activities that were coordinated with district goals & curriculum allowing students to increase their academic, social, and vocational skills.

### **Partnerships**

Many thanks to the ELMMCC, Grace Christian Fellowship, Kelly View Farm, Winchester Conservation Commission, Winchester Learning Center, Winchester Police Department, Brantwood Camp, Camp Spofford, CAST, Cheshire County Fish & Game, Cheshire YMCA, Keene Family YMCA, TD Bank, UNH Co-Operative Extension, JCPenney, Wal\*Mart, Advocates for Healthy Youth, Keene Parks & Recreation Department, C&S Wholesalers, ELM City Rotary Club, MFS, East Hill Farm, Cheshire Medical Center/Community Health, Big Brothers Big Sisters, Keene State College, Hinsdale Community Coalition, Creating Positive Change, Monadnock Voices for Prevention, , Senator Molly Kelly, Rep. Bill Butynski, Rep. Jane Johnson, Monadnock & Hinsdale ACCESS, SAU 38 and the numerous other partners who have provided quality enrichment activities for our children and families.

In our pursuit to strengthen the program ACCESS has remained an active member of Communities And Schools Together (CAST); We've Got Your Back (WGYB), and the Cheshire County After school Network (CCAN) and has provided a representative to the Regional Coordinating Committee on Substance Abuse.

We at ACCESS are also deeply appreciative and thankful for the support & leadership that has been provided by Dr. Crisafulli, Principal Jim Lewis, & the Winchester School Faculty & Staff.

"Keeping kids safe, help families, & inspiring learning." This has been our motto and we look forward to continuing to serve the children, families, and community members of Winchester & Ashuelot with the highest level of out-of-school programming and extended learning opportunities well into the future.

Respectfully Submitted

**Jeremy S. Miller, M.Ed.** Director



*Unlocking opportunities  
for children and families*

**Regional Administration & Management**

Jeremy Miller, M.Ed, Director

Patrice Strifert, M.A, Assistant Director

Cara Bedore, Finance Coordinator, AmeriCorps

Mia Hulslander, All Stars Prevention Coordinator, AmeriCorps

Dustin Howard, Media Power Youth Specialist, AmeriCorps

**Winchester ACCESS Staff**

Angela Dorcus, Site Coordinator

Kelly Graves, Assist. Elem. Coordinator

Emily Melhorn, A\*VISTA, Health /Wellness

Diana Taul, AM Program Leader, Club Leader

Jessica Foster, AM Program Assistant

Tami LaClaire, Club Leader, Sign in/out

**Winchester ACCESS Volunteers**

**Winchester ACCESS Program Staff**

Brenda Kelly, Club Leader

Nancy Davis, Club Leader

Vince Bradley, Club Leader

Brittany Miner, PM Program Assistant

Barbara DePew, Program Assistant

Nick Raymond, Club Leader

Christina Severance, Program Assistant

Patrick Dorcus, Club Leader

Johnathan Schillemat, Program Assistant

Stephanie Tommila, Club Leader

Laura Bourque, Program Assistant

Elizabeth Lounder, Club Leader

Sarah Wray, Program Assistant

Steven Piscitello, Club Leader

Janice Maroni, PM Club Leader

Ruth Cinsneruli, Club Leader

Monica Poole, PM Club Leader

Danielle Milde, Club Leader

Sheila Zabko, PM Club Leader

Jane Cardinale, Club Leader

Bill Slammon, Club Leader

Jolene Miner, Club Leader

Hannah Smeltz, Club Leader

Paula Willson, Club Leader

Keene State College Practicum Students

Charles Brady, Club Leader

For Office Use Only

Dist.	Loc.
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Form DOE-25  
School Administrative Unit # 38

**NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION**

**Annual Financial Report**

for the Year Ending June 30, 2010

for the WINCHESTER School District

**Due to the State Department of Education not later than September 1, 2010**

This document has been prepared in accordance with the

New Hampshire Financial Accounting Handbook For Local Education Agencies

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete." Per RSA 198:4-d

School Board Chairperson

[Signature]

Superintendent of Schools

9/10/10

Date

School Board

School Board

[Signature]  
[Signature]  
[Signature]  
[Signature]



