

## WINDHAM-ASHLAND-JEWETT CENTRAL SCHOOL

### Special Meeting Minutes

District Office – 7:00PM  
September 22, 2016

This special meeting of the Board of Education of the Windham-Ashland-Jewett CSD was called to accept personnel resignations and approve personnel appointments.

Present: William Haltermann, Drew Shuster, Susan Simpfenderfer  
John Wiktorko  
Absent: Debra Bunce, Teri Martin

#### Call to Order

The Board President, Susan Simpfenderfer, called the meeting to order at 7:00 p.m., Mrs. Simpfenderfer led those assembled in the Pledge of Allegiance.

**RESOLVED**, that the Board go into Executive Session at 7:02 p.m. for the purpose of two personnel items on motion by William Haltermann, second by Drew Shuster and carried by those present.

The items discussed during Executive Session will be made public as appropriate at future meetings of the Board of Education.

**RESOLVED**, that the Board reconvened into regular session at 7:30 p. m. on motion by William Haltermann, second by Drew Shuster and carried by those present.

#### Recommended Actions

The Consent Agenda is the next item of business. Does any member wish to discuss any item on the consent agenda or remove any item for separate consideration? If not, may I have a motion to approve the Consent Agenda Item 1 (i) through 1(v).

#### 1. New Business

##### a. Personnel

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board accepts the Memorandum of Agreement between Windham-Ashland-Jewett CSD and Bridget Tompkins, School Nurse, as presented under separate cover.
- ii. **RESOLVED**, upon the recommendation of the Superintendent , the Board regrettfully accepts the resignation of Bridget Tompkins for the purposes of retirement, effective September 30, 2016. **BE IT FURTHER RESOLVED**, that the District acknowledges and thanks Bridget Tompkins for her dedication and service to the WAJ school community for more than 43 years.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Bridget Tompkins to the position of School Nurse, effective October 4, 2016, as presented under separate cover.
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board accepts the resignation of Anna Wisniewska-Meli, Confidential Secretary to the Superintendent / District Clerk, effective September 30, 2016, and **BE IT FURTHER RESOLVED**, that Anna Wisniewski-Meli be paid any credited unused leave days at the appropriate per diem rate.

- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Barbara Agostinoni to the position of Interim District Clerk (Clerk Pro Tem) for a period not to exceed 9 months unless extended or modified by the Board, effective September 23, 2016.

The consent agenda was approved on motion by Drew Shuster, second by William Haltermann.

Yes: William Haltermann, Drew Shuster, Susan Simpfenderfer

With no further business, the meeting was adjourned at 7:32 p.m. on motion by William Haltermann, seconded by Drew Shuster, and carried by those present.

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Minutes prepared by:  
Barbara Agostinoni, Interim Clerk

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John Wiktorko  
Clerk Pro Tem