

LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

Notice of Meeting and Agenda

Thursday, February 15, 2018

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An Executive Session followed by the regular meeting of the Lawrence County Career and Technical Center Joint Operating Committee will be held on **Thursday, February 15, 2018** in the library at 750 Phelps Way, New Castle, PA at 6:30 p.m.

An EXECUTIVE SESSION for Personnel Matters will be held at 6:00 p.m.

Open meeting with the Pledge of Allegiance and a moment of silence.

ROLL CALL OF JOC MEMBERS:

MEMBERS:	Debra Allebach	___	Stacey Fleo	___	James McKim	___
	Randy Angelucci	___	Stephen Fornataro	___	Michael Neupauer	___
	Leroy Cortez	___	Jeff Hammerschmidt	___	Mark Panella	___
	Robert Curry	___	Michael Kalpich	___	Anthony Ross	___

OTHERS:	Mr. John Sarandrea	___	Mr. Leonard Rich	___	Mr. Michael Milanovich	___
	Attorney Matt Mangino	___	Nancy Kolodziej	___		

AGENDA

1. PUBLIC COMMENTS

Public comments (maximum three minutes (3) per individual).

2. APPROVE THE MINUTES FROM THE JANUARY 18, 2018 MEETING

It is the recommendation of the Administrative Director to the JOC to approve the minutes from the January 18, 2018 meeting.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

3. UNFINISHED BUSINESS

A.

4. ADDITIONS TO THE AGENDA

5. NEW BUSINESS

A. PRIDE AND PROMISE

The Administrative Director wishes to recognize, as February's recipients of the Pride and Promise, Corey Gump and Brandon Johnston.

B. APPROVE THE INVOICE PAYMENT REGISTER FOR JANUARY

It is the recommendation of the Administrative Director to the JOC to approve the invoice payment register for January 2018.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

C. APPROVE MENTORS FOR NEW HIRES

It is the recommendation of the Administrative Director to the JOC to approve the following LCCTC staff as mentors for newly hired employees:

Lee Ann Gabriel for Katie Costello
Pete Montini for Tom Kelly

Both mentors will receive a \$600 stipend. **(Roll Call)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

D. APPROVE THE HIRING OF ANTHONY G. SANCHEZ, ESQ.

It is the recommendation of the Administrative Director to the JOC to approve the hiring of Anthony G. Sanchez, Esq. of Dickie McCamey Attorneys at Law as a special counsel for an amount not to exceed \$25,000.00 per year (to be measured from date of approval/engagement). Fees will be \$180.00 per hour for attorneys and \$90.00 per hour for paralegals. **(Roll Call)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

E. APPROVE THE HIRING OF MARY KOSEK

It is the recommendation of the Administrative Director to the JOC to hire Mary Kosek as Business Manager. The agreement is for five years, from July 1, 2018 through June 30, 2023. **(Roll Call)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

F. APPROVE THE LOCAL JOINT OPERATING COMMITTEE POLICIES, SECTION 300, OF THE POLICY MANUAL FOR A SECOND READING AND ADOPTION

It is the recommendation of the Administrative Director to the JOC to approve the Local Joint Operating Committee Policies, Section 300, of the Policy Manual for a second reading and adoption.

301	Creating a Position	323	Tobacco
302	Employment of Administrative Director/Assistant Administrative Director	324	Personnel Files
		325	Dress and Grooming
304	Employment of District Staff Schedules	326	Complaint Process
305	Employment of Substitutes	327	Management Team-DELETE
306	Employment of Summer School Staff – Delete	328	Compensation Plans/Salary Schedules
307	Student Teachers/Interns	330	Overtime
308	Employment Contract/Board Resolution	331	Job Related Expenses
309	Assignment and Transfer	332	Working Periods
310	Abolishing a Position – ON HOLD	333	Professional Development
311	Suspensions/Furloughs	334	Sick Leave
312	Evaluation of Administrative Director	335	Family and Medical Leave
413	Evaluation of Temporary Professional Employees-DELETE	336	Personal Necessity Leave
313	Evaluation of Employees	337	Vacation
314	Physical Examinations	338	Sabbatical Leave
	314.1 HIV Infection	338.1	Compensated Professional Leaves
316	Nontenured Employees-DELETE	339	Uncompensated Leave
416	Nontenured Staff Members-DELETE	340	Responsibility for Student Welfare
317	Conduct Disciplinary Procedures	341	Benefits for Part-Time Employees
317.1	Educator Misconduct	342	Jury Duty
318	Penalties for Tardiness	343	Paid Holidays
319	Outside Activities	347	Workers' Compensation
320	Freedom of Speech in Non-school Settings		Transitional Return-to-Work
321	Political Activities	348/448/548	Unlawful Harassment-DELETE
322	Gifts	351	Drug and Substance Abuse
		351.1/451.1/551.1	Pre-Employment Drug Testing-DELTE

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

6. REPORTS OF ADMINISTRATION

1. Mr. Leonard Rich, Administrative Director
2. Mr. Michael Milanovich, Principal
3. Mr. John Sarandrea, Superintendent of Record
4. Attorney Matt Mangino

ADJOURNMENT

Motion by _____ Seconded by _____

Vote _____ Abstentions _____