



LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

750 Phelps Way, New Castle, PA 16101-5099 ♦ 724-658-3583 Fax 724-658-4753 ♦ www.lcvt.tec.pa.us

Safety/Crisis Response Team Minutes March 15, 2018

I. LCCTC Crisis Response Team

Call to order by Ms. Cwynar, School Nurse @ 1:50p.

Call to order by Michael Milanovich, Principal @ _____.

II. Roll Call of Members

Mary Ann Cwynar	<u> x </u>	Kirby Kegal	<u> x </u>
Leonard Rich	<u> x </u>	Michael Milanovich	<u> x </u>
Vince Pavia	<u> </u>	Pete Montini	<u> x </u>
George Dudich	<u> x </u>	PJ Shaffer	<u> x </u>
Morgan Lynch	<u> x </u>	Janine Mangino	<u> x </u>
Resource Officer	<u> x </u>	John Goebel	<u> x </u>
Mary Kosek	<u> </u>		

III. Visitors/Speakers

IV. Review of Last Minutes

V. Approval of Previous Minutes

Motion by Mrs. Kegal Seconded by Mr. Rich

Vote All Abstentions None

VI. Discussion of Unfinished Business

A. Reports on Matters Held Over from Last Meeting

- a. ALICE Training-Review? In-service? New hires? Mr. Milanovich will discuss with Mr. Rich to train all staff at an inservice. Mr. Milanovich is a trainer.
- b. Kirby to update crisis number list/staff list-draft completed
- c. Review of crisis topics revised by each committee member. Ms. Cwynar and Officer Preisel will finalize and type.
- d. Suggestions/Brain storm –meeting ideas, changes, improvements?



Crisis Response Suggestions

B. Discussion of New Business

- a. ***Leading in Crisis: 7 Lessons Learned Webinar –Viewed by team. Tornado crisis in the Joplin school district.***
- b. Doors unlocked to building-Rock to be removed that is being used to prop door open in the D Wing. Staff to be reminded. Doors will be fobbed next school year.
- c. School-based Cardiac Emergency Response Plan
 - i. CPR
 - ii. AED
 - iii. Choking
- d. New batteries and clips have been ordered for the radios
- e. Call to schedule fire drill with NCFD
- f. Election Day/Voting at LCCTC-to discuss at a later date

C. Report on crisis/safety incidents:

A. Post incident analysis-evaluate the plans effectiveness

- What was the crisis?
- What conditions contributed to the crisis?
- Why did the conditions exist?
- What can be done to mitigate another such incident Committee reports: Subcommittee formation/Roles

D. Suggestion box:

A. Discussion of submitted suggestions.



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- B. Assignment of suggestions for action.
- E. Miscellaneous: Drills-Need to plan. Look at each type of drill and discuss plan of team/when to meet in SAR
 - A. Weather related
 - B. Fire- -
 - a. Fire drills—TBA
 - i. Review of fire drill hall assignments
 - 1. Cwynar-Lobby
 - 2. Priesel-Gym/RT
 - 3. Dudich-D wing
 - 4. Pavia-E wing
 - 5. Montni-F wing
 - 6. Goebel-G wing
 - 7. Lynch-Academic wing
 - ii. Mr. Pavia will check with PN director Betty Tilia to obtain their testing dates so that future fire drills will not interrupt.
- C. Intruder-lock down
- D. Medical/Mental emergency

Announcement of next meeting date. April 19, 2018

Adjournment. 3:05

Motion by Mr. Milanovich Seconded by Mr. Montini

Vote _____ Abstentions _____