NAME:	WINCHESTER	TITLES	Acct #	(1) Fund 10	(2) Fund 21	(3) Fund 22	(4) Fund 30	(5) Fund 70
BALANCE SHEET								
ASSETS				GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUSTAGENCY
1. CASH	100			956,715.74	3,457.84	0.00	0.00	0.00
2. INVESTMENTS	110			975.29	0.00	0.00	0.00	0.00
3. ASSESSMENTS RECEIVABLE	120			0.00	0.00	0.00	0.00	0.00
4. INTERFUND RECEIVABLE	130			312,277.06	72,736.72	301,510.62	0.00	0.00
5. INTERFUND PAYABLE	140			2,075.70	7,252.16	235,905.51	0.00	415,284.38
6. OTHER RECEIVABLES	150			43,888.38	0.00	0.00	0.00	0.00
7. BOND PROCEEDS REC	160			0.00	0.00	0.00	0.00	0.00
8. INVENTORIES	170			0.00	13,823.93	0.00	0.00	0.00
9. PREPAID EXPENSES	180			0.00	0.00	0.00	0.00	0.00
10. OTHER CURRENT ASSETS	190			0.00	0.00	0.00	0.00	0.00
11. Total Current Assets lines 1 - 10				1,315,935.17	97,270.85	537,416.13	0.00	415,284.38
LIAB & FUND EQUITY								
Current Liabilities								
12. INTERFUND PAYABLES	400			314,247.34	0.00	312,277.06	0.00	0.00
13. INTERFUND PAYABLES	410			7,409.02	0.00	0.00	0.00	0.00
14. OTHER PAYABLES	420			223,273.18	2,149.86	74,719.86	0.00	0.00
15. CONTRACTS PAYABLE	430			0.00	0.00	0.00	0.00	0.00
16. BOND AND INTEREST PAY	440			0.00	0.00	0.00	0.00	0.00
17. LOANS AND INTEREST PAY	450			0.00	0.00	0.00	0.00	0.00
18. ACCRUED EXPENSES	460			244,613.21	0.00	5,298.31	0.00	0.00
19. DEFERRED REVENUES	470			0.00	0.00	0.00	0.00	0.00
20. DEFERRED REVENUES	480			0.00	0.00	3,647.95	0.00	0.00
21. OTHER CURRENT LIAB	490			0.00	0.00	0.00	0.00	0.00
22. Total Current Liabilities lines 12 - 21				849,542.75	2,149.86	395,943.12	0.00	0.00
Fund Equity								
23. RES FOR CONTINGENCIES	701			0.00	0.00	0.00	0.00	0.00
24. RES FOR PREPAID EXPENSES	711			0.00	0.00	0.00	0.00	0.00
25. RES FOR ENCUMBRANCES	721			11,793.00	0.00	4,460.00	0.00	0.00
26. RES FOR CONTINUING APPR	731			0.00	0.00	0.00	0.00	0.00
27. RES FOR AMTS VOTED	741			0.00	0.00	0.00	0.00	0.00
28. RES FOR CONTINGENCIES	751			0.00	0.00	0.00	0.00	0.00
29. RES FOR SPEC PURP	761			0.00	0.00	0.00	0.00	0.00
30. UNRES FUND BALANCE	770			454,619.81	95,120.79	137,073.01	0.00	415,284.38
31. Total Fund Equity lines 23-30				466,387.42	95,120.79	141,473.01	0.00	415,284.38
32. TOT LIAB & FUND EQUITY lines 22 & 31				1,315,935.17	97,270.85	537,416.13	0.00	415,284.38

