

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:35 p.m. with the following opening statement read by President Ramarge:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the notice dated May 11, 2015. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All present participated in the recitation of the Pledge of Allegiance.

***III. ROLL CALL**

Members Present: Mr. Robert Beers
Mr. James Bell
Dr. Jevan Furmanski
Mrs. Claudia Gangemi
Mr. Matthew Ramarge

Members Absent: None

Also Present: Mr. Jason Kornegay, Superintendent
Mr. Thomas Johnston, Board Secretary

Members of the Public

***IV. APPROVAL OF MINUTES**

- A. A motion was made by Mrs. Gangemi and seconded by Mr. Beers to approve the following minutes. The motion passed on a unanimous voice vote.

October 21, 2015 Regular Session

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

***V. WRITTEN COMMUNICATIONS**

- *1. Statement of Election Held November 3, 2015

Mr. Johnston read the results of the Califon School Board election.

***VI. SUPERINTENDENT'S REPORT**

- *1. Recognition of WinterFall Grant Recipients for Fall 2015

Mrs. Johnston, Mr. Zimmerman, Mrs. Medea, Mrs. Charleston

Mrs. Winter spoke about the grants. Mr. Ramarge thanked Mrs. Winter on behalf of the Board.

- *2. HIB Report – NONE.

- *3. Superintendent Update

Mr. Kornegay said the PAARC scores just came in for high schools, and that more data for elementary and middle schools will come out around November 23, 2015.

- *4. Demographic Study

Mr. Kornegay said this is a common periodical practice. It is a budgeting tool and provides a planning framework. He presented the proposal of Whitehall Associates. The cost would be \$2,000. He said the study would give grade level population figures over the next few years. Mr. Kpronegay stated it is the prudent thing to do. Dr. Furmanski asked when the last one was done. Mr. Kornegay replied not recently. Dr. Furmanski asked if Lebanon Township is having one done. Mr. Kornegay replied they had one done five years ago, and will do another this year. He explained that the last study for Lebanon Township showed their population decline faster than projected, but the study came in very close. He pointed out the economic changes over the last five to ten years. Dr. Furmanski stated the study is a reasonable planning tool for a five-year period. Mr. Beers confirmed it is a common practice. Mr. Bell asked if Califon gets any discount. Mr. Kornegay said he tried to get one, but no luck.

- *5. Discussion of 2016-2017 School Calendar

Mr. Kornegay mentioned that he received the high school's 2016-2017 calendar earlier today. Copies were distributed to the Board members. Mr. Ramarge

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

reminded the Board the deadline for completing the Califon 2016-2017 calendar is February 1, 2016.

- *VII PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)
At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

Mr. Beard asked what is included in a demographic study. Mr. Kornegay replied it includes birth rates, real estate transfers, enrollment, state statistics, and corporate transfers. He stated the company conducting the study simply present data. Mr. Kornegay mentioned Lebanon Township has used a demographic study to make changes to its Kindergarten schedule and for staffing decisions. Mrs. Beers thanked Mr. Kornegay for taking the initiative with the demographic study.

***VIII. BOARD SECRETARY/TREASURER'S REPORT**

After review of the Secretary's and Treasurer's reports for the month of October 2015, based upon consultation with the Board Secretary, the Board of Education of the Borough of Califon has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures which exceed the line item appropriation, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

Mr. Johnston stated that he has begun work on the 2016-2017 budget. He mentioned the mid-year review with the County will be held right before Christmas. He said the CAFR for 2014-2015 has not yet come in from the auditors.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

***IX. COMMITTEE REPORTS**

Mrs. Gangemi stated the Council of Instruction met on November 17. They discussed PAARC testing, common planning time for grades 2 and 3 as well as grades 4 and 5, grading and grade reporting, and materials.

Mr. Ramarge said the Finance committee met to discuss the demographic study and a STEM wish list. Mr. Beers mentioned a science lab upgrade and an energy efficiency study. Mr. Beers thanked Mr. Kornegay for meeting with the committee.

CONSENT AGENDA

Matters listed within the consent agenda designated by *(**including Board Secretary and Treasurer Report**) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A. Finance/Facilities/Transportation/Personnel

Finance:

Oct/Nov Bills List

- *1. A motion was made by Mr. Bell and seconded by Mr. Beers to approve the payment of invoices from check number 21750 to check number 21804, non-check number N1167, and checks 10015 and 11515, in the amount of \$234,753.67. The motion passed on a unanimous roll call vote.

Facilities:

Facilities Usage

- *1. A motion was made by Mrs. Gangemi and seconded by Mr. Beers to approve the following uses of facilities. The motion passed on a unanimous voice vote.

8 th Grade Class	5 th & 6 th Grade Dance	Gym	11/20/2015	7:00PM – 9:00PM
8 th Grade Class	7 th & 8 th Grade Dance	Gym	12/11/2015	7:00PM – 9:30PM
8 th Grade Class	7 th & 8 th Grade Dance	Gym	01/29/2016	7:00PM – 9:30PM

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

8th Grade Class 5th & 6th Grade Dance Gym 04/15/2016 7:00PM – 9:00PM

PTA Meeting 8th Grade Room 12/02/2015 7:00PM – 8:30PM

LTAA Basketball Practice Gym Various Thursdays 6:30PM – 8:30PM
(1/7, 1/14, 1/28, 2/4, 2/11, 2/25, 3/3, 3/10 2016)

Comprehensive Maintenance Plan and M-1

- *2. A motion was made by Mrs. Gangemi and seconded by Mr. Beers to approve submission of the attached Comprehensive Maintenance Plan and M-1 to the New Jersey Department of Education. The motion passed on a unanimous voice vote.

