

**Michael D. Richardson Foundation, INC.  
SCHOLARSHIP FUND  
Requirements for Scholarship Eligibility**



**Eligibility**

- U.S. Citizen or Resident Alien
  - Community Service Hours: with minimum of 100 hours
  - High School graduates with proof of college acceptance letter to the targeted school to be attended Fall 2018
  - Minimum of 85 average in the four academic subject areas that include the following:
    - Mathematics: Algebra, Intermediate Algebra, Geometry, Trigonometry, Calculus
    - English
    - Science: Earth Science, Biology, Chemistry, Physics
    - Social Studies
  - 3 letters of recommendation: *Can be received from any of the following individuals:*
    - *English Language Arts Teacher*
    - *Math Teacher*
    - *Science Teacher*
    - *Social Studies Teacher*
    - *Principal/Assistant Principal*
    - 1 letter may also be submitted from your Church Pastor, Community Service Director, School Club Director, or any In-School Service Activity that you are involved in
- (These recommendations are to attest to the candidate's moral fiber and character. No relatives may submit a letter of recommendation.)**
- All letters of recommendation must be provided on organization letterhead with title of writer.
  - **Essay:**  
In no more than (2) pages, typed, double-spaced, Times New Roman, 12 point font, compose a thoughtful statement that will enable us to learn more about

you, your goals, and reasons for pursuing higher education and how you plan on contributing to your chosen field, community, and/or society.

**Michael D. Richardson Foundation, INC.  
SCHOLARSHIP FUND  
Application**



**Type or Print Clearly**

Applicant's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Current High School: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Are you a U.S. citizen? Yes \_\_\_ No \_\_\_ Are you a naturalized citizen Yes \_\_\_ No \_\_\_

Will you be a full-time student in the Fall Term of 2018? Yes \_\_\_ No \_\_\_

How are you planning to use your scholarship? Explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Certification**

I hereby affirm that the information provided in this scholarship application is accurate in all respects; that I understand that the award is contingent upon my enrollment in the accredited institution listed on my application and that the funds will be used toward the cost of my education.

\_\_\_\_\_

Print Name

Signature \_\_\_\_\_

**Michael D. Richardson Foundation Scholarship Fund 2018**  
**Application**  
**Organization of Papers Check-Off**



Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Directions: Please use this check off list to help you organize your documents as well as to be certain that you have included all items needed for the review of your application.

Attachment Number	Description	Check
1.	Copy of Official High School Transcript that shows all 4 years	
2.	Proof of college acceptance letter where you will be attending Fall 2018	
3.	Essay: (2) typed, double-spaced, Times New Roman, 12 point font	
4.	<ul style="list-style-type: none"><li>• 3 letters of recommendation:<ul style="list-style-type: none"><li>○ English Language Arts Teacher</li><li>○ Math Teacher</li><li>○ Science Teacher</li><li>○ Social Studies Teacher</li><li>○ Principal/Assistant Principal</li><li>○ 1 letter may also be submitted from your Church Pastor, Community Service Director, School Club Director, or any In-School Service Activity that you are involved in</li></ul></li></ul>	1. _____ 2. _____ 3. _____
5.	FAFSA Form	

**Please submit the required information no later than  
March 29, 2018 to:**

**Michael D. Richardson Foundation, Inc.  
4435 Austin Blvd  
Island Park, New York 11558  
Attn: Nickesha Brown/ John Pensabene**