

WINDHAM-ASHLAND-JEWETT CENTRAL SCHOOL

Special Meeting Minutes

District Office – 2:00PM
June 29, 2017

This special meeting of the Board of Education of the Windham-Ashland-Jewett CSD was called to close the books for the 206-2017 school year..

Present: Drew Shuster, Susan Simpfenderfer, Debra Bunce
John Wiktoro, Michelle Mattice, Barbara Agostinoni
Absent: William Haltermann, Teri Martin

Call to Order

The Board President, Susan Simpfenderfer, called the meeting to order at 7:00 p.m.
Mrs. Simpfenderfer led those assembled in the Pledge of Allegiance.

1. Routine Matters

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Treasurer's Report for May 2017.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Bill Schedule for June 2017 as presented:
 - General Fund – Check #46380 - #46470 in the amount of \$129,358.30
 - Federal Fund – Check #2392 in the amount of \$ 331.50
 - School Lunch Fund – Check #281 in the amount of \$5,249.11
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Superintendent Transfers for the month of June 2017.

1. New Business

a. Personnel

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Joanne Krazit to the position of Teacher Aide beginning on September 5, 2017 and ending on June 30, 2018 which will be her last day of employment in this position with the Windham-Ashland-Jewett CSD and **BE IT FURTHER RESOLVED** that she will be compensated outlined in the current W-A-J Support Staff Agreement.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Sakiko Honge to the position of Teacher Assistant beginning on September 5, 2017 and ending on June 30, 2018 which will be her last day of employment in this position with the Windham-Ashland-Jewett CSD and **BE IT FURTHER RESOLVED** that she will be compensated on outlined in the current W-A-J Support Staff Agreement.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Diane Kletz to the list of substitute bus drivers for the 2017-2018 school year.
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Sinead Lavery to the list of substitute Teacher Aides/Assistants for the 2017-2018 school year.
- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the following Summer Programing personnel:
 - Bus Drivers: Georgia Cross, Justine Gulino, Tammy Robinson, Karen Pranchak, Monika Holcomb
 - Bus Aide: Monika Holcomb
 - Teacher/Teacher's Assistant/ Teacher Aide pool – Nicole Ray, Melody Coughlin

b. Other

- i. **RESOLVED**, upon the recommendation of the Superintendent, that the Board accepts the bid for Refuse/Garbage removal from County Waste – Ulster, LLC in the amount of \$7,200 per year and \$100 per extra pick up per dumpster for the fiscal year beginning July 1, 2017 and ending on June 30, 2018 as presented under separate cover.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the extension of the contract with Chartwells School dining Services commencing on July 1, 2017 and ending on June 30, 2017 with the first day of food service being September 7, 2017 following the provision of Section 305, subdivision 14 of Education Law and Section 114.2 of the Regulations of the Commissioner of Education and Section 210.16 Part 7 of the Consolidated Federal Regulations as presented under separate cover.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board renews the contract for complete maintenance on vertical transportation (elevator) by Bay State Elevator, effective July 1, 2017.
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board renews the contract with Konica Minolta Business Solutions USA, Inc. for the 2017-2018 school year.
- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Memorandum of Agreement for the Delaware Creating Rural Opportunities Partnership (CROP) for the 2017-2018 school year between Roxbury Central School and Windham-Ashland-Jewett CSD.
- vi. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Memorandum of Agreement between Windham-Ashland-Jewett Central School and The Devereux Foundation as presented under separate cover.
- vii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Diana Swanson as the provider of Occupational Therapy Services for the 2017-2018 and 2018-2019 school years, at the rate as stated in the agreement provided under separate cover.
- viii. **RESOLVED**, upon the recommendation of the Superintendent, the Board authorizes items listed under separate cover to be bid and/or to dispose of items not sold on bid and/or declare the listed items obsolete following District Policy 5250.

The consent agenda was approved on motion by Debra Bunce, second by Drew Shuster.

Yes: Debra Bunce, Drew Shuster, Susan Simpfenderfer

RESOLVED, that the Board go into Executive Session at 2:08 PM for the purpose of discussing 3 particular personnel items on motion by Debra Bunce, second by Drew Shuster and carried by those present.

The items discussed during the Executive Session will be made public as appropriate at future meetings of the Board of Education

The Board reconvened into regular session at 2:29 PM on motion by Debra Bunce, seconded by Drew Shu8ster, and carried by those present.

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Carol Spear to the position as School Librarian (1.0 FTE) effective September 6, 2017 through June 30, 2018. Mrs. Spear will be paid a salary of \$83,175.00, with any personal leave time taken to be considered unpaid leave.

RESOLVED, upon the recommendation of the Superintendent, the Board approves Carol Spear as a Substitute Teacher/Teacher Assistant/Teacher Aide for the Summer School program.

RESOLVED, upon the recommendation of the Superintendent the Board approves the Memorandum of Agreement between Tammy Hebert, Assistant Superintendent for Curriculum and Instruction, and the Windham-Ashland-Jewett Central School District dated June 29, 2017, as presented under separate cover.

RESOLVED, the Board approves the full payment of the annual membership dues to the New York State Council of School Superintendents (NYSCOSS) for John Wiktorko, Superintendent, effective with the 2015-2016 school year and annually for every year thereafter.

With no further business, the meeting was adjourned at 2:39 p.m. on motion by Debra Bunce, seconded by Drew Shuster, and carried by those present.

Minutes prepared by:
Barbara Agostinoni, Interim Clerk

John Wiktorko
Clerk Pro Tem