



May 11, 2020

Dear KHS Staff,

The Kremlin-Hillsdale Academic Enrichment Foundation (KHAEF) is giving grants to teachers again this 20-21 school year. The mission of our foundation is to promote enriched educational opportunities which will produce innovative and creative learning activities for all youth in the Kremlin-Hillsdale Public Schools.

Again this year there are two different types of grants available to help meet the needs of teachers in the classroom. Each applicant may only participate in one grant request.

The first grant that is available is a mega grant. A mega grant is to be used for a single project or item that will enrich the educational opportunities for students at KHS.

The second grant that is available is a mini grant. The mini grant is to be used for one or more smaller projects that may or may not be related to each other. The upper limit for a mini grant is \$500.00. We hope that the mini grant will make it easier for everyone to find something they can request.

Please provide information about your request using the attached form. We want to know how it is creative and innovative, how it will enrich education at KHS, how many students will benefit and how, and what else makes the project special for KHS.

The deadline for turning in the application is Friday, September 11th. Turn in your completed application to your principal or superintendent on or before the deadline. We ask that they review the applications before giving them to KHAEF to make sure what is requested is not something that the school can fund. Our goal is to provide extra things the school cannot provide to enrich the learning opportunities at KHS.

The grant process is why the foundation board members do what we do. We look forward to putting the funds raised during the year into the school system to assist teachers in providing the best educational opportunities for KHS students. Contact any KHAEF member if you have questions.

KHAEF board members are: Janice Johnson, Kathy Wuerflein, Betsy Groves, Joyce Fales, Bonnie Espinoza, Candace Nickeson, Mike Riddle, Jackie Johnson, Kelli Schovanec, Sara Gorman, and Jacie LeCrone

Sincerely

KHAEF Board Members



Kremlin - Hillsdale
Academic Enrichment Foundation
PO Box 1 • Kremlin, OK 73753

Application deadline is Friday, September 11th, 2020

GRANT INSTRUCTIONS:

- A. Submit or participate in only 1 grant per teacher.
 - B. Type or print all information. Please use the forms provided and fill out the forms entirely.
 - C. Attach a picture of the item(s) you are requesting to purchase if possible, and any additional descriptions or information that will help explain your request.
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Section I.

Applicant Name(s): _____ Date: _____

Amount of Request: \$ _____ Project Title _____

A) Are you applying for a mini grant (\$500 or less) or a mega grant? _____

B) Briefly describe the grant project you are applying for: _____

C) Approximately how many students will benefit from your project? _____

D) Will the project be used in future years? _____

E) Will there be any recurring costs associated with this project (licenses, software update fees etc), and if so how will those costs be covered in upcoming years? _____

F) Why is the project creative or innovative? _____

G) How do you plan to implement the project? _____



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By signing this application, you agree that all materials purchased from this grant will remain in the Kremlin-Hillsdale school system. Established district policies must be followed in the purchase of all grant materials. Any increase in the purchase price, or substitution of grant items must be approved by the KHAEF board. Any funds remaining after the approved purchase will remain with the Foundation. Bills and or purchase orders must be submitted to the Superintendent's office by January 4, 2021. The project will be implemented by the end of the 2020-2021 school year.

Applicant Signature(s): _____

Superintendent's or Principal's Signature: _____