

LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

MINUTES – NOVEMBER 19, 2015 – JOC MEETING

An executive session starting at 5:30 p.m. followed by a regular meeting of the Lawrence County Career and Technical Center Joint Operating Committee was held on **Thursday, November 19, 2015** in the library at 750 Phelps Way, New Castle, PA at 6:30 p.m.

MEMBERS: Debra Allebach, Robert Curry, David DiGiammarino, Stephen Fornataro, Justin Kirkwood for Jeff Hammerschmidt, James McFarland, Denise Palkovich, Mark Panella and Scott Singer were present.

Leroy Cortez, Jennifer Grossman, Jeff Hammerschmidt and Mark Kirkwood were absent.

OTHERS: Mr. Joseph Mancini, Mr. Leonard Rich, Attorney Matt Mangino, Dr. Kathleen Kwolek and Nancy Kolodziej were present.

The meeting was opened with the Pledge of Allegiance and a moment of silence at 6:30 p.m.

1. PUBLIC COMMENTS

Rose Cook, Carl Perkins Instructional Aide, addressed the board members stating that she believes that the bargaining union did not bargain in good faith during the contract negotiations for the July 2015 – June 2018 contract. She stated that the aides are the lowest paid in the building and that Mary Jean Tuminella, co-op coordinator is paid by Carl Perkins funds. Mrs. Cook asked the board to renegotiate for the aides and draft a memorandum of understanding giving them the same raise that the secretaries and custodians received.

Debra Allebach thanked Mrs. Cook for her report and stated that nothing would be discussed or decided at tonight's meeting.

2. MINUTES FROM THE OCTOBER 15, 2015 MEETING

On a motion by Denise Palkovich and seconded by James McFarland, the minutes from the October 15, 2015 meeting were approved unanimously.

3. UNFINISHED BUSINESS

There was no unfinished business from previous meetings.

4. ADDITIONS TO THE AGENDA

Item 5.L. was added to November's agenda

5. NEW BUSINESS

A. PRIDE AND PROMISE

Mr. Rich stated that there are a few good people to honor this evening for their service on the board. David DiGiammarino, Jennifer Grossman and Debra Allebach were given Certificates of Appreciation for serving on the LCCTC JOC Board.

Debra Allebach, JOC President, was also honored as LCCTC's Pride and Promise recipient for the month of November. Mr. Rich thanked Debra for everything she has done while being a part of the JOC, and for all the help she has given him during the short time they have worked together.

Debra thanked everyone.

B. OCTOBER BILLS:

On a motion by Denise Palkovich and seconded by Scott Singer, the invoice payment register for October 2015 was approved unanimously.

C. PERSONNEL:

There were no personnel matters to discuss for the November meeting.

D. ACCEPT THE ANNUAL FINANCIAL REPORT AS PRESENTED BY STILLWAGGON & MCGILL, CPA:

On a motion by Justin Kirkwood and seconded by Stephen Fornataro, the Annual Financial Report for the year ended June 30, 2015, as presented by Stillwaggon & McGill, CPA, at the October 15, 2015 meeting

was approved unanimously.

E. ACCEPT THE JOINT PURCHASING AGREEMENT WITH THE MIDWESTERN INTERMEDIATE UNIT IV ON A CONTINUOUS BASIS:

On a motion by James McFarland and seconded by Mark Panella, the Joint Purchasing Agreement with the Midwestern Intermediate Unit IV was approved unanimously. This agreement will be continuous and the LCCTC will give the MIU IV notice of termination.

F. APPROVE THE HIRING OF DUSTIN CHIARINI AS A SUBSTITUTE CUSTODIAN:

On a motion by Denise Palkovich and seconded by Justin Kirkwood, Dustin Chiarini was hired as a substitute custodian at a rate of \$10.00 per hour by a roll call vote. All nine members present voting in the affirmative. This hiring is retroactive to October 26, 2015.

G. APPROVE THE LIST OF LAC MEMBERS FOR THE 2015-2016 SCHOOL YEAR:

On a motion by James McFarland and seconded by Denise Palkovich, the list of LAC Members for the 2015-2016 school year was approved unanimously.

H. APPROVE THE LIST OF OAC MEMBERS FOR THE 2015-2016 SCHOOL YEAR:

On a motion by Denise Palkovich and seconded by Scott Singer, the list of OAC Members for the 2015-2016 school year was approved unanimously.

I. APPROVE SAVE (Students Against Violence Everywhere) AS A CLUB AT LCCTC:

On a motion by James McFarland and seconded by Stephen Fornataro, SAVE (Students Against Violence Everywhere) was approved unanimously as a club at LCCTC. The club is a service organization seeking to make a difference in our community.

J. APPROVE THE HIRING OF A SPECIAL EDUCATION TEACHER:

On a motion by Mark Panella and seconded by Scott Singer, Anthony Ovia was hired as a Special Education Teacher by a roll call vote. All nine members present voting in the affirmative. The starting salary is \$46,918, which is Step 1M of the teacher's contract. This hiring is pending submission of current PA Act 34 Criminal Background Check, Act 151 Child Abuse Clearance, Act 115 Finger Printing and Act 168 Employment History.

K. FIRST READING OF POLICY 214, CLASS RANK:

It is the recommendation of the administrative director to the JOC that Policy 214, Class Rank, be submitted for a first reading. No action needs to be taken at this time.

L. ACCEPT THE RESIGNATION OF STEVE SHULIN, COLLISION REPAIR INSTRUCTOR:

On a motion by James McFarland and seconded by Stephen Fornataro, the resignation of Steve Shulin, Collision Repair Instructor, effective November 13, 2015, was approved unanimously.

6. REPORTS OF ADMINISTRATION

Mr. Rich, Director, sent out a thank you to Noga Ambulance EMT's for their presentation in the HA shop on first aid and their donation of supplies.

BC3 and CCAC are utilizing the career center for adult evening classes.

Mr. Rich also sent out congratulations to Keith Stitch for competing at an international competition in Las Vegas. He set a world record in the handicap division; Keith benched 292.11 pounds. Keith is alum of LCCTC and one of Mr. Rich's training partners.

Wednesday, November 25th, the LCCTC will host the annual LAC luncheon meeting from 11:00 a.m. – 1:00 p.m. Mr. Rich invited the JOC members to attend. December 3rd, the career center will host the annual OAC dinner meeting, starting at 6:00 p.m. All were invited to attend.

Mr. Rich, once again, thanked Debra, David and Jennifer for their service to the JOC. Mr. Rich stated that he has enjoyed the time with them being part of the board.

Mr. Joseph Mancini, Superintendent of Record, had no comments.

Attorney Matt Mangino had no comments but mentioned that he is available for any questions the members may have regarding anything that was discussed during the executive session.

Dr. Kathleen Kwolek gave a power point presentation for the 2014-2015 school year Achievement Data. All members received a handout duplicating the power point presentation. Areas covered in the presentation were Algebra I, English Language, Biology and NOCTI. Dr. Kwolek showed where LCCTC ranks in comparison with the other districts and comprehensive CTC's.

Mr. Rich and Debra Allebach thanked Kathy for her presentation.

ADJOURNMENT

On a motion by Robert Curry and seconded by Denise Palkovich, the November 19th JOC meeting was adjourned at 7:05 p.m. The motion passed unanimously.

JOC President

Nancy Kolodziej, Board Secretary