

## SCHEDULE

**Date and times for receiving textbooks and packages. Also drop off of any library books**

### THURSDAY AND FRIDAY

9:00AM	PK and Seniors
10:00AM	K and Juniors
11:00AM	1 <sup>st</sup> and sophomores
12:00PM	2 <sup>nd</sup> and Freshmen
1:00PM	3 <sup>rd</sup>
2:00PM	4 <sup>th</sup> , 5 <sup>th</sup> and 8 <sup>th</sup>
3:00PM	6 and 7 <sup>th</sup>

The procedures are as follows:

JH and HS students and parents, enter through South entrance of student parking. Pull up to high school and wait in vehicle. You will be signaled at that time when to leave vehicle and retrieve packages outside of building. Then exit West entrance of student parking lot.

Elementary students and parents, pull up in front of elementary from the South and wait in vehicle. You will be signaled at that time when to leave vehicle and retrieve packages outside of building. Then continue north.

If there is more than one student in the family, you can pick up all at once on the first trip. Health and safety of our families and staff come first. Please follow the procedures.

Required personal will continue to report to work from 8:30 to 3:00 Monday through Friday. All other staff will be working remotely.

Please follow CDC guidelines and be safe.