

LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

Notice of Meeting and Agenda

Thursday, June 21, 2018

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An Executive Session followed by the regular meeting of the Lawrence County Career and Technical Center Joint Operating Committee will be held on **Thursday, June 21, 2018** in the library at 750 Phelps Way, New Castle, PA at **6:30 p.m.**

An EXECUTIVE SESSION for Personnel Matters will be held at 6:00 p.m.

Open meeting with the Pledge of Allegiance and a moment of silence.

ROLL CALL OF JOC MEMBERS:

MEMBERS:	Debra Allebach	_____	Stacey Fleo	_____	James McKim	_____
	Randy Angelucci	_____	Stephen Fornataro	_____	Michael Neupauer	_____
	Leroy Cortez	_____	Jeff Hammerschmidt	_____	Mark Panella	_____
	Robert Curry	_____	Michael Kalpich	_____	Anthony Ross	_____

OTHERS:	Mr. John Sarandrea	_____	Mr. Leonard Rich	_____	Mr. Michael Milanovich	_____
	Attorney Matt Mangino	_____	Nancy Kolodziej	_____		

AGENDA

1. PUBLIC COMMENTS

Public comments (maximum three minutes (3) per individual).

2. APPROVE THE MINUTES FROM THE MAY 17, 2018 MEETING

It is the recommendation of the Administrative Director to the JOC to approve the minutes from the May 17, 2018 meeting.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

3. UNFINISHED BUSINESS

4. ADDITIONS TO THE AGENDA

5. NEW BUSINESS

A. PRIDE AND PROMISE

The Administrative Director wishes to recognize as June's recipients of the Pride and Promise Mr. John Sarandrea, Superintendent of Record and LCCTC's Valedictorian, Megan Walters and Salutatorian, Gordon Yoder.

B. APPROVE THE INVOICE PAYMENT REGISTER FOR JUNE AND THE MISCELLANEOUS CHECK REGISTER FOR MAY

It is the recommendation of the Administrative Director to the JOC to approve the Invoice Payment Register for June and the Miscellaneous Check Register for May.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

C. APPROVE THE INVOICE PAYMENT REGISTER FOR JULY AND MISCELLANEOUS CHECK REGISTER FOR JUNE

It is the recommendation of the Administrative Director to the JOC that the Invoice Payment Register for July and Miscellaneous Check Register for June be approved, as the JOC does not meet during the month of July. The registers will be presented at the August JOC meeting.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

D. APPROVE PROFESSIONAL CONTRACTS

It is the recommendation of the Administrative Director to the JOC to approve Professional Contracts to the following personnel who have successfully completed three years of service for tenure at the Lawrence County Career and Technical Center

- Kurt Miller
- Valerie O'Donnell
- Vince Pavia
- Ariel Yanak

- George Petronelis

Motion by _____ Seconded by _____

Vote _____ Abstention _____

E. APPROVE THE RECOMMENDATIONS FOR CLUB ADVISORS FOR THE 2018-2019 SCHOOL YEAR

It is the recommendation of the Administrative Director to the JOC to approve the personnel as club advisors for the 2018-2019 school year as follows: **(ROLL CALL)**

Skills USA – Christina Weisenstein and John Goebel - \$475 stipend for each Advisor

Peer Leadership – Donna Pasterik

NTHS – Donna Pasterik

Sophomore Class Advisor – Anthony Ovia and Elizabeth Kolodziejczak - \$400 stipend for each Advisor

Junior Class Advisor – Emily Discello - \$900 stipend

Senior Class Advisor – Julie Brown - \$1,000 stipend

Yearbook Advisor – Donna Pasterik - \$1,200 stipend

Motion by _____ Seconded by _____

Vote _____ Abstention _____

F. SECOND READING AND ADOPTION OF THE LAWRENCE COUNTY CAREER AND TECHNICAL CENTER'S 2018-2019 BUDGET

It is the recommendation of the Administrative Director to the JOC that there be a second reading and adoption of the Lawrence County Career and Technical Center's 2018-2019 Budget in the amount of \$6,970.007, with the Districts' responsibility of \$5,425,052. **(ROLL CALL)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

G. APPROVE MCGILL, POWER, BELL & ASSOCIATES, LLP FOR THE JUNE 30, 2018 YEAR END AUDIT

It is the recommendation of the Administrative Director to the JOC to approve using McGill, Power, Bell & Associates, LLP, for the Career Center's local audit for the year ended June 30, 2018. Total fees will not exceed \$11,000.

