

LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

Notice of Meeting and Agenda

Thursday, May 17, 2018

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An Executive Session followed by the regular meeting of the Lawrence County Career and Technical Center Joint Operating Committee will be held on **Thursday, May 17, 2018** in the library at 750 Phelps Way, New Castle, PA at 6:30 p.m.

**An EXECUTIVE SESSION for Personnel Matters will be held at 6:00 p.m.**

**Open meeting with the Pledge of Allegiance and a moment of silence.**

**ROLL CALL OF JOC MEMBERS:**

<b>MEMBERS:</b>	Debra Allebach	___	Stacey Fleo	___	James McKim	___
	Randy Angelucci	___	Stephen Fornataro	___	Michael Neupauer	___
	Leroy Cortez	___	Jeff Hammerschmidt	___	Mark Panella	___
	Robert Curry	___	Michael Kalpich	___	Anthony Ross	___

<b>OTHERS:</b>	Mr. John Sarandrea	___	Mr. Leonard Rich	___	Mr. Michael Milanovich	___
	Attorney Matt Mangino	___	Nancy Kolodziej	___		

**AGENDA**

**1. PUBLIC COMMENTS**

Public comments (maximum three minutes (3) per individual).

**2. APPROVE THE MINUTES FROM THE APRIL 19, 2018 MEETING**

It is the recommendation of the Administrative Director to the JOC to approve the minutes from the April 19, 2018 meeting.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

**3. UNFINISHED BUSINESS**

**4. ADDITIONS TO THE AGENDA**

**5. NEW BUSINESS**

**A. PRIDE AND PROMISE**

The Administrative Director wishes to recognize as May's recipient of the Pride and Promise UPMC Jameson and Janalee Patton.

**B. APPROVE THE INVOICE PAYMENT REGISTER FOR MAY**

It is the recommendation of the Administrative Director to the JOC to approve the invoice payment register for May 2018.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

**C. APPOINTMENT OF THE FOLLOWING FOR THE 2018-2019 SCHOOL YEAR**

As per the School Code and Joint Operating Committee authorization, it is the recommendation of the Administrative Director to the JOC that the following appointments be approved for the 2018-2019 School Year:

1. The appointment of Superintendent of Record, Dr. Michael Schreck, Superintendent of Shenango Area School District
2. The appointment of Solicitor, Attorney Matthew Mangino, at a rate of \$125 per hour. (This amount is the same as the last two years)
3. The appointment of First National Bank of New Castle, PA as the Depository/Treasurer for the following funds: General Fund, Cafeteria Fund and Payroll Fund

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

**D. APPROVE SENDING THE OPENING AND CLOSING SKILLS USA TEAM TO NATIONALS ALONG WITH TWO ADVISORS**

It is the recommendation of the Administrative Director to the JOC to approve sending the Opening and Closing Skills USA Team to Louisville, Kentucky for Skills USA National Competition. The Team, along with two advisors, will leave on June 25 and return on June 30, 2018. Students are continuing to fundraise to help offset the expenses.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

**E. APPROVE THE ANTICIPATED LIST OF GRADUATES FOR JUNE 7, 2018**

It is the recommendation of the Administrative Director to the JOC to approve the anticipated list of graduates for June 7, 2018.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**F. APPROVE THE HIRING OF CODY MARUS**

It is the recommendation of the Administrative Director to the JOC to approve the hiring of Cody Marus as a seasonal student worker at a rate of \$7.25. This position does not have benefits. **(ROLL CALL)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**G. APPROVE THE HIRING OF ZACHARY STOVER**

It is the recommendation of the Administrative Director to the JOC to approve the hiring of Zachary Stover as a seasonal student worker at a rate of \$7.25. This position does not have benefits. **(ROLL CALL)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**H. APPROVE MOVING JANUARY 11, 2019 IN-SERVICE DAY TO JANUARY 18, 2019**

It is the recommendation of the Administrative Director to the JOC to approve moving the January 11, 2019 In-Service Day to January 18, 2019. This is necessary to accommodate the D-10 Skills USA Competition.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**I. APPROVE THE FORMATION OF A FFA CHAPTER FOR VET ASSISTANT STUDENTS**

It is the recommendation of the Administrative Director to the JOC to approve the formation of a FFA Chapter for Vet Assistant Students.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**J. APPROVE THE POSTING AND ADVERTISING FOR BIDS TO PAINT THE GYM CEILING**

It is the recommendation of the Administrative Director to the JOC to approve the posting and advertising for bids to paint the gym ceiling.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**K. APPROVE MEMORANDUM OF UNDERSTANDING WITH PSEA-ESP**

It is the recommendation of the Administrative Director to the JOC to approve the Memorandum of Understanding with PSEA-ESP for an Early Retirement Incentive. **(ROLL CALL)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**L. APPROVE MEMORANDUM OF UNDERSTANDING WITH PSEA-LCVTEA**

It is the recommendation of the Administrative Director to the JOC to approve the Memorandum of Understanding with PSEA-LCVTEA for an Early Retirement Incentive. **(ROLL CALL)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**M. APPROVE THE LOCAL JOINT OPERATING COMMITTEE POLICIES, SECTION 600, OF THE POLICY MANUAL FOR A FIRST READING**

It is the recommendation of the Administrative Director to the JOC to approve the Local Joint Operating Committee Policies, Section 600, of the Policy Manual for a first reading.

601	Fiscal Objectives	615	Payroll Deductions
602	Budget Planning	616	Payment of Bills
603	Budget Preparation	617	Petty Cash
604	Budget Adoption	618	Student Activity Funds
607	Tuition Income	619	District Audit
608	Bank Accounts	620	Fund Balance
609	Investment of Funds	622	GASB Statement 34
610	Purchase Subject to Bid/Quotation	624	Taxable Fringe Benefits
611	Purchases Budgeted	625	Procurement Cards
612	Purchases Not Budgeted	626	Federal Fiscal Compliance
613	Cooperative Purchasing	626.1	Travel Reimbursement- Federal Programs
614	Payroll Authorization		

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstention \_\_\_\_\_

**6. REPORTS OF ADMINISTRATION**

1. Mr. Leonard Rich, Administrative Director
2. Mr. Michael Milanovich, Principal
3. Mr. John Sarandrea, Superintendent of Record
4. Attorney Matt Mangino

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_ Abstentions \_\_\_\_\_