



# LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

750 Phelps Way, New Castle, PA 16101-5099 ♦ 724-658-3583 Fax 724-658-4753 ♦ www.lcvt.tec.pa.us

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## Safety/Crisis Response Team Minutes April 20, 2017

### I. LCCTC Crisis Response Team

Call to order by Ms. Cwynar, School Nurse @ 10:30 am.

Call to order by Michael Milanovich, Principal @        PM.

### II. Roll Call of Members

Mary Ann Cwynar	<u>  x  </u>	Ashlee Lamenza	<u>  x  </u>
Leonard Rich	<u>      </u>	Michael Milanovich	<u>  x  </u>
Vince Pavia	<u>      </u>	Pete Montini	<u>  x  </u>
George Dudich	<u>  x  </u>	PJ Shaffer	<u>  x  </u>
Morgan Lynch	<u>      </u>	Janine Mangino	<u>  x  </u>
Resource Officer	<u>  x  </u>		
Mary Kosek	<u>      </u>		

### III. Visitors/Speakers

- a. Webinar-Annual Mandatory safety training

### IV. Review of Last Minutes

### V. Approval of Previous Minutes

Motion by   A. Lamenza        Seconded by   J. Mangino  

Vote   all in favor        Abstentions   none  

### VI. Discussion of Unfinished Business

#### A. Reports on Matters Held Over from Last Meeting

- a. Safety walk through has started in the academic wings by G. Dudich and P. Montini. So far, no major issues. Exit signs have been ordered. Update? Walk through is complete. George will present the minor issues at the next safety meeting.

ALICE Training-Review? In-service? New hires? Mr. Milanovich will discuss with Mr. Rich to train all staff at an inservice. Mr. Milanovich is a trainer.

**Still waiting for a set date. Mr. Milanovich to discuss ALICE in regards to SWPBS**



Emergency buzzer in Co-Op classroom-needs a guard or cover due to many accidental calls. George will place a casing over it. Completed

B. Crisis Response Suggestions

VII. Discussion of New Business—

a. Fire drills--

April? May with NCFD

b. Mandated Safety Training completed 10:30-11:10am

i. PJ will create a global folder to store minutes for LCCTC staf to view as needed.

VIII. Report on crisis incidents:

A. Post incident analysis-evaluate the plans effectiveness

♦ What was the crisis?

♦ What conditions contributed to the crisis?

Why did the conditions exist?

♦ What can be done to mitigate another such incident Committee reports:

A. Subcommittee formation/Roles

IX. Suggestion box:

A. Discussion of submitted suggestions.

B. Assignment of suggestions for action.

X. Miscellaneous: Drills-Need to plan. Look at each type of drill and discuss plan of team/when to meet in SAR

A. Weather related

B. Fire- - Mark Panella, fire chief retired. Will schedule spring drill with new chief

C. Intruder-lock down

D. Medical/Mental emergency



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Announcement of next meeting date. May 18<sup>th</sup>? To check schedule

XI. Adjournment. 11:22 am

Motion by G. Dudich Seconded by J. Mangino

Vote all in favor Abstentions none