Motion by _____ Seconded by _____

Vote _____ Abstention _____

H. APPROVE THE RETIREMENT OF TIMOTHY O'BRIEN, PERKINS AIDE

It is the recommendation of the Administrative Director to the JOC to approve the retirement of Timothy O'Brien, Perkins Aide, effective June 7, 2018.

Motion by _____ Seconded by _____

Vote _____ Abstention _____

I. APPROVE THE SCHOOL INSURANCE PACKAGE FOR THE 2018-2019 SCHOOL YEAR WITH MCM INSURANCE SERVICES, INC.

It is the recommendation of the Administrative Director to the JOC to approve the school insurance package for the 2018-2019 school year with MCM Insurance Services, Inc. for \$89,663. **(ROLL CALL)**

Package	\$42,054
(includes property, liability and automobile)	
Excess Liability	\$11,542
School Leaders Legal Liability	\$ 8,666
Workers Compensation	\$27,401

Motion by _____ Seconded by _____

Vote _____ Abstention _____

J. ELIMINATE THE TECHNICAL COORDINATOR POSITION AND FURLOUGH P. J. SHAFFER

It is the recommendation of the Administrative Director to the JOC to eliminate the position of Technical Coordinator and furlough P.J. Shaffer effective June 30, 2018. **(ROLL CALL)**

Motion by _____ Seconded by _____

Vote _____ Abstention _____

K. APPROVE EMPLOYING ROBERT SEMINARA AS A CONSTRUCTION TRADES CONSULTANT

It is the recommendation of the Administrative Director to the JOC to employ Robert Seminara as a consultant to Construction Trades for outside projects. He is to be paid \$20.00 per hour not to exceed \$1,000.00 for the 2018-2019 School Year. This position will be processed through the Career Center's payroll. **(ROLL CALL)**

Motion by _____ Seconded by _____

Vote _____ Abstention _____

L. APPROVE THE AGREEMENT FOR SHARED SERVICES WITH LAUREL SCHOOL DISTRICT FOR TECHNOLOGY SERVICES

It is the recommendation of the Administrative Director to the JOC to approve the agreement for shared services with the Laurel School District for Technology Services during the 2018-2019 school year for a total amount of \$25,000. **(ROLL CALL)**

Motion by _____ Seconded by _____

Vote _____ Abstention _____

M. APPROVE THE HIRING OF KRISTIN CLARK, LEARNING SUPPORT TEACHER

It is the recommendation of the Administrative Director to the JOC to

approve the hiring of Kristin Clark, Learning Support Teacher, at a starting salary of \$50,039, which is Step 2B of the teacher's contract effective for the 2018-2019 school year. This hiring is with full benefits. **(ROLL CALL)**

Motion by _____ Seconded by _____

Vote _____ Abstention _____

N. APPROVE THE LOCAL JOINT OPERATING COMMITTEE POLICIES, SECTION 600, OF THE POLICY MANUAL FOR A SECOND READING AND ADOPTION

It is the recommendation of the Administrative Director to the JOC to approve the Local Joint Operating Committee Policies, Section 600, of the Policy Manual for a second reading and adoption.

601	Fiscal Objectives	615	Payroll Deductions
602	Budget Planning	616	Payment of Bills
603	Budget Preparation	617	Petty Cash
604	Budget Adoption	618	Student Activity Funds
607	Tuition Income	619	District Audit
608	Bank Accounts	620	Fund Balance
609	Investment of Funds	622	GASB Statement 34
610	Purchase Subject to Bid/Quotation	624	Taxable Fringe Benefits
611	Purchases Budgeted	625	Procurement Cards
612	Purchases Not Budgeted	626	Federal Fiscal Compliance
613	Cooperative Purchasing	626.1	Travel Reimbursement- Federal Programs
614	Payroll Authorization		

Motion by _____ Seconded by _____

Vote _____ Abstention _____

6. REPORTS OF ADMINISTRATION

1. Mr. Leonard Rich, Administrative Director
2. Mr. Michael Milanovich, Principal
3. Mr. John Sarandrea, Superintendent of Record

4. Attorney Matt Mangino

ADJOURNMENT

Motion by _____ Seconded by _____

Vote _____ Abstentions _____