

PARKVIEW SCHOOL DROP OFF LOOP PROCEDURES

Milltown School District

Grades 1 thru 3 ONLY

The Safety Committee is reminding all the families of Parkview School to familiarize yourself with traffic patterns and rules. The speed limit on the roads around the school is 25 MPH or **Less** and the speed limit in the loop is 5MPH or **Less**. Please drive slowly and always be ready for the unexpected! The drop-off loop is designed for cars/trucks only. No bicycles or motorcycles are allowed in the loop. If you are riding bicycles to school, please park the bike at the bike rack located near the entrance to the school parking lot and walk along the paved path around the outside of the parking lot. Drop-off loop hours of operation are **8:10 – 8:25 am only**.

DROP OFF PROCEDURES

1. Enter the Parkview Loop through the entrance driveway. **Only right turns into the parking lot will be permitted. NO LEFT TURNS.** Pull up close to the curb in the drop-off lane and only allow children to get out on the passenger side of the car. Always pull to the front of the line. Please wait your place in line and do not pass other cars. Be courteous to those around you and remember you are modeling behavior for your children to follow.
2. Remain in line and in your vehicle as school staff will open car doors and allow children to exit the cars. **DO NOT OPEN THE CAR DOOR. WAIT FOR A STAFF MEMBER TO OPEN THE DOOR FOR YOUR CHILD.** Please wait in place until you are signaled that it is safe to pull away.
3. Exit the driveway of the school by making a **left turn only** from the parking lot onto Violet Terrace.
4. Please be reminded that for safety reasons, you may not drop off your child in the parking lot after the "drop-off" loop closes. If you do not see anyone out at the drop-off loop area, you **MUST** park your car in the Borough lot and walk your child to the office.
5. If you need to park your car, you may do so in the Borough parking lot. Please do not stop in the drop-off lane. Never leave your car unattended within the loop, as this will inhibit the flow of traffic.
6. Pedestrians always have the right of way - keep alert.
7. Obey the crossing guards. They are helping to keep you and your child safe while at school.
8. Always and **ONLY** use designated **CROSSWALKS** that have been established to safely mainstream the flow of traffic.
9. Do not walk across the teachers' parking lot as indicated by the orange cones. Please walk on the sidewalk along the Senior Citizens Building.
10. Review safety rules with your children. Remind them to walk on the walkways only and not in between cars.
11. If another caregiver other than yourself will be bringing your child to school, please go over each and every procedure with them.

The traffic volunteers are present to help make the drop-off lanes more convenient and safe, and to keep traffic from backing up. If you prefer to assist your child out of the car yourself, then please park your car in the Borough lot and safely walk your child to the school entrance.

Thank you for all your efforts in helping to make the parking lot a safe place for our students and parents. Please always drive slowly and relay this message to anyone who will be dropping off or picking up your children.

The Milltown Police Department will ticket drivers who park their cars in the Parkview School lot. Only those drivers displaying a school issued parking permit or drivers with Motor Vehicle Commission issued disabled license plates may park in the lot or on the side of the school.

PARKVIEW SCHOOL DROP OFF LOOP MAP

Milltown School District

- Right turn only into parking lot.
- Hours only: 8:10 AM – 8:25 AM
- Speed Limit 5 MPH
- Watch for signal of staff.
- Pull up to the designated area located in front of the Kindergarten meeting place. (opening in the wooden fence)
- Pull close to the curb parallel to the fence.
- Stay in your vehicle.
- Wait for staff to open car door(s) for child(ren) and then to close the door(s).
- Staff will signal when it is safe to pull away.
- Make a left turn only out of the parking lot.

