

LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

Notice of Meeting and Agenda

Thursday, May 18, 2017

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An Executive Session followed by a regular meeting of the Lawrence County Career and Technical Center Joint Operating Committee will be held on **Thursday, May 18, 2017** in the library at 750 Phelps Way, New Castle, PA at 6:30 p.m.

The EXECUTIVE SESSION for Personnel Matters will be held at 5:30 p.m.

Open meeting with the Pledge of Allegiance and a moment of silence.

ROLL CALL OF JOC MEMBERS:

MEMBERS:	Leroy Cortez	___	Jeff Hammerschmidt	___	Denise Palkovich	___
	Robert Curry	___	Michael Hink	___	Mark Panella	___
	Stacey Fleo	___	James McFarland	___	Anthony Ross	___
	Stephen Fornataro	___	Mike Neupauer	___	Scott Singer	___

OTHERS:	Mr. Michael Leitera	___	Mr. Leonard Rich	___	Mr. Michael Milanovich	___
	Attorney Matt Mangino	___	Nancy Kolodziej	___		

AGENDA

1. PUBLIC COMMENTS

Public comments (maximum three minutes (3) per individual).

2. APPROVE THE MINUTES FROM THE APRIL 20, 2017 MEETING

It is the recommendation of the Administrative Director to the JOC to approve the minutes from the April 20, 2017 meeting.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

3. UNFINISHED BUSINESS

A.

4. ADDITIONS TO THE AGENDA

5. NEW BUSINESS

A. PRIDE AND PROMISE

The Administrative Director wishes to recognize as May's recipient of the Pride and Promise Mr. Pete Montini and the Electrical Occupation Students.

B. APPROVE THE INVOICE PAYMENT REGISTER FOR APRIL 2017

It is the recommendation of the Administrative Director to the JOC to approve the invoice payment register, as presented, for April 2017.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

C. ACCEPT THE LETTER FROM NESHANNOCK SCHOOL DISTRICT

It is the recommendation of the Administrative Director to the JOC to accept the letter from Neshannock School District forfeiting their turn as Superintendent of Record for the 2017-2018 school year.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

D. APPOINTMENT OF THE FOLLOWING FOR THE 2017-2018 SCHOOL YEAR

As per the school code and Joint Operating Committee authorization, it is the recommendation of the Administrative Director to the JOC that the following appointments be made for the 2017-2018 School Year:

1. The appointment of Superintendent of Record, _____
2. The appointment of solicitor, Attorney Matthew Mangino, at a rate of \$125 per hour. (This amount is the same as last year)
3. Appointment of Huntington Bank as the school depositories for the following funds:

General Fund, Cafeteria Fund, Activity Fund and Payroll Fund.

4. The appointment of school treasurer, Deborah King, Huntington Bank.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

E. APPROVE SENDING THE OPENING AND CLOSING SKILLS USA TEAM TO NATIONALS ALONG WITH TWO ADVISORS

It is the recommendation of the Administrative Director to the JOC to send the Opening and Closing Skills USA Team to Louisville Kentucky for Skills USA National Competition. The Team, long with two advisors, will leave on June 19 and return on June 24. Students are continuing to fundraise to help offset the expenses.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

F. APPROVE THE ANTICIPATED LIST OF GRADUATES FOR JUNE 1, 2017

It is the recommendation of the Administrative Director to the JOC to approve the anticipated list of graduates for June 1, 2017.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

G. APPROVAL OF CO-OPERATIVE EMPLOYMENT CONTRACT

It is the recommendation of the Administrative Director to the JOC to approve the Co-Operative Employment Contract. This contract governs the Co-Operative liaison's employment rights and responsibilities for the LCCTC.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

H. ACCEPT THE RESIGNATION OF MRS. ASHLEE LAMENZA, PRINCIPAL'S SECRETARY

It is the recommendation of the Administrative Director to the JOC to accept the resignation of Mrs. Ashlee Lamenza, Principal's Secretary. Mrs. Lamenza's last day will be Wednesday, May 31, 2017. Mrs. Lamenza has accepted the Administrative Assistant position at Butler County Area Vocational Technical School.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

