

WINDHAM-ASHLAND-JEWETT CENTRAL SCHOOL

Special Meeting

**District Office – 5:00 PM
June 22, 2018**

This special meeting of the Board of Education of the Windham-Ashland-Jewett CSD was called to close the books for the fiscal year ending June 30, 2018, and to finalize other open items.

Present: Susan Simpfenderfer, Drew Shuster, Debra Bunce, John Wiktoro
Absent: William Haltermann, Teri Martin, Barbara Agostinoni, Michelle Mattice

Call to Order

Pledge of Allegiance

Recommended Actions

The Consent Agenda is the next item of business. Does any member wish to discuss any item on the consent agenda or remove any item for separate consideration? If not, may I have a motion to approve the Consent Agenda Items 1(i) through 2 (bvi).

1. Routine Matters

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Bill Schedule for June 2018 as presented:

General Fund – Check #47484 - #47530 in the amount of \$88,141.02
School Lunch Fund – Check #295 in the amount of \$4,426.25

- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Superintendent Transfers for the month of June 2018.

2. New Business

a. Personnel

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Joanne Krazit to the position of Teacher Aide beginning on September 4, 2018 and ending on June 30, 2019 which will be her last day of employment in this position with the Windham-Ashland-Jewett CSD and **BE IT FURTHER RESOLVED** that she will be compensated as outlined in the W-A-J Support Staff Agreement.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Sakiko Honge to the position of Teacher Assistant beginning on September 4, 2018 and ending on June 30, 2019 which will be her last day of employment in this position with the Windham-Ashland-Jewett CSD and **BE IT FURTHER RESOLVED** that she will be compensated as outlined in the W-A-J Support Staff Agreement.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the following Summer Programing personnel:
Bus Drivers: Georgia Cross, Tammy Robinson, Karen Pranchak; Bus Aide: Monika Holcomb

b. Other

- i. **RESOLVED**, upon the recommendation of the Superintendent, that the Board accepts the bid for Refuse/Garbage removal from County Waste – Ulster, LLC in the amount of \$7,380 per year and \$100 per extra pick up per dumpster for the fiscal year beginning July 1, 2018 and ending on June 30, 2019 as presented under separate cover.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the contract with Chartwells School dining Services commencing on July 1, 2018 and ending on June 30, 2019 with the first day of food service being September 6, 2018 following the provision of Section 305, subdivision

14 of Education Law and Section 114.2 of the Regulations of the Commissioner of Education and Section 210.16 Part 7 of the Consolidated Federal Regulations as presented under separate cover.

- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board renews the contract for complete maintenance on vertical transportation (elevator) by Bay State Elevator, effective July 1, 2018.
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board accepts the donation of \$450.00 from the Windham Foundation to fund the 5th/6th grade field trip to Thomas Cole House and the Olana Museum.
- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board waives the 2nd reading of the "Meal Charge and Prohibition Against Meal Shaming Policy" and adopts said policy.
- vi. **Resolution to Establish a Retirement Contribution Reserve Fund**

WHEREAS, section 6-r of the General Municipal Law allows a school board to establish a reserve fund to be known as the Retirement Contribution Reserve Fund to be used for the purpose of financing retirement contributions; and

WHEREAS, "retirement contribution" is defined as all or any portion of the amount payable by a school district to the New York State and Local Employees Retirement System; and

WHEREAS, the Windham-Ashland-Jewett Central School District Board of Education desires to establish a Retirement Contribution Reserve Fund for such purposes; and

IT IS HEREBY RESOLVED: The Windham-Ashland-Jewett Central School District Board of Education hereby establishes a fund to be known as the Retirement Contribution Reserve Fund effective immediately, to be funded from the available fund balance from the 2017-2018 school year and further contributions from future budgetary appropriations or raised by taxes; or from such revenues as are not required by law to be paid into any other fund or account; or transfers from other reserve funds as permitted by law, to be used in accordance with applicable laws for the purpose of paying retirement contributions to the New York State and Local Employees Retirement System.

The consent agenda was approved on motion by Drew Shuster, second by Susan Simpfenderfer.
Yes: Debra Bunce, Drew Shuster, Susan Simpfenderfer

Superintendent's Items

Mr. Wiktorko discussed school safety topics (Greene County School Resource Officer program), the capital project development and the veterans exemption hearing.

With no further business, the meeting was adjourned at 5:45 PM on motion by Drew Shuster, seconded by Susan Simpfenderfer, and carried by those present.

Respectfully submitted,

John Wiktorko
Clerk Pro Tem