Transportation: NONE

Personnel:

A motion was made by Dr. Furmanski and seconded by Mr. Beers to approve the following. The motion passed on a unanimous roll call vote.

Basketball Coaches

- *1. Motion to approve Gabriel Polanco-Flores as Boy's Basketball Coach for 2015-2016 at a stipend of \$2,300, and to approve Thomas Dellaventura as Girl's Basketball Coach for 2015-2016 at a stipend of \$2,300.

Mr. Bell asked if Mr. Zimmerman was asked to consider coaching the girl's basketball team. Mr. Kornegay said he was, but declined since he is currently working on his thesis.

NJSMART Consultant

- *2. As recommended by the Superintendent, motion to approve Donna Sabol as NJSMART consultant, at compensation of \$35 per hour not to exceed 50 hours.

Dr. Furmanski asked for an explanation. Mr. Kornegay stated that this is a renewal of the services. He pointed out that Donna Sabol has helped Mrs. Dyer before with the very large database that NJSMART is. Mr. Ramarge asked if it was budgeted for. Mr. Johnston replied yes.

Substitute List

- *3. As recommended by the Superintendent, motion to approve Matt Traynor as substitute custodian at the rate of \$12.50 per hour.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

Professional Development

*4. Motion to approve the following professional development.

K. Charleston	Heinemann Professional Development Workshop	12/01/15	\$229
E. Witkowski	Heinemann Professional Development Workshop	12/01/15	\$229
M. Medea	Heinemann Professional Development Workshop	12/01/15	\$229

Mrs. Charleston provided a summary of the workshop. Mr. Kornegay said the Council of Instruction feels it is important to have grade level consistency.

B. Curriculum and Instruction

Health Report

*1. A motion was made by Mrs. Gangemi and seconded by Mr. Beers to approve the attached Health Report for October 2015. The motion passed on a unanimous voice vote.

Submission to DOE

*2. A motion was made by Mrs. Gangemi and seconded by Mr. Bell to approve the following submission to the New Jersey Department of Education: Nursing Services Plan. The motion passed on a unanimous voice vote.

QSAC Assurances

*3. A motion was made by Mrs. Gangemi and seconded by Mr. Bell to approve the QSAC Statement of Assurances. And the following resolution:

Whereas the Califon Board of Education approves the contents of the 2015-16 QSAC Statement of Assurance;

Therefore, it is resolved that the information provided in the QSAC Statement of Assurance is accurately represented.

The motion and resolution passed on a unanimous voice vote.

C. Policy:

2nd Reading: Revisions to Policy File Code 5143, Automated External Defibrillator.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

Mr. Bell asked the reading be tabled until the December meeting, since he is waiting for input from coaches. Mr. Kornegay said the policy is a good policy.

D. Communications: NONE

***X. OLD BUSINESS**

Dr. Furmanski asked how the Chromebooks initiative is going. Mr. Kornegay replied it is going well and is on target. Mr. Ramarge asked about the front step markings. Mr. Kornegay said he would speak with Mr. Weber. Mr. Bell asked if the front step repair will be in the spring. Mr. Kornegay replied yes.

***XI. NEW BUSINESS**

Mr. Beers brought up his concerns about classroom furniture, options available, and pilot classrooms. Mr. Kornegay discussed collaborative tools, environmental support, and pre-made desks. Mr. Bell asked if Chromebooks is starting in grades five thru eight. Mr. Kornegay replied yes. Dr. Furmanski said collaboration is positive, and that things should be exchanged for cause, not just because. Mr. Ramarge said it won't hurt to look into the classroom furniture issue. Mr. Bell suggested getting teacher input, and Mr. Kornegay suggested getting student input. Mrs. Beers mentioned how the healthcare industry is moving to a collaborative setting.

Mr. Bell asked if there will be a baseball team this year. Mr. Kornegay said it will be looked into. Mr. Ramarge stated it was not budgeted for, with the budgeted stipend going to cross-country.

Dr. Furmanski asked about the status of the after-school foreign language program. Mr. Kornegay said it is on hiatus. Dr. Furmanski responded he would like to see it come back. Mrs. Gangemi mentioned that getting volunteers is an issue. Mrs. Winter said she provided her own supplies. Mr. Kornegay said the Board can support with supplies. Mr. Ramarge brought up the supervision of the children and background checks, and Mr. Kornegay mentioned substitute teacher certification. Mrs. Winter stated she is certified in New Jersey to teach French. Mr. Ramarge said the Board could pay for background checks.

Mr. Ramarge called for a motion on the demographic study. A motion was made by Mr. Beers and seconded by Mr. Bell to approve Whitehall Associates preparing a demographic study for the Califon Board of Education at a fee of \$2,000. The motion passed on a unanimous roll call vote.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

***XII. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

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There was no public comment at this time.

***XIII. EXECUTIVE SESSION - NONE**

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at ____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2015 7:30 p.m.**

***XIV. RECONVENE - NONE**

***XV. ADJOURNMENT**

With there being no further business to be brought before the Board, a motion was made by Dr. Furmanski and seconded by Mrs. Gangemi to adjourn at 8:38 p.m. The motion carried on a unanimous voice vote.

Respectfully Submitted,

Thomas Johnston
Board Secretary