



File Checklist For Gas/ CDL Students:

- Student time sheets
- Funding Information
- PTC Adult Enrollment Form
- CDL Agreement
- Employment Disclosure
- Child Abuse Clearance
- Criminal Record
- Copy of Social Security Card & Driver's License
- DMV Application
- Copy of Learner's Permit
- Copy of Knowledge test authorization
- Copy of CDL License
- Copy of Medical card
- Copy of Medical Exam Report
- Student tests in order of the course
- Student's final grades and transcripts (email to Melody also)
- Completed Log Book
- Exit Form - Survey
- Copy of Certificate
- Change of Status Form

Any additional items please place under last listed item

Submit a copy of each item to Melody