I. ACCEPT THE RETIREMENT OF MR. RICHARD HAYBARGER, CUSTODIAN

It is the recommendation of the Administrative Director to the JOC to accept the retirement of Mr. Richard Haybarger, Custodian, effective July 31, 2017.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

J. APPROVE THE DENTAL RATES FOR THE 2017-2018 SCHOOL YEAR

It is the recommendation of the Administrative Director to the JOC to approve the Dental Rates for the 2017-2018 school year. **ROLL CALL**

	<u>2016-2017</u>	<u>ACTIVE & RETIREES 2017-2018</u>	<u>COBRA 2017-2018</u>
Single	\$30.00	\$31.20	\$31.82
Two-Person	\$57.70	\$60.00	\$61.20
Parent/Child	\$57.70	\$60.00	\$61.20
Family	\$57.70	\$60.00	\$61.20

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

K. AWARD THE ROOFING BID TO G&W ROOFING & CONSTRUCTION, INC.

It is the recommendation of the Administrative Director to the JOC to award the roofing bid in the amount of \$779,937 to G&W Roofing & Construction, Inc. **ROLL CALL**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

L. APPROVE THE MASTER TRAINING AGREEMENT WITH WEST CENTRAL JOB PARTNERSHIP

It is the recommendation of the Administrative Director to the JOC to approve the Master Training Agreement with West Central Job Partnership. WCJP has received a grant as part of the Workforce Innovation and Opportunity Act.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

M. AUTHORIZE THE ADMINISTRATION TO ADVERTISE AND ACCEPT BIDS FOR PAVING AND FLOORING

It is the recommendation of the Administrative Director to the JOC to authorize the administration to advertise and accept bids for paving and flooring.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

N. APPROVE THE HIRING OF RICH NESBIT

It is the recommendation of the Administrative Director to the JOC to approve the hiring of Rich Nesbit as a seasonal student worker at a rate of \$7.25. This position does not have benefits. **ROLL CALL**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

O. APPROVE THE HIRING OF JAMES VAUGHN

It is the recommendation of the Administrative Director to the JOC to approve the hiring of James Vaughn as a seasonal student worker at a rate of \$7.25. This position does not have benefits. **ROLL CALL**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

P. APPROVE THE LOCAL JOINT OPERATING COMMITTEE POLICIES, SECTION 100, OF THE POLICY MANUAL FOR A SECOND READING AND ADOPTION

It is the recommendation of the Administrative Director to the JOC to approve the Local Joint Operating Committee Policies, Section 100, of the Policy Manual for a second reading and adoption.

- 100 Comprehensive Planning
- 101 Mission Statement/Vision Statement
- 102 Academic Standards
- 103 Nondiscrimination in Center and Classroom Practices
- 103.1 Nondiscrimination – Qualified Students with Disabilities
- 104 Nondiscrimination in Employment/Contract Practices
- 105 Curriculum
- 105.1 Review of Instructional Materials by Parents/Guardians and Students
- 105.2 Exemption from Instruction
- 106 Guides for Planned Instruction
- 107 Adoption of Planned Instruction
- 108 Adoption of Textbooks
- 109 Resource Materials
- 110 Instructional Supplies

- 111 Lesson Plans
- 112 Guidance Counseling
- 113 Special Education
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Support
- 113.3 Confidentiality of Special Education Student Information
- 115 Cooperative Education
- 117 Homebound Instruction
- 121 Field Trips
- 122 Extracurricular Activities
- 124 Summer School
- 125 Adult Education
- 126 Class Size/Quotas
- 127 Assessment System
- 130 Homework
- 137.1 Extracurricular Participation by Home Education Students
- 138 English as a Second Language/Bilingual Education Program
- 140.1 Extracurricular Participation by Charter/Cyber Charter Students
- 142 Migrant Students
- 143 Standards for Persistently Dangerous Schools
- 144 Standards for Victims of Violent Crimes
- 146 Student Services

Motion by _____ Seconded by _____

Vote _____ Abstention _____

6. REPORTS OF ADMINISTRATION

- 1. Mr. Leonard Rich, Administrative Director
- 2. Mr. Michael Milanovich, Principal
- 3. Mr. Michael Leitera, Superintendent of Record
- 4. Attorney Matt Mangino

ADJOURNMENT

Motion by _____ Seconded by _____

Vote _____ Abstentions _____