



# LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

750 Phelps Way, New Castle, PA 16101-5099 ♦ 724-658-3583 Fax 724-658-4753 ♦ www.lcvt.tec.pa.us

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## Safety/Crisis Response Team Minutes September 21, 2017

### I. LCCTC Crisis Response Team

Call to order by Ms. Cwynar, School Nurse @ 1342.

Call to order by Michael Milanovich, Principal @ \_\_\_\_\_.

### II. Roll Call of Members

Mary Ann Cwynar	<u>  x  </u>	Kirby Kegal	<u>  x  </u>
Leonard Rich	_____	Michael Milanovich	_____
Vince Pavia	<u>  x  </u>	Pete Montini	<u>  x  </u>
George Dudich	<u>  x  </u>	PJ Shaffer	_____
Morgan Lynch	<u>  x  </u>	Janine Mangino	<u>  x  </u>
Resource Officer	<u>  x  </u>		
Mary Kosek	_____		

### III. Visitors/Speakers

### IV. Review of Last Minutes

### V. Approval of Previous Minutes

Motion by G. Dudich \_\_\_\_\_ Seconded by P. Montini \_\_\_\_\_

Vote all \_\_\_\_\_ Abstentions none \_\_\_\_\_

### VI. Discussion of Unfinished Business

#### A. Reports on Matters Held Over from Last Meeting

- a. Safety walk through corrections from last year are almost complete. Current school year walk through to begin soon.

ALICE Training-Review? In-service? New hires? Mr. Milanovich will discuss with Mr. Rich to train all staff at an inservice. Mr. Milanovich is a trainer.

- b. PJ will create a global folder to store minutes for LCCTC staff to view as needed.

### Crisis Response Suggestions



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## B. Discussion of New Business

- a. Review Roles-completed. Discussed adding John Goebel to committee
- b. Fire drills—TBA
  - i. Review of fire drill hall assignments
    1. Cwynar-Lobby
    2. Priesel-Gym/RT
    3. Dudich-D wing
    4. Pavia-E wing
    5. Montni-F wing
    6. Goebel-G wing
    7. Lynch-Academic wing
- c. Radio check/walkie talkies
  - i. Pete Montini and John Goebel will carry radios as well now. Added to am checks.
- d. Red Emergency Binders-Maryann will send an email to staff to identify missing binders. Co-op room? Gym Class?
- e. Kirby to update crisis number list/staff list

## C. Report on crisis incidents:

### A. Post incident analysis-evaluate the plans effectiveness

- ♦ What was the crisis?
- ♦ What conditions contributed to the crisis?  
Why did the conditions exist?
- ♦ What can be done to mitigate another such incident Committee reports:

### A. Subcommittee formation/Roles

## D. Suggestion box:

- A. Discussion of submitted suggestions.



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- B. Assignment of suggestions for action.
- E. Miscellaneous: Drills-Need to plan. Look at each type of drill and discuss plan of team/when to meet in SAR
  - A. Weather related
  - B. Fire- - Intruder-lock down
  - C. Medical/Mental emergency

Announcement of next meeting date. October 19, 2017

F. Adjournment. 1404

Motion by J. Mangino Seconded by Z. Priesel

Vote \_\_\_\_\_ all \_\_\_\_\_ Abstentions \_\_\_\_\_ none \_\_\_\_\_