REVENUES	GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST
Revenue From Local Sources					
1. Total Assessments	1100-1119				
2. Tuition from All Sources	1300-1399				
3. Transportation Fees from All Sources	1400-1499				
4. Extracurricular Activities	1500-1599				
5. Food Services Sales	1600-1699				
6. Other Revenue from Local Sources	1700-1999				
7. Total Local Non-Tax Revenue Lines 2-6					
8. Total Local Revenue Lines 1 & 7					
Revenue from State Sources					
9. Statewide Education Tax	3100-3199				
10. Statewide Enhanced Education Tax	3111				
11. ARRA - State Fiscal Stabilization Fund	3112				
12. Other (Specify)	3119				
13. Total Revenue from State Sources					
Revenue from Federal Grants-In-Aid					
14. School Building Aid	3210				
15. Kindergarten Building Aid	3215				
16. Kindergarten Aid	3220				
17. Catastrophic Aid	3225				
18. Other Restricted Grants-In-Aid	3229				
19. All Other Restricted Grants-In-Aid (Lines 14-19)					
20. Total Restricted Grants-In-Aid Through Other Public Intermediate /					
21. Revenue in Lieu of Taxes	3700				
22. Revenue from State Sources Lines 13, and 20-22					
23. Total Revenue from State Sources Lines 13, and 20-22					

	GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST
<b>REVENUES</b>					
Revenue From Federal Sources					
24. Unrestricted Grants-In-Aid	4100-4299	0.00	0.00	0.00	
<b>RESTRICTED GRANTS-IN-AID</b>					
25. Restricted Grants-In-Aid Direct from Fed Gov't	4300-4399	0.00	0.00	0.00	
26. Restricted Grants-In-Aid from Fed Gov't thru State	4500-4599	0.00	0.00	0.00	
27. Other Restricted Grants-In-Aid from Fed Gov't	4700-4699	64,146.84	557,769.43	0.00	
28. Federal Forest Land Distribution	4810	0.00	0.00	0.00	
<b>29. Total Revenue from Federal Gov't (Lines 24-28)</b>		<b>64,146.84</b>	<b>557,769.43</b>	<b>0.00</b>	
<b>Other Financing Sources</b>					
30. Sale of Bonds and Notes	5100-5139	0.00	0.00	0.00	
31. Reimbursement Anticipation Notes	5140	0.00	0.00	0.00	
32. Transfer from General Fund	5210	0.00	0.00	0.00	
33. Transfer from Special Revenue Funds	5220-5229	0.00	0.00	0.00	
34. Transfer from Capital Projects	5251	0.00	0.00	0.00	
35. Transfer from Capital Reserve Funds	5252-5253	0.00	0.00	0.00	
36. Transfer from Trust Funds	5254-5259	0.00	0.00	0.00	
37. Compensation for Lease/Fraud Assets	5500-5600	0.00	0.00	0.00	
<b>38. Total Other Financing Sources (Lines 30-38)</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>40. Total Revenue &amp; Other Financing Sources (Lines 29, 38)</b>		<b>64,146.84</b>	<b>557,769.43</b>	<b>0.00</b>	
		<b>150,027.44</b>	<b>643,765.91</b>	<b>0.00</b>	
					<b>150,000.00</b>
					<b>157,795.35</b>

EXPENDITURES	GENERAL	FOOD SERVICE	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST AGENCY
<b>Instruction</b>					
1 Regular Programs	1100-1199				
2 Special Programs	1200-1299				
3 Vocational Programs	1300-1399				
4 Transfer to Special Programs	1400-1499				
5 Non-Public Programs	1500-1599				
6 Adult & Community Programs	1600-1699				
7 Total Instructional Expenditures (Lines 1-6)		0.00	292,297.60	0.00	0.00
<b>Support Services</b>					
8 Instructional Services	2100-2199				
9 Instructional Staff	2200-2299				
10 General Administration - SAU Level	2300-2399				
11 School Administration	2400-2499				
12 Business	2500-2599				
13 Operations/Maintenance of Plant	2600-2699				
14 General Transportation	2700-2799				
15 Centralized Services	2800-2899				
16 Other Support Services	2900-2999				
17 Food Service Operations	3100-3199				
18 Total Support Services (Lines 8-17)		164,738.65			
<b>Other Outlays</b>					
19 Other Capital Acquisition & Construction	4000-4099				
20 Debt Service - Principal	5100				
21 Debt Service - Interest	5120				
22 Transfer to General Fund	5210				
23 Transfer to Special Revenue Funds	5221				
24 Transfer to All Other Special Revenue Funds	5222				
25 Transfer to Capital Projects Funds	5230-5239				
26 Transfer to Capital Reserves	5251				
27 Transfer to Expendable Trust Funds	5252				
28 Transfer to Non-Expendable Trust Funds	5253				
29 Transfer to Fiduciary Fund	5254				
30 Allocation to Charter Schools	5310				
31 Allocation to Other Agencies	5390				
32 Total Other Outlays and Financing Uses (Lines 19-31)		164,738.65			
33 Total Expenditures for All Purposes (Lines 7, 18 & 32)		9,752,347.58	697,465.19	0.00	0.00

