

LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

Notice of Meeting and Agenda

Thursday, March 15, 2018

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An Executive Session followed by the regular meeting of the Lawrence County Career and Technical Center Joint Operating Committee will be held on **Thursday, March 15, 2018** in the library at 750 Phelps Way, New Castle, PA at 6:30 p.m.

An EXECUTIVE SESSION for Personnel Matters will be held at 6:00 p.m.

Open meeting with the Pledge of Allegiance and a moment of silence.

ROLL CALL OF JOC MEMBERS:

MEMBERS:	Debra Allebach	___	Stacey Fleo	___	James McKim	___
	Randy Angelucci	___	Stephen Fornataro	___	Michael Neupauer	___
	Leroy Cortez	___	Jeff Hammerschmidt	___	Mark Panella	___
	Robert Curry	___	Michael Kalpich	___	Anthony Ross	___

OTHERS:	Mr. John Sarandrea	___	Mr. Leonard Rich	___	Mr. Michael Milanovich	___
	Attorney Matt Mangino	___	Nancy Kolodziej	___		

AGENDA

1. PUBLIC COMMENTS

Public comments (maximum three minutes (3) per individual).

2. APPROVE THE MINUTES FROM THE FEBRUARY 15, 2018 MEETING

It is the recommendation of the Administrative Director to the JOC to approve the minutes from the February 15, 2018 meeting.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

3. UNFINISHED BUSINESS

4. ADDITIONS TO THE AGENDA

5. NEW BUSINESS

A. PRIDE AND PROMISE

The Administrative Director wishes to recognize, as March's recipients of the Pride and Promise Peer Leaders Tristyn Gravatt, Emily Grinata and Riley Leonard. A video will also be shown of the Pride and Promise Award being presented to Corey Gump and Brandon Johnston who were February's recipients.

B. APPROVE THE INVOICE PAYMENT REGISTER FOR FEBRUARY

It is the recommendation of the Administrative Director to the JOC to approve the invoice payment register for February 2018.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

C. APPROVE SENDING STUDENTS TO SKILLS USA STATE COMPETITION IN HERSHEY, PA

It is the recommendation of the Administrative Director to the JOC to approve sending 30 students and 5 staff members to Hershey, PA for SkillsUSA State Competition. The dates of travel are April 18 – 20, 2018. Both the LCCTC General Fund and SkillsUSA will share costs. Students are responsible for fundraising a portion of the cost.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

D. APPROVE THE ADMINISTRATIVE SERVICES AGREEMENT BETWEEN PSEA HEALTH & WELFARE FUND AND THE LAWRENCE COUNTY CAREER AND TECHNICAL CENTER FOR DENTAL BENEFITS

It is the recommendation of the Administrative Director to the JOC to approve the Administrative Services Agreement between PSEA Health & Welfare Fund and the Lawrence County Career & Technical Center for dental benefits beginning July 1, 2018.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

E. APPROVE CHANGES MADE TO THE 2018-2019 SCHOOL CALENDAR

It is the recommendation of the Administrative Director to the JOC to approve the changes made to the 2018-2019 School Calendar.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

F. APPROVE THE RETIREMENT OF JULIET GETTINGS

It is the recommendation of the Administrative Director to the JOC to approve the retirement of Juliet Gettings, Learning Support Teacher, effective June 30, 2018.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

G. APPROVE THE LOCAL JOINT OPERATING COMMITTEE POLICIES, SECTION 300, OF THE POLICY MANUAL FOR A SECOND READING AND ADOPTION

It is the recommendation of the Administrative Director to the JOC to approve the Local Joint Operating Committee Policies, Section 300, of the Policy Manual for a second reading and adoption.

301	Creating a Position	323	Tobacco
302	Employment of Administrative Director/Assistant Administrative Director	324	Personnel Files
		325	Dress and Grooming
304	Employment of District Staff Schedules	326	Complaint Process - NEW
		327	Management Team-DELETE
305	Employment of Substitutes	328	Compensation Plans/Salary Schedules
		330	Overtime
306	Employment of Summer School Staff – Delete	331	Job Related Expenses
		332	Working Periods
307	Student Teachers/Interns	333	Professional Development
308	Employment Contract/Board Resolution	334	Sick Leave
		335	Family and Medical Leave
309	Assignment and Transfer	336	Personal Necessity Leave
310	Abolishing a Position – ON HOLD	337	Vacation
311	Suspensions/Furloughs	338	Sabbatical Leave
312	Evaluation of Administrative Director	338.1	Compensated Professional Leaves
413	Evaluation of Temporary Employees-DELETE	339	Uncompensated Leave
313	Evaluation of Employees	340	Responsibility for Student Welfare
314	Physical Examinations		
314.1	HIV Infection	341	Benefits for Part-Time Employees
314.1	HIV Infection		

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316	Nontenured Employees-DELETE	342	Jury Duty
317	Conduct Disciplinary Procedures	343	Paid Holidays
317.1	Educator Misconduct - NEW	347	Workers' Compensation
318	Penalties for Tardiness		Transitional Return-to-Work-NEW
319	Outside Activities	348	Unlawful Harassment and
320	Freedom of Speech in Non-school		Sexual Harassment
	Settings	351	Drug and Substance Abuse
321	Political Activities	351.1	Pre-Employment Drug Testing
322	Gifts		

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

H. APPROVE RETIRING THE 400 AND 500 SECTIONS OF THE POLICY MANUAL

It is the recommendation of the Administrative Director to the JOC to approve retiring the 400 and 500 Sections of the Policy Manual.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

6. REPORTS OF ADMINISTRATION

1. Mr. Leonard Rich, Administrative Director
2. Mr. Michael Milanovich, Principal
3. Mr. John Sarandrea, Superintendent of Record
4. Attorney Matt Mangino

ADJOURNMENT

Motion by _____ Seconded by _____

Vote _____ Abstentions _____