



pennsylvania
OFFICE OF OPEN RECORDS

**AGENCY OPEN RECORDS OFFICER
REGISTRATION**

Office of Open Records
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225
Fax: (717) 425-5343
E-mail: ORORegistration@pa.gov

Agency Open Records Officer ("AORO") Name and Address

Agency Name: Lawrence County Career and Technical Center
AORO Name: Leonard A. Rich
Street Address: 750 Phelps Way
City: New Castle State: PA Zip Code: 16101
AORO Phone Number: (724) 658 - 3582
Fax of AORO: (724) 658 - 4753
E-mail Address of AORO: lrich@lcvt.tec.pa.us
(NOTE: An agency may use a dedicated e-mail address for requests, i.e. RTKLRequest@agency.gov)
Agency website address: www.lcvt.tec.pa.us

Agency Posting Requirements

Section 504(b) of the Right-to-Know Law ("RTKL") requires that an agency post certain information at the agency and on the agency's website, if the agency maintains a website. An agency must post:

- Contact information for the agency open records officer.
- Contact information for the Office of Open Records or other applicable appeals officer.
- A form which may be used to file a request.
- Agency regulations, policies and procedures related to the RTKL.

Please select one of the following:

- The agency posted all information required by Section 504(b) of the RTKL at the agency and on the agency's Internet website.
- The agency posted all information required by Section 504(b) of the RTKL at the agency and the agency *does not* maintain an Internet website.

Respectfully Submitted,


AORO's Signature

Date: 03/01/2016