AMORTIZATION OF LONG TERM DEBT						
For the Fiscal Year Ending on June 30th						
REPORT IN WHOLE DOLLARS						
	(1)	(2)	(3)	(4)	(5)	(6)
Length of Debt (yrs)	DEBT 1	DEBT 2	DEBT 3	DEBT 4	DEBT 5	TOTAL
Date of Issue (mm/yy)	2003	0	0	0	0	
Date of Final Payment (mm/yy)	08/23	0	0	0	0	
Original Debt Amount	3,594,725.00	0.00	0.00	0.00	0.00	
Interest Rate	4%-6%	0.00	0.00	0.00	0.00	
Principal at Beginning of Yr	2,625,000.00	0.00	0.00	0.00	0.00	
New Issues This Year	0.00	0.00	0.00	0.00	0.00	
Retired Issues This Year	175,000.00	0.00	0.00	0.00	0.00	
Remaining Principal Bal Due	2,450,000.00	0.00	0.00	0.00	0.00	
Remaining Interest Bal Due	778,750.00	0.00	0.00	0.00	0.00	
Remaining Debt (P&I) Bal Due	3,228,750.00	0.00	0.00	0.00	0.00	
Amount of Prin to be Paid Next Fisc. Yr	175,000.00	0.00	0.00	0.00	0.00	
Amount of Interest to be Paid Next Fisc. Yr.	109,375.00	0.00	0.00	0.00	0.00	
Total Debt (P&I) to be Paid Next Fisc. Yr	284,375.00	0.00	0.00	0.00	0.00	
						284,375.00
						2625000.00
						0.00
						0.00
						175000.00
						245000.00
						0.00
						778750.00
						3228750.00
						175000.00
						109375.00
						284375.00

School District Profile			
Dist Name:	WINCHESTER		
	2009-2010 Current Expenditure Per Pupil(in dollars)		
	Elementary	13,600	
	Middle/Junior	0	
	High	166	
	District Total	9,217	
Function	2009-10-Current Expenditure Per Pupil	\$	%
	1100 Regular Education	3,826,662	37.4
	1200 Special Programs	3,121,696	30.5
	1300 Vocational Programs	0	0.0
	1400 Other Instructional Programs	34,939	0.3
	2100 Student Support Services	503,444	4.9
	2200 Instructional Staff Support	496,585	4.9
	2300&2800 Genral Administration & Business	434,432	4.2
	2400 School Administration	346,444	3.4
	2500 Business Services	0	0.0
	2600 Plant Operations	654,228	6.4
	2700 Transportation	588,259	5.7
	2900 Other Support Services	0	0.0
	1500 Non-public Programs	0	0.0
	1600-1800,2750 Community Programs	0	0.0
	5120 Bond Interest	118,125	1.2
	5310+5390 Charter Schools/Other Agencies	0	0.0
	3100 Food Service	113,361	1.1
	Total Recurring Expenditures	10,238,175	100.0
	4000 Facility Construction	0	
	Total Expenditures	10,238,175	
	5100 Bonds & Notes Principal Repayment	175,000	
Function	2009-10-Total Revenues	\$	%
	1100 Local Property Tax	4,148,250	40.7
	Tuition, Food & Other Local Services	139,954	1.4
	3111&3112 State Foundation/Adequacy Aid	3,570,229	35.0
	3120-3900 Other State Aid	1,577,688	15.5
	4000 Federal Aid	756,154	7.4
	5300-5600 Other	0	0.0
	Total Revenues	10,194,275	100.0
	5110&5140 Sales of Bonds & Notes	0	