



LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

750 Phelps Way, New Castle, PA 16101-5099 ♦ 724-658-3583 Fax 724-658-4753 ♦ www.lcvt.tec.pa.us

Safety/Crisis Response Team Minutes December 21, 2017

I. LCCTC Crisis Response Team

Call to order by Ms. Cwynar, School Nurse @ 1:48.

Call to order by Michael Milanovich, Principal @ _____.

II. Roll Call of Members

Mary Ann Cwynar	<u> x </u>	Kirby Kegal	<u> x </u>
Leonard Rich	<u> x </u>	Michael Milanovich	<u> x </u>
Vince Pavia	<u> x </u>	Pete Montini	<u> x </u>
George Dudich	<u> </u>	PJ Shaffer	<u> x </u>
Morgan Lynch	<u> x </u>	Janine Mangino	<u> x </u>
Resource Officer	<u> x </u>	John Goebel	<u> x </u>
Mary Kosek	<u> </u>		

III. Visitors/Speakers

IV. Review of Last Minutes

V. Approval of Previous Minutes

Motion by J. Mangino _____ Seconded by M. Milanovich _____

Vote _____ Abstentions _____

VI. Discussion of Unfinished Business

A. Reports on Matters Held Over from Last Meeting

- a. Safety walk through-vocational area complete. Mr. Dudich will complete report and review at next meeting. George was off today and will report next meeting

ALICE Training-Review? In-service? New hires? Mr. Milanovich will discuss with Mr. Rich to train all staff at an inservice. Mr. Milanovich is a trainer. Mohawk having an ALICE training, Mr. Rich will discuss with Mr. Lietera. Update-still planning, J. Crum is available to assist with training.

- b. Kirby to update crisis number list/staff list
- c. Suggestions/Brain storm –meeting ideas, changes, improvements?

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Crisis Response Suggestions

B. Discussion of New Business

- a. Radio check/walkie talkies-Need better response--Improved
- b. Review Crisis Plan flip charts-can we work on during the meetings? Mr. Milanovich checked on pricing. Mr. Rich would like to have them made here at the Tech center.
- c. PJ discussed the security grant. More cameras to be installed to the school's exterior. Also, four doors will have fobe key access for staff (front foor, first academic hall near room 8122, PN hall, and business office entry.

C. Report on crisis/safety incidents:

- a. Morgan Lynch-fell

A. Post incident analysis-evaluate the plans effectiveness

- ♦ What was the crisis? No injury
- ♦ What conditions contributed to the crisis? Wet floor (?spill)
Why did the conditions exist?
- ♦ What can be done to mitigate another such incident Committee reports: Encourage everyone to clean up a spill if responsible or found.

A. Subcommittee formation/Roles

D. Suggestion box:

- A. Discussion of submitted suggestions.
- B. Assignment of suggestions for action.

E. Miscellaneous: Drills-Need to plan. Look at each type of drill and discuss plan of team/when to meet in SAR

A. Weather related

B. Fire- -

- a. Fire drills—TBA



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- i. Review of fire drill hall assignments
 1. Cwynar-Lobby
 2. Priesel-Gym/RT
 3. Dudich-D wing
 4. Pavia-E wing
 5. Montni-F wing
 6. Goebel-G wing
 7. Lynch-Academic wing
- ii. Mr. Pavia will check with PN director Betty Tilia to obtain their testing dates so that future fire drills will not interrupt.

C. Intruder-lock down

D. Medical/Mental emergency

Announcement of next meeting date. January 18, 2018

F. Adjournment. 2:15

Motion by Mr. Rich Seconded by Mr. Montini

Vote all